



PERKINS SCHOOL OF THEOLOGY



GRADUATE PROGRAMS

SOUTHERN METHODIST UNIVERSITY

2015–2016 CATALOG

NOTICE OF NONDISCRIMINATION

Southern Methodist University will not discriminate in any employment practice, education program, education activity or admissions on the basis of race, color, religion, national origin, sex, age, disability, genetic information or veteran status. SMU's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation and gender identity and expression. The executive director for access and equity/Title IX coordinator is designated to handle inquiries regarding nondiscrimination policies, including the prohibition of sex discrimination under Title IX.* The executive director/Title IX coordinator may be reached at the Perkins Administration Building, Room 204, 6425 Boaz Lane, Dallas, TX 75205, 214-768-3601, accessequity@smu.edu Inquiries regarding the application of Title IX may also be directed to the assistant secretary for civil rights of the U.S. Department of Education.

* Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681–1688.

BULLETIN OF SOUTHERN METHODIST UNIVERSITY

VOL. XCIII

2015–2016

Southern Methodist University publishes a complete bulletin every year. The following catalogs constitute the General Bulletin of the University:

Undergraduate Catalog

Cox School of Business Graduate Catalog

Dedman College of Humanities and Sciences Graduate Catalog

Dedman School of Law Graduate Catalog

Hart eCenter/SMU Guildhall Graduate Catalog

Lyle School of Engineering Graduate Catalog

Meadows School of theArts Graduate Catalog

Perkins School of Theology Graduate Catalog

Simmons School of Education and Human Development Graduate Catalog

Every effort has been made to include in this catalog information that, at the time of preparation for printing, most accurately represents Southern Methodist University. The provisions of the publication are not, however, to be regarded as an irrevocable contract between the student and Southern Methodist University. The University reserves the right to change, at any time and without prior notice, any provision or requirement, including, but not limited to, policies, procedures,

Master of Sacred Music	33
Purpose	33
Requirements for Admission	34
Requirements for Graduation	35
Planning a Program of Study	35
Course of Study	35
Entrance Exams and Proficiency Requirements	37
Spiritual Formation	37
The Supervised Practicum	37
Admission to Candidacy	38
Fitness for Ministry	38
Time Limit	38
Financial Aid	38
Master of Theological Studies	39
Purpose	93
Requirements for Admission	39
Requirements for Graduation	39
Course Requirements	39
Thesis or Summative Project	39
Time Limit	40
Concentration in Church Music and Worship	40
Master of Theology	41
Purpose	14
Requirements for Admission	41
Requirements for Graduation	41
Course Requirements	41
Assessment	42
Advising	42
Thesis Supervision and Review	42
Doctor of Ministry	43
Purpose	34
Areas of Study	43
Admissions Requirements	43
Degree Requirements	44
The Doctor of Ministry Committee	44
Project Practicum and Thesis	45
Requirements for Graduation	45
Inquiries and Submission of Application	46
Special Programs for Academic Credit	47
Basic Graduate Theological Studies	47
Mexican American and Hispanic-Latino/ a Church Ministries Program	47
Hispanic Summer Program	47
International Studies	48
Spanish Language	48
Global Theological Education	48
Spiritual Formation	48
Areas of Concentration	49
Concentration in Hispanic Studies	49
Concentration Requirements	49
Designated Hispanic Studies Courses	49
Concentration in African-American Church Studies	50
Competencies	50
Concentration Requirements	50
Course Options	51

Concentration in Anglican Studies	51
Competencies	52
Concentration Requirements	52
Concentration in Pastoral Care	52
Competencies	53
Concentration Requirements	53
Required Course	

University Academic Programs	106
English as a Second Language Program	106
The Courses (ESL).....	106
Conversation Buddy Program.....	107
ESL Self-Study Lab.....	107
SMU-in-Plano	107
Continuing and Professional Education.....	108
Student Affairs	109
Student Transitions.....	109
Student Transitions and Orientation.....	109
Academic Integrity and Code of Conduct.....	109
Housing	111
Hegi Family Career Development Center.....	111
Student Life and Well-Being.....	112
Student Activities	112
Student Government.....	113
Fraternity and Sorority Life.....	113
Student Center	114
Student Media	114
Veterans Services	114
Women and LGBT Center.....	114
Health Services.....	115
Child Care.....	117
Recreational Sports	117
Values and Community.....	118
Office of the Chaplain and Religious Life.....	118
Community Engagement and Leadership.....	119
Multicultural Student Affairs.....	120
Right to Know.....	121
Administration and Faculty.....	125
Administration	125
Perkins School of Theology Faculty and Staff	126
Course of Study School Faculty.....	130
Intern Program.....	131

ACADEMIC CALENDAR

FALL 2015

August

- 11–12, Tuesday–Wednesday: Intern orientation
- 20, Thursday: Orientation for all new students
- 20–21, Thursday–Friday: Late registration, 206 Kirby Hall, Registrar's Office
- 21, Friday: Last day to withdraw from all classes without any tuition charge
- 24, Monday: First day of classes for Dallas
- 26, Wednesday: Doctor of Ministry Information Session
- 27, Thursday: First day of classes in Houston-Galveston program
- 28, Friday: Last day to register, add courses or drop a course without a grade record or tuition billing
- 28, Friday: Last day to file for December graduation

September

- 7, Monday: Labor Day – University holiday (offices closed and no classes)
- 10, Thursday: Inside Perkins in Dallas
- 18–19, Friday–Saturday: Faculty conference
- 21, Monday: Tuition and fees due to SMU
- 25, Friday: Divisional meetings, 11:30 a.m.

October

- 5, Monday: Perkins faculty meeting, 9:30 a.m.
- 8, Thursday: Inside Perkins in Dallas
- 12–14, Monday–Wednesday: Perkins fall break (no classes)
- 16, Friday: Divisional meetings, 11:30 a.m.
- 19, Monday: Inside Perkins in Houston
- 26, Monday: Faculty as Guild, 9:30 a.m.

November

- 2, Monday: Perkins faculty meeting, 9:30 a.m.
- 3–13, Tuesday–Friday: Advance registration for spring term and interterm
- 6, Friday: Last day to drop a class for fall term
- 11, Wednesday: Doctor of Ministry Information Session
- 13, Friday: Divisional meetings, 11:30 a.m.
- 20, Friday: Insid a1

February

- 1–3, Monday–Wednesday: Ministers Week
- 12, Friday: Inside Perkins in Dallas
- 22, Monday: Tuition and fees due to SMU
- 22, Monday: Divisional meetings, 11:30 a.m.
- 24, Wednesday: Doctor of Ministry Information Session
- 29, Monday: Perkins faculty meeting, 9:30 a.m.

