

**SMU RFP for Campus Parking Services**  
**Questions and Answers**  
**Updated: April 16, 2024**

**Are the SMU Campus Parking Services listed in the RFP currently operated by a third party or are being performed by SMU internally? If operated by a third party, would you be able to provide any current historical information concerning the current contract?**

Current yearly enforcement services are through a third party. What is outlined in this RFP mirrors historical contract information.

**Concerning the towing service for clarification, is the parking operator responsible for providing an outside vendor or is this service handled by SMU internally? If this is a parking operator's responsibility, how should we provide pricing for this service by individual tow, pricing by hour, or by event? Also, if provided by an outside vendor, would you be able to provide any historical data as to and how many tow trucks & hours may be needed per event?**

Towing is a contract set up through SMU for yearly enforcement.

**Concerning the Parking Services Supervisor obligations in regard to safety escort supervision, can you please define in more detail this duty as it was only mentioned briefly in the RFP?**

Safety Escort is under the supervision of SMUPD.

**As part of this RFP, please confirm if there are any parking equipment repairs, upgrades or installation that the parking operator will be responsible for under this contract? If so, will these approved charges be reimbursable to the parking operator?**

All equipment maintenance is under existing vendor contracts. If the parking operator were to incur expenses in relation to SMU equipment, they would be reimbursed through monthly billing amendments.

**Concerning the peace officer employee requirement, do these employees need to be off duty police officers ( City of Dallas, Dallas County Sheriffs/Constables, Texas DPS Officers etc.)? If not, please provide the requirements needed? Please advise and provide any relevant historical data if applicable.**

All traffic posts covered by SMU PD. This is a change from the past.

**Will a formal separate bid sheet for each pricing model (Scope A & B) be provided?**

No separate formal bid sheet. Contractor can submit proposals for either scope of work or combine both scopes in their proposal.