March

- 2, Wednesday: Inside Perkins in Dallas
- 3–5, Thursday– Saturday: Theological School for the Laity
- 5–13, Saturday–Sunday: Perkins and SMU spring break
- 18, Friday: Divisional meetings, 11:30 a.m.
- 19, Saturday: Faith Calls Spring Forum
- 21, Monday: Inside Perkins in Houston
- 24–25, Thursday–Friday: Easter recess (no classes)
- 25, Friday: Good Friday – University holiday (offices closed)

April

- 4, Monday: Perkins faculty meeting, 9:30 a.m.
- 5–15, Tuesday–Friday: Advance registration for summer and fall terms
- 6, Wednesday: Last day to drop a class for spring term
- 11, Monday: Faculty as Guild, 9:30 a.m.
- 14, Thursday: Inside Perkins in Dallas
- 22, Friday: Divisional meetings, 11:30 a.m.
- 22, Friday: Last day to withdraw from the University
- 29, Friday: Last day of classes in Dallas

May

- 2, Monday: Perkins faculty meeting, 9:30 a.m.
- 2–5, Monday–Thursday: Reading and writing period
- 5, Thursday: Last day for submission of all written work, 5 p.m.
- 6, Friday: Last day of classes for Houston-Galveston program
- 6–11, Friday–Wednesday: Final examinations in Dallas
- 13, Friday: Grades must be posted by noon
- 14, Saturday: Commencement, 9:30 a.m., Moody Coliseum
- 14, Saturday: A Celebration of Degrees and Academic Achievements, 2 p.m., Highland Park United Methodist Church
- 14, Saturday: Official close of term and date for conferral of degrees

SUMMER 2016

May

19, Thursday: Inside Perkins in Dallas

30, Monday: Memorial Day – University holiday (offices closed)

31–July 1, Tuesday–Friday: Perkins summer session

June

3, Friday: Last day to file for August graduation

20–July 1, Monday–Friday: Doctor of Ministry summer session

GENERAL INFORMATION

SOUTHERN METHODIST UNIVERSITY

The Vision of Southern Methodist University

To create and impart knowledge that will shape citizens who contribute to their communities and lead their professions in a global society.

The Mission of Southern Methodist University

Southern Methodist University will create, expand and impart knowledge through teaching, research and service, while shaping individuals to contribute to their communities and excel in their professions in an emerging global society. Among its faculty, students and staff, the University will cultivate principled thought, develop intellectual skills and promote an environment emphasizing individual dignity and worth. SMU affirms its historical commitment to academic freedom and open inquiry, to moral and ethical values, and to its United Methodist heritage.

To fulfill its mission, the University strives for quality, innovation and continuous improvement as it pursues the following goals:

Goal One: To enhance the academic quality and stature of the University.

Goal Two: To improve teaching and learning.

Goal Three: To strengthen scholarly research and creative achievement.

Offering only a handful of degree programs at its 1915 opening, the University presently awards baccalaureate degrees in more than 90 programs through six un-

degree Bachelor of Science is accredited by the Computing Accreditation Commission of ABET. The undergraduate computer science program that awards the degree Bachelor of Arts is not accredited by a Commission of ABET. ABET does not provide accreditation for the discipline of management science.

In the Meadows School of the Arts, the art and art history programs are accredited through the National Association of Schools of Art and Design, the Dance Division is accredited by the National Association of Schools of Dance, the Music Division is accredited by the National Association of Schools of Music, the music therapy program is approved by the American Music Therapy Association, and the theatre program is accredited by the National Association of Schools of Theatre.

Perkins School of Theology is accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada (10 Summit Park Drive, Pittsburgh, Pennsylvania 15275-1110 phone 412-788-6505) to award M.Div., M.A.M., M.S.M., M.T.S., Th.M. and D.Min. degrees.

Accredited programs in the Simmons School of Education and Human Development include the teacher education undergraduate and graduate certificate programs, which are accredited by the State Board of Educator Certification and the Texas Education Agency. The undergraduate program is approved annually by TEA. The SBEC and the TEA also accredit the M.Ed. in educational leadership's Accelerated School Leadership Program and the M.Ed. in educational leadership with urban specialization. The M.S. in counseling program meets the licensure standards of the Licensed Professional Counselors State Board and the Licensed Marriage and Family Therapist State Board. The Learning Therapist Certificate Program is accredited by the International Multisensory Structured Language Education Council.

PERKINS SCHOOL OF THEOLOGY

Community Life

Theological reflection and education for ministry are the purpose of the school. However, these imply a concern for the total development of people in the community. This concern is manifest not only in the classroom and library, but also in a wide range of activities and associations, which make up the life of the school.

Worship is a central element in the life of the school. Brief services of worship led by students and faculty are held daily. The principal worship services of the school are held on Wednesdays and Thursdays. These services are planned by a committee of faculty and students and include elements from the many worship traditions represented in the Perkins community. Community lunches are held Tuesday through Friday during the term. Common meals, celebrating holidays or highlighting special groups or themes, take place several times each year. Individual resident hall groups also get together for meals and social events.

There are a number of student organizations and groups. Every regularly enrolled student is a member of the Perkins Student Association, which assumes responsibility for those aspects of student life and government that are not directly under the jurisdiction of the Perkins faculty. An elected PSA council governs the association. Student representatives also serve on the standing committees of the faculty. Committees of the PSA council deal with social justice, social life, ecumenical affairs, academic concerns and worship. Several active student groups are recognized and funded by the PSA council, including Black Seminarians Association, L@s Seminaristas, the Order of St. Luke, Affirming Religious Community and International Students of Perkins.

Seminary Singers is a choral group open to all Perkins students, under the leadership of the Master of Sacred Music program. The group sings in the weekly chapel services and on other occasions throughout the year.

Special programming and events for the

ADMISSION

DEGREES OFFERED

Perkins offers a variety of degree programs. Education for church leadership is provided through the Master of Divinity program, intended primarily, although not exclusively, for persons seeking ordination. The Master of Arts in Ministry program has as its main objective the preparation of people for specialized church ministry. The Master of Sacred Music program is offered in cooperation with the SMU Meadows School of the Arts for the education of leaders in church music. A student seeking ordination as a deacon within the United Methodist Church may pursue required courses within any of the above degree programs. The Master of Theological Studies program is primarily for people who wish to engage in serious theological study, especially for those considering a doctoral degree. The Master of Theology program is designed for students to fulfill one or more of three goals: enhancing the practice of ministry through advanced study of a particular theological or pastoral discipline, examining a specific aspect of the Christian religion/traditions or function of Christian ministry, and preparing for more advanced study at the doctoral level. The Doctor of Ministry degree program provides advanced education for church leadership and is available for students who hold the M.Div. or an equivalent degree.

Perkins also cooperates in the Graduate Program in Religious Studies of Dedman College, which offers the M.A. and Ph.D. degrees. These degree programs are intended chiefly for those interested in college and university teaching and scholarship in religious studies. Further information concerning them can be obtained from the director of the Graduate Program in Religious Studies.

HOUSTON-GALVESTON EXTENSION PROGRAM

Students who are admitted to study for the M.Div., M.A.M., M.T.S. or Th.M. degrees may enroll in classes held at St. Paul's United Methodist Church in Houston and Moody Memorial First United Methodist Church in Galveston. Under this program, students may earn a significant portion of their degree requirements in weekend and evening classes. A typical class will be offered in a four-week module on Thursday evenings, alternate Friday evenings and alternate Saturdays. Thus, students may be able to complete a minimum of two courses per term.

Most courses in the Houston-Galveston program are taught by full-time Perkins faculty. All classes earn degree credit and meet the same requirements as comparable courses taught in Dallas. The Bridwell Library provides a reserve shelf for required and recommended texts. Computer links to the Bridwell catalog are available, and most research materials can be delivered to students in Houston or Galveston within a few days. Other libraries in the Houston area also have extended privileges to Perkins students. Community life is enhanced through regular worship and social events.

Students applying to begin their studies in the Houston-Galveston program must meet the requirements for admission to their respective degree programs as detailed in this catalog. Nondegree applications are also accepted.

Students must complete at least 24 hours of study on campus in Dallas. Students in all degree programs may need to take more than the minimum number of hours in Dallas in order to complete certain required courses in a timely fashion. Prospec-

tive students are encouraged to consult with the Office of Admissions and Financial Aid at 1-888-THEOLOG (843-6 564) or 214-768-2293 or theology@smu.edu, regarding course offerings and degree requirements.

THE ADMISSION PROCESS

Requirements for admission to each of the Perkins degree programs are outlined in the more detailed descriptions of each program found in the next section of this catalog. Persons seeking admission should contact the Office of Admissions and Financial Aid well in advance of the term in which they wish to matriculate, since the

required for the degree already completed and no more than half of the credits required for the Perkins degree may be granted on the basis of advanced standing. A student interested in the possibility of advanced standing should notify the registrar prior to the beginning of coursework.

Admission With Advanced Placement Without Credit

A student who, by means of coursework prior to entering Perkins, has achieved

Admission of Nondegree Students and Auditors

People who have a B.A. or equivalent degree and who wish to take courses for credit but who do not wish to enter a degree program may seek admission to Perkins as a nondegree student. The student must submit a completed application (available from the Office of Admissions and Financial Aid) along with official transcripts of all

MASTER OF DIVINITY

PURPOSE

The Master of Divinity degree is designed primarily for students who plan to be ordained clergy and serve in Word, sacrament, service and order. It may also equip a person for other specialized ministries.

REQUIREMENTS FOR ADMISSION

The number of new students to be admitted each year is determined by policies of selection established by the faculty. The following considerations are decisive:

1. Seriousness of purpose, emotional stability and likelihood of satisfactory performance in the degree program and of responsible membership in the Perkins and Southern Methodist University community.
2. Presence of and potential for growth in those emotional, moral and spiritual qualities requisite for the profession of ministry and the absence of patterns of personal behavior tending to be seriously disabling to ministry.
3. Academic ability as shown by a minimum GPA of 2.750 (on a 4.000 scale) in a well-balanced curriculum. Normally, an applicant must hold the B.A. or equivalent degree from a college or university accredited by a regional accrediting body

Beyond the evidence of ability furnished by transcripts, applicants may be asked to demonstrate their preparation for theological study by adequate performance on either the GRE graduate school entry exam or the Miller Analogies Test.

To supplement the data furnished by transcripts, letters of reference and other written material, a personal interview with the director of student services or with a person designated by the director may be required of the applicant.

REQUIREMENTS FOR GRADUATION

The M.Div. program requires 73 term hours of academic credit: 64 term hours of coursework and nine term hours earned through the satisfactory completion of a supervised internship. Each M.Div. student will also enroll in a spiritual formation group for two terms, normally the first year of study, for one term hour of credit for the second term.

Course Requirements

The course requirements, totaling 64 term hours, are as follows:

- I. Thirty term hours of basic theological studies:
 - A. Twelve term hours in biblical studies:
 - 1. Three term hours in OT 6301 Interpretation of the Old Testament I.
 - 2. Three term hours in OT 6302 Interpretation of the Old Testament II.
 - 3. Three term hours in NT 6301 Interpretation of the New Testament I.
 - 4. Three term hours in NT 6302 Interpretation of the New Testament II.

Students choosing to study one or both of the biblical languages (Hebrew and Greek) must complete the following:

for continuation beyond the second term and for continuation in school beyond the fourth term.

Admission to Candidacy

M.Div. students will be reviewed for admission to formal candidacy for the degree in the spring term following the completion of 27 term hours of academic work. A student will be admitted to candidacy provided he or she is not on probation and is not disqualified for having given insufficient evidence of fitness for ministry (described in the Fitness for Ministry section). Admission to formal candidacy signifies that the student is proceeding satisfactorily in his or her work and may be considered for the degree upon completion of all the requirements, but it does not oblige Perkins to grant the degree.

Ordination Requirements

Students preparing for ordination should become aware as early as possible of any specific educational requirements their denomination or judicatory may expect them to satisfy in the course of their M.Div. work (e.g., in the biblical languages or in

Students are evaluated and given credit by the group facilitators on the basis of attendance and engagement with the subj

the CPE intern and will consult with the CPE supervisor regarding satisfactory completion of the internship requirement. Students considering a CPE internship should be aware of the following:

1. A student may not receive both six elective hours of credit in pastoral care for an introductory unit of CPE (PC 7639) and nine credit hours for a CPE residency internship.
2. Many CPE programs require students to complete an introductory unit before they apply for a residency.
3. Many CPE residencies begin and end in August.

During internship, students do ministry under supervision and reflect theologically on their experiences. As the interns become more competent and self-confident in carrying out the tasks of ministry and gain theological, emotional and spiritual maturity in their understanding of it, they prepare themselves to provide resourceful, faithful Christian leadership in the world.

The design of the Perkins Intern Program assumes interns to be adult learners who can assess and value their past experiences and vocational goals and build on these creatively and systematically in pursuing the learning opportunities offered at their particular internship site. To that end, the internship course curriculum specifies a set of required competencies under each of three categories: be aware, think theologically and lead faithfully .

The Perkins Intern Program faculty partners with pastoral staff and laity at congregations and agencies and with mental health professionals experienced in church family systems to provide supportive superv

MASTER OF ARTS IN MINISTRY

PURPOSE

The Master of Arts in Ministry degree program is intended to prepare students for specialized church ministry. The goal of the program is to increase students'

- D. Three term hours in contextual studies: XS 6310 The Church in Its Social Context.
 - E. One term hour in XX 6003 and XX 6104 Spiritual Formation.
 - F. Six term hours in XX 8365 and XX 6366 M.A.M. Internship.
- II. Twenty-seven term hours in Christian education track requirements:
- A. Nine term hours in Christian education courses:
 - 1. Three term hours in CE 7304 The Church's Educational Ministry. (This course must be taken prior to the supervised internship.)
 - 2. Three term hours in an age-level course (CE 8320 Ministry With Children, CE 8330 Youth Ministry, CE 8332 Speed-Dating Spirituality: Ministry With Young Adults or some other appropriate age-level course).
 - 3. Three term hours of a Christian education elective.
 - B. Fifteen term hours in unrestricted electives. Those seeking ordination as a deacon in the United Methodist Church will also need to take a worship course (three term hours), United Methodist studies courses (six term hours) and an evangelism course (three term hours), leaving six term hours unrestricted.
 - C. Three term hours in ST 6302 Interpretation of the Christian Message II.
- III. Twenty-seven term hours in urban ministry track requirements:
- A. Twelve term hours in urban ministry, as follows:
 - 1. Three term hours in XS 7302 Issues in Urban Ministry or XS 8332 Contemporary Issues in Urban Ministry.
 - 2. Nine term hours in urban ministry courses.
 - B. Twelve term hours in unrestricted electives. Those seeking ordination as a deacon in the United Methodist Church will also need to take a worship course (three term hours), United Methodist studies courses (six term hours) and an evangelism course (three term hours), leaving three hours unrestricted.
 - C. Three term hours in ST 6302 Interpretation of the Christian Message II.
- IV. Twenty-seven term hours in theology and social justice track requirements:
- A. Three term hours in HR 6302 World Religions and Christianity.

- E. Six term hours in elective work in designated mission and evangelism courses.
 - F. Nine term hours in unrestricted electives. Those seeking ordination as a deacon in the United Methodist Church will also need to take a worship course (three term hours), United Methodist studies courses (six term hours) and an evangelism course (three term hours), leaving no hours unrestricted.
- VI. Twenty-seven term hours in Christian spirituality track requirements:
- A. Three term hours in a survey of Christian spirituality course, MN 7311 Prayer and Spirituality, or MN 7310 Spirituality and Christian Ministry.
 - B. Twelve term hours of elective work in designated courses related to spirituality.
 - C. Twelve term hours of unrestricted electives. Those seeking ordination as a deacon in the United Methodist Church will also need to take a worship course (three term hours), United Methodist studies courses (six term hours) and an evangelism course (three term hours), leaving three term hours unrestricted.

Spiritual Formation

All students completing the M.A.M. degree are required to register for the program in spiritual formation. Students are required to attend a daylong orientation held in conjunction with the new student orientation program and are then enrolled in formation groups. These groups meet weekly throughout the fall and spring terms during the first year of the program.

Led by facilitators in groups of five to 10, students share in a formative experience

formation and at least one of the foundational courses for the student's specialized degree track.

ministry. A lack of fitness for ministry may be demonstrated by patterns of personal behavior that inhibit effective ministry. Examples of such patterns include irresponsibility in social and/or professional relations and emotional instability. Formally, the presence of patterns of personal behavior tending to be seriously disabling to ministry may be grounds for the faculty to disqualify a student from graduation with the M.A.M. degree, or, if the prognosis justifies it, to defer awarding the degree until such time as the disabling pattern is overcome.

It is to be emphasized that personal fitness for ministry is not defined narrowly in terms of a particular form of piety or style of personal behavior. Nor does Perkins assume the role that belongs properly to those agencies of the church that evaluate candidates for ordination or for professional service to the church. When asked, it assists such agencies in their evaluation of candidates.

Time Limit

All requirements for the M.A.M. degree must be completed within five calendar years from the time of initial registration.

Ordination Requirements

Students preparing for ordination should become aware as early as possible of any specific educational requirements their denomination or judicatory may expect them to satisfy in the course of their M.A.M. work. They should explore, with their academic advisers, how best to deal with these expectations. Students who are preparing for ordination as deacons in the United Methodist Church should take as their electives HX 7365 United Methodist History, ST 7034 United Methodist Doctrine, CA 7013 United Methodist Polity, WO 6313 Introduction to Christian Worship, and EV 7307 Theory and Practice of Evangelism.

REQUIREMENTS FOR ADMISSION

Applicants for the M.S.M. program must hold a Bachelor of Music or Bachelor of

REQUIREMENTS FOR GRADUATION

Planning a Program of Study

The course of study includes some work taken in common by all M.S.M. students and some work that is designed to serve the individual student's particular needs and interests. Each student elects one of two options for concentration in performance study: organ or choral studies. All entering students must take graduate placement examinations administered by the Division of Music during the week of registration. These examinations aid in determining the student's strengths and weaknesses in the areas of music history, literature, theory, aural perception and, for choral conductors, keyboard proficiency. The results are used by the student and his or her adviser in planning a proposed course of study for the degree. After successfully completing 12 term hours of approved coursework, each student, in consultation with his or her adviser, will prepare and submit a Proposed Course of Study to the director of the M.S.M. program. Any subsequent alterations to this proposal must be submitted in writing for approval.

Course of Study

The requirements for the M.S.M. total 48 term hours, and they may be completed in two years (usually including summers) depending on the results of the Graduate Placement Examinations. Those pursuing an additional graduate music degree in Meadows School of the Arts or fulfilling the requirements for deacon's ordination in the United Methodist Church will require up to an extra year of study. The 48 hours for the M.S.M. are distributed as follows:

- I. Twelve term hours in theological studies:
 - A. Six term hours of Bible:
 - OT 6301 or 6302 Interpretation of the Old Testament I or II.
 - NT 6301 Interpretation of the New Testament I or NT 6302 Interpretation of the New Testament II.
 - B. Three term hours of WO 6313 Introduction to Christian Worship.
 - C. Three term hours of ST 6301 Interpretation of the Christian Message I or three term hours of HX 6305 The Christian Heritage I or HX 6306 The Christian Heritage II.
 - D. Participation in a spiritual formation group for two terms during the first year.

Notes

- B For United Methodist students pursuing deacon's orders, these 12 hours may count toward the 24-hour requirement. It may be possible to use elective hours (described in IV below) to satisfy more of the 24-hour requirement.
- B The prerequisite course for WO 6313, XS 6310 The Church in Its Social Context, is not required for the M.S.M. degree.

- II. Ten term hours of church music study:
 - A. Three term hours of CM 8330 .
 - B. Three term hours of CM 8331 .
 - C. Three term hours of CM 8332 .
 - D. One term hour of CM 8120 .

Note

III. Six term hours of study in professional skills and methods:

- A. Three term hours of MUTH 6330 Analytical Techniques, MUTH 6300 Music of the 21st Century, MUTH 6360 Analysis of Tonal Music or MUTH 6326 Seminar in Music Theory.
- B. Three term hours of MUHI 6335 Introduction to Graduate Studies.
- C. Participation for two consecutive terms within the same academic year in a Meadows choral ensemble, as determined by placement audition.
- D. Four terms of enrollment in MUAS 6010 Recital Attendance.

Note: Placement exams in music history and theory will be administered during the week before classes begin in Meadows School of the Arts.

IV. Elective hours in Meadows or Perkins:

Six hours for the organ concentration or five term hours for the choral concentration. These hours will be determined in consultation with the student's adviser on the basis of the outcome objectives of the M.S.M. program and the student's competency to meet these objectives.

Note: For the organ concentration, a portion of these hours may be used for choral conducting depending on the placement evaluation. No more than three elective hours of applied study in Meadows may be counted toward the degree requirements.

V. Hours in performance concentration and proficiency:

- A. Organ concentration (14 hours):
 - 1. Eight term hours of private organ study (four two-hour terms).
 - 2. Two term hours of PERB 6212 Improvisation and Service Playing.
 - 3. Three term hours of MUHI 6320 Organ History and Literature.
 - 4. One term hour of

During the student's final term of enrollment, he or she will be given a set of comprehensive written examinations covering the major areas of study and related fields. Satisfactory performance on these examinations and a minimum cumulative GPA of 3.000 or a grade of B on all M.S.M. work are required for graduation.

Students seeking ordained deacon status in the United Methodist Church will need 12 additional hours beyond the required coursework for the M.S.M. degree. For specific information, contact the

Admission to Candidacy

M.S.M. students will be reviewed for admission to formal candidacy for the degree in

MASTER OF THEOLOGICAL STUDIES

PURPOSE

The Master of Theological Studies degree program is designed to provide a basic understanding of the theological disciplines as a foundation for further graduate study, for enhancement of lay leadership roles or for personal enrichment. The degree requirements are designed to ensure some breadth of exposure to the various disciplines of theological study, while at the same time allowing each student to fashion a plan of study that serves her or his particular interests and goals.

REQUIREMENTS FOR ADMISSION

The requirements for admission to the M.T.S. program are the same as those for

ber of formats, such as a paper, a public lecture, a website or a pilot project. No additional credit hours are given for a summative project.

Time Limit

All requirements for the degree must be completed within six calendar years of the time of initial registration.

CONCENTRATION IN CHURCH MUSIC AND WORSHIP

This degree offers basic theological, liturgical and church music education to students who have already completed graduate work in some area of music and are seeking a vocation in church music in the parish (perhaps as an ordained deacon in the United Methodist context) or are preparing for graduate study at the doctoral level in church music. A Master of Music, Master of Music Education or equivalent degree is required for admission. Those with a B.M., B.M.E. or equivalent degree need to pursue the M.S.M. because of the basic graduate courses that are offered in Meadows School of the Arts.

The 48 term hours of coursework are distributed as follows:

- I. Twenty-four hours in basic ministerial studies (allowing for some variations according to denominational background, professional goals and previous coursework) are required. Generally, the following courses would be taken:
 - A. Six term hours: OT 6301/6302 Studies in Old Testament.
 - B. Six term hours: NT 6301/6302 Studies in New Testament.
 - C. Six term hours: HX 6305/6506 Studies in Christian Heritage.
 - D. Three term hours: WO 6313 Introduction to Christian Worship.
 - E. Three term hours: ST 6301 Interpretation of the Christian Message.
- II. Twenty-four hours in church music and worship are required:
 - A. Three term hours: CM 8330 Congregational Song History and Theology (Hymnology).
 - B. Three term hours: CM 8331 Introduction to Graduate Studies in Church Music.
 - C. Three term hours: CM 8332 Music Genres of Western Christianity.
 - D. Six term hours of worship seminar courses. H

MASTER OF THEOLOGY

PURPOSE

The Master of Theology program is designed for students to fulfill one or more of three goals: enhancing the practice of ministry through advanced study of a particular theological or pastoral discipline, examining a specific aspect of the Christian religion/traditions or function of Christian ministry, and preparing for more advanced study at the doctoral level. Students may choose to focus within one of the following broad divisions:

1. The Biblical Witness.
2. The Heritage and Context of Christianity.
3. The Interpretation of the Christian Witness.
4. The Theology and Practice of Ministry.

Students who successfully complete this program will be able to:

- B Demonstrate advanced understanding of their stated area of focus.
- B Identify and evaluate the primary methods of research in the stated area of focus.
- B Formulate useful research questions and develop research strategies in the stated area of focus.

REQUIREMENTS FOR ADMISSION

1. The successful completion of an Association of Theological Schools-accredited degree at the master's level requiring at least two years of full-time study or the equivalent credential from an institution outside the U.S. or Canada.
2. Academic ability, as shown by a minimum GPA of 3.000 (on a 4.000 scale) in a previous master's-level program.

REQUIREMENTS FOR GRADUATION

Course Requirements

The Th.M. program requires 24 term hours. Given the open nature of the inquiry that students in the Th.M. program will pursue, there are no explicitly required courses. The student will prepare a plan for study establishing the parameters of study for the degree program, including a specific area of focus and courses to be taken, to be approved before final enrollment. These courses will meet the following guidelines:

- B All courses will be at the 7000 level or above.
- B At least two courses will be at the 8000 level.
- B One course may be a directed reading course. This course will require a minimum of one research paper of at least 5,000 words.

Th.M. candidates must maintain a B (3.000) GPA in order to continue in the program and graduate. Students may choose one of two options to fulfill the requirements of the program:

1. A thesis of 12,500 to 18,750 words (50–75 pages) on a topic related to the stu-

2. A portfolio that includes written and other material submitted in fulfillment of the student's course requirements. The material chosen must represent all the courses taken and cover all aspects of the approved plan for study. The portfolio must include at least two research papers of not less than 5,000 words (20 pages) each.

Assessment

The school will review theses and portfolios in aggregate to assess the overall success of students in the program and to identify areas where instruction and other aspects of the academic experience can be improved.

Advising

In order to facilitate the needs of applicants, the associate dean for academic affairs will serve as initial reader of the applicants' plans for study and will assist successful applicants in covenanting with a final adviser and thesis supervisor as needed.

Thesis Supervision and Review

The Committee on Academic Programs will prepare thesis guidelines for the approval of the faculty. The associate dean for academic affairs will arrange for orientation of thesis advisers.

Time Limit

All requirements for the Th.M. degree must be completed within five calendar years from the time of initial registration.

DOCTOR OF MINISTRY

PURPOSE

DEGREE REQUIREMENTS

The course requirements are as follows:

- I. DM 9370 The Person and Role of the Minister (three term hours) and DM 9380 Seminar in Practical Theology (three term hours) taken together in the first summer term in a three-week format.
- II. DM 9014 Professional Project I (1½ term hours) and DM 9019 Professional Project II (1½ term hours) taken in sequence. The purpose of DM 9014 Professional Project I (topics seminar) is to identify a problem, question, issue or thesis that the student wants to develop into a practicum experience that can be explored in his or her practice of ministry. The second seminar, DM 9019 Professional Project II (prospectus seminar), helps the student define the necessary research to undertake a ministry practicum, design effective strategies and methods to use in a practicum and develop ways to evaluate this experience.

student's practicum. The entire committee will guide, read and evaluate the student's professional practicum and project thesis. When the professional project is completed satisfactorily as determined by the committee in consultation with the director of the D.Min. program, the student will participate in an oral evaluation on the school campus by the committee on the professional project thesis. At a minimum, both the student and adviser must be physically present for the oral evaluation. It is recommended that all committee members be physically present with the student for the evaluation. All committee members must be present for the evaluation, either in person or by electronic means.

PROJECT PRACTICUM AND THESIS

The professional project practicum and thesis combine research, a designed ministerial field experience and a written doctoral-level project that addresses both the nature and the practice of ministry and has the potential for application in other ministry contexts.

1. The professional project is an approved practicum experience and written thesis that articulates the theological and theoretical rationale for the practicum with theological reflection on the experience.
2. The professional project in both its parts (practicum and written thesis) should demonstrate the student's ability to identify a specific theological topic in ministry, organize an effective research model, use appropriate resources, evaluate the results and reflect the student's depth of theological insight in relation to ministry.
3. The written project thesis must be submitted in an approved style and format.
4. Upon completion of the professional project and with the student's D.Min. committee's permission, the student will sit for an oral examination administered by the project committee and open to the public covering the project and the student's integration of her or his theology and practice of ministry. This examination will take place on campus, with at a minimum the student and adviser present. Other committee members may participate via electronic means if necessary.

INQUIRIES AND SUBMISSION OF APPLICATION

Inquiries, applications and transcripts should be sent to the director of the Doctor of Ministry, Perkins School of Theology, Southern Methodist University, PO Box 750133, Dallas TX 75275-0133. Appointments can be made by calling 214-768-2124 or writing to

taught with the Latino church in mind. The program provides students with the opportunity to study and reflect with other seminarians who are from across the nation and Puerto Rico and who are preparing to do ministry in the Hispanic context. Perkins students who are accepted into the program pay a reduced registration fee.

International Studies

AREAS OF CONCENTRATION

Students in degree programs may choose to concentrate in an area of theological studies. Concentrations may be used to fulfill denominational requirements (concentration in Anglican studies), to ascertain preparedness for future licensing or advanced study (concentration in pastoral care), or to complete an intensive study in an area of benefit or priority for the church (concentration in Hispanic studies, concentration in African-American church studies, concentration in urban ministry, and concentration in women's and gender studies).

CONCENTRATION IN HISPANIC STUDIES

4. Complete an internship (12 term hours) in an approved African-American church or related setting. In lieu of the internship, M.T.S. students, in consultation with the certificate adviser, must complete a major research project that addresses issues concerning the African-American church. This requirement is in addition to the thesis or summative project required in the M.T.S. program.

Students pursuing the concentration in urban ministry and concentration in African-American church studies may double-count those courses designated for both concentrations.

Competencies

1. A familiarity with the Book of Common Prayer and its rubrics.
2. An understanding of the central importance occupied by the sacraments of the church.
3. A knowledge of the church's liturgical practice and its significance.
4. An understanding of the earliest theological resources of the church, including the following:
 - a. Patristic literature and theology.
 - b. The Old and New Testaments.
 - c. Key developments in the Anglican tradition.
5. Exegetical skills, including knowledge of at least one biblical language.
6. A knowledge of the church's history, including both the Episcopal Church and the larger Anglican tradition.
7. An understanding of canon law, its purpose and content.

Concentration Requirements

Students must formally register for the concentration with the registrar and the concentration adviser. To qualify, students must have signed approval from their academic adviser. Candidates must have at least 24 hours remaining in their degree program and a GPA of 3.000 in order to register. M.Div. candidates should not yet have applied for internship.

1. Three term hours in WO 6313 Introduction to Christian Worship, which includes a practicum focusing on the use of the Book of Common Prayer.
2. Three term hours in HX 7370 Anglican History and Theology. Prerequisites are HX 6305 The Christian Heritage I and HX 6306 The Christian Heritage II. Recommended: HX 8321 History of Christian Doctrine.
3. Three term hours in HX 7371 Episcopal History and Canon Law. Prerequisites are HX 6305 The Christian Heritage I and HX 6306 The Christian Heritage II. Recommended: HX 7370 Anglican History and Theology.
4. Three term hours in HX 8321 History of Christian Doctrine.
5. Six hours of either Hebrew (HB 7300 Hebrew I and HB 7301 Hebrew II) or Greek (GR 7300 Greek I and GR 7301 Greek II).
6. Three hours of either Hebrew (HB 7302) or Greek (GR 7302) Exegesis.

CONCENTRATION IN PASTORAL CARE

The concentration in pastoral care allows Perkins students to concentrate on theory, skills and practices of pastoral care to equip them for specialized pastoral care ministries. Specialized pastoral care ministries include but are not limited to the following: ordained clergy whose ministerial focus is pastoral care, clergy in agency settings and clergy in social outreach or social work. The concentration can serve as an introduction to professional counseling for those desiring further education and training to pursue certification with the American Association of Pastoral Counselors or the American Association for Marriage and Family Therapists. The concentration can also serve as an introduction for those desiring pursuit of a state license as a professional counselor and/or as a marriage and family therapist. The executive director of the Pastoral Counseling and Education Center in Dallas serves as a consultant to the concentration students if they desire affiliation and advanced training beyond the foundational work offered at Perkins. The concentration adviser is Jeanne Stevenson-Moessner.

Competencies

Competencies are based on theory, skills and practices.

Competency in theory includes

1. A history of pastoral care.
2. Multicultural dimensions of pastoral care.
3. Paradigms in pastoral caregiving.
4. Spiritual care of mind–body–soul.
5. Family systems theory.

Competency in skills includes

6. Empathic listening and confidentiality keeping.
7. Crisis counseling, effective referral ability and personal boundary maintenance.

Practices will focus on

8. Self-care and healthy lifestyle.
9. Supervision through internship, clinical pastoral education or spiritual direction.
10. Exposure to helping agencies and community organizations of care and extension of learning into the congregational setting.

Concentration Requirements

1. Formally register for the certificate through the Office of the Registrar and the concentration adviser. To qualify, students must have signed approval from their academic adviser. Candidates must have at least 24 hours remaining in their degree program and a GPA of 3.000 in order to register. M.Div. candidates should not yet have applied for internship.
2. Complete nine hours of required courses.
3. Complete six additional hours of electives.
4. Complete a practicum in an appropriate setting.
5. Submit a paper to the concentration adviser at the end of the program. This paper should explore the interdisciplinary nature of the pastoral care field, focusing on all four divisions within Perkins' course of study. In this paper, the student is expected to articulate her or his biblical paradigm in pastoral care. The appendix to the paper should include a description of the student's efforts/participation in proactive self-care activities related to spiritual, physical and emotional health. Counseling by staff at the SMU Memorial Health Center or a licensed therapist of the student's choice is strongly encouraged as a part of the certificate program and as a means of self-care.
6. Engage in an oral defense of the interdisciplinary paper. Faculty from divisions I, II and III will be invited on a rotation basis to participate in the oral defense. Students working on the concentration should prepare for this integrative exercise from their very first in

Required Courses and Course Options

The course requirements and options are as follows:

1. Nine hours of required coursework:

- PC 7321 The Caring Congregation
- PC 7322 Pastoral Care and Family Systems
- PC 8348 Pastoral Self-Care

2. Six hours of required electives from the following:

- PC 7301 Introduction to Pastoral Care
- PC 8301 Pastoral Care: Special Problems
- PC 8333 Pastoral Care and Counseling of Women
- PC 8326 The Pastor's Crisis Ministry
- PC 8318 Mental Health Skills for the Pastor
- PC 8330 Pastoral Care and Counseling of Adolescents
- PC 8336 Premarital Counseling
- PC 8341 Spirituality and the Human Life Cycle
- PC 8335 Sexual and Domestic Violence: Theological and Pastoral Concerns
- PC 7639

4. Learning how to deal with inequalities manifested in poverty and wealth in class-based urban systems.
5. Learning how to understand the interaction of diverse communities in America, especially in transnational urban environments involving global population movements.
6. Learning how to develop effective pastoral and spiritual leadership, advocacy and relationship building in the urban community within and beyond congregational settings.

Concentration Requirements

1. Formally register for the concentration through the Office of the Registrar and the concentration adviser. To qualify, students must have signed approval from their academic adviser. Candidates must have at least 24 hours remaining in their degree program and a GPA of 3.000 in order to register. M.Div. candidates should not yet have applied for internship.
2. Complete at least 15 term hours in approved urban ministry concentration courses (designated courses listed below).
3. By the senior year (or before entering into a full-time internship), demonstrate involvement in urban ministry outside of formal coursework, usually through participation in an urban community project (approved by the urban ministry concentration adviser) connected with a faith-based organization.
4. Complete an internship (nine term hours) in an urban or peri-urban community setting identified and approved by the Intern Office. In lieu of the internship, M.T.S. students, in consultation with the concentration adviser, must complete a major research project that addresses issues concerning urban ministry. This requirement is in addition to the thesis or summative project required in the M.T.S. program.

Designated Urban Ministry Courses

The following courses are currently designated among those that can be taken to fulfill the 15 term hours required for the concentration in urban ministry. Students should consult the list of designated courses each term for new courses.

BB/MN 8329 Immigration, Bible, and Practical Theology

CE 8338 Emancipatory Educational Ministry With Adolescent Girls: Liberating Ophelia and LaTomika

EV 7307 Theory and Practice of Evangelism

MN 7320 Ministry in the Black Church

MN 7026, 8026 Ministry in the Hispanic Church

MN 8355 Models of Ministry With the Poor

MT 8345 African-American Liberation Theology

MT 8375 The Poor in John Wesley Ethics

MT 8385 Martin and Malcolm and Theological Ethics

PC 7321 The Caring Congregation

PC 7322 Pastoral Care and Family Systems

ST 8311 Contemporary Theology

ST 8327 North American Hispanic Theology

TC 8375 Advanced Feminist Theory

TC 8310 Theology, Religion and Cultural Studies

TC 8340 The Christian, the Church, and the Public Good

- XS 7302 Issues in Urban Ministry
- XS 8302 Race Relations and the Church
- XS 8326 Broad-Based Community Organizing: Holiness and Politics in the Urban Church
- XS 8321 Christian Mission in Cultural Context
- XS 8332 Contemporary Issues in Urban Ministry
- XS 8339 Christian Ministry in a Multicultural Society

In addition, students may do independent reading or field-based courses in urban ministry with the approval of 1) a sponsoring faculty member willing to supervise the course and 2) the urban ministry concentration adviser, Dr. Hal Recinos, before proceeding through the normal channels for obtaining permission to take such courses.

Students pursuing the concentration in urban ministry and the concentration in Hispanic studies may double-count those courses designated for both certificates.

CONCENTRATION IN WOMEN'S AND GENDER STUDIES

Overview

courses in which they will engage in study appropriate to the intent of the certificate. Appropriate courses taken during matriculation at SMU yet prior to enrollment in the concentration may count toward program hours.

Dedman College Course Options

Course offerings in Dedman College vary each term. Current lists of courses are available at www.smu.edu/dedman/academics/departments/womgenstudies.

Perkins Course Options

CE 8338 Emancipatory Educational Ministry With Adolescent Girls: Liberating Othelia and LaTomika

PC 8333 Pastoral Care and Counseling of Women

PC 8335 Sexual and Domestic Violence: Theological and Pastoral Concerns

ST 8375 Feminist, Womanist, and Mujerista Theologies

TC 8331 19th-Century Holiness Women

XS 8345 Faith, Feminism, and Public Policy

4. As part of one of the four courses, students will complete a major research project that addresses issues concerning women and/or gender. A performance or exhibit may also constitute the major project, with approval of the director of the Women's and Gender Studies Program.
5. Students may substitute an internship for one of the four courses and the associated major research project. The supervised internship must involve an organization or setting that addresses issues concerning women and/or gender. This project shall be delineated with an appropriate time of completion included in the program plan in consultation with a Women's and Gender Studies Program or a Perkins Internship Office faculty member. A supervised internship setting for Perkins M.Div. students will require a learning goal for women's studies, and the internship shall be done in consultation with the Perkins Internship Office. Women's and Gender Studies Program internships can also be arranged in conjunction with the Dedman College internship program and the Women's and Gender Studies Program adviser.

COURSE OF STUDY

DIVISION I: THE BIBLICAL WITNESS

Professors: Jaime Clark-Soles, Roy Heller, Jack Levison, Susanne Scholz, Abraham Smith, Sze-kar Wan. Intern Faculty: Barry Hughes.

Overview

The purpose of Division I is to develop the student's biblical knowledge and understanding and to provide sound methods for proper and effective use of Scripture. Biblical history and literature are studied in relation to the social and cultural context of ancient Israel and the early church. The division is concerned, further, with the exposition of Scripture and with the nature and history of great biblical themes, so as to produce effective biblical interpreters, whether their study has been in English alone or in one or more of the biblical languages.

All Hebrew exegesis courses presuppose completion of HB 7300, 7301 or the equivalent, as well as OT 6301 or the equivalent. All Greek exegesis courses presuppose completion of GR 7300, 7301 or the equivalent, as well as NT 6301 or the equivalent.

The Courses

Usually, 7000-level English exegesis courses are devoted to the study of the theological and literary features of a particular book within the related historical context and presuppose the relevant introductory course. Courses at the 8000 level are advanced seminars.

Basic Courses	NT 6301, 6302 OT 6301, 6302
Electives	
Biblical Languages	GR 7300, 7301 HB 7300, 7301
Exegesis Courses	GR 7302 HB 7302 NT 7310, 7311, 7312, 7313, 7320, 7329 OT 7301, 7305, 7316, 7326
Advanced Electives	BB 8321, 8329, 8330, 8345 NT 8365, 8379 OT 8345, 8368

Bible Courses (BB)

BB 8321 (3). THE BIBLE IN GLOBAL CONTEXT. A study of Biblical Hermeneutics in a cultural context different from the students' own, typically outside the US and Europe, with special attention to the role of theological reflection in an environment affected by globalization in all its dimensions. The course will be a focused, on-site study in a particular region of the world. It will include reading assignments and a daylong orientation prior to travel and a debriefing afterwards. The specific topic will vary with each offering. It may be repeated for additional academic credit when topics vary. Prerequisite: NT 6301 or OT 6301.

BB 8329 (3). IMMIGRATION, BIBLE, AND PRACTICAL THEOLOGY. A biblical and theological exploration of contemporary debates in church and society surrounding immigration and

the calls for policy reform, with special attention to implications for preaching, teaching, and public praxis. Prerequisites: OT 6301 or 6302, NT 6301 or 6302, XS 6310, and HX 6305.

DIVISION II: THE HERITAGE OF THE CHRISTIAN WITNESS
IN ITS RELIGIOUS AND CULTURAL CONTEXT

Professors:

HX 7380 (3). PROPHETIC SOCIAL JUSTICE: HISTORY AND FOUNDATIONS. Critical reflection on historical and theological foundations for Christian social justice ministries.

HX 8308 (3). VARIETIES OF MEDIEVAL THEOLOGY. An exploration of the diverse approaches to basic issues of Christian faith among the monastic, scholastic, and mystical theologians of the Middle Ages, especially the 12th-14th centuries. Readings from several of the following: Anselm, Abelard, Bernard of Clairvaux, the Victorines, Bonaventure, Aquinas, Scotus, Ockham, Eckhart, Julian of Norwich, and others. Three term hours. Prerequisite: HX 6305 and HX 6306.

HX 8321 (3). THE HISTORY OF CHRISTIAN DOCTRINE I. An examination of the basic doctrines and theologies that have shaped the Christian tradition. Surveys the formation of the patristic, Byzantine, and medieval Western theological traditions.

HX 8322 (3). THE HISTORY OF CHRISTIAN DOCTRINE II. Examines the basic doctrines and theologies that have shaped the Christian tradition. Also, the Protestant Reformation and the Counter (Catholic) Reformation, with certain 19th-century developments. Prerequisite: HX 8321.

HX 8325 (3). ECUMENICAL MOVEMENT. An examination of the current major developments in the ecumenical movement, which includes the World Council of Churches, the evangelical movement, regional councils, the Second Vatican Council, the Church of South India and other unions, and the proposed Church of Christ United in the United States and Methodist involvement. Three term hours. Prerequisite: HX 6305 and HX 6306.

HX 8334 (3). THE THEOLOGY OF AUGUSTINE. A study of major issues in Augustine's theology, e.g., the Trinity, sin, grace and free will, church and state, marriage, and biblical interpretation, including the historical context and influence of his ideas. Prerequisites: HX 6305, 6306.

odist Council and Oxford Theological Institute. Research projects in original materials will be integral to the course. Three term hours. Prerequisite: HX 6305 and HX 6306

HX 8368 (3). THE ARTICLES OF RELIGION AND CONFESSION OF FAITH OF THE UNITED METHODIST CHURCH. A historical and theological analysis of the Articles of Religion and Confessions of Faith of the United Methodist Church. Prerequisite: HX 6305 and HX 6306

HX 8385 (3). CHRISTIAN MYSTICISM: IN QUEST OF GOD. An examination of the rich tradition of Christian mysticism and its teachings as an integral part of the Christian life and the working out of Christian theology. Prerequisites: HX 6305, 6306.

History of Religions Courses (HR)

HR 6302 (3). WORLD RELIGIONS/CHRISTIANITY. A study of world religious traditions, their interaction with Christianity, and their implications for the mission and ministry of the church in the contemporary world. The course examines the global context of ministry, including themes such as poverty and socioeconomic injustice, the ecological crisis, and cultural and religious diversity as issues for theological reflection and for interreligious cooperation.

HR 8037 (1.5). THE MULTICULTURAL ALLIANCE SEMINARIANS SHARING FAITH TRA-

world. The specific topic will vary with each offering. May be repeated for additional academic credit. Three term hours. Prerequisite: Permission of the instructor for off-campus offerings.

WX 8328 (3). THEOLOGICAL ISSUES IN WORLD CHRISTIANITY. A survey of important present and emerging theological issues confronting the world Christian community. Includes world religious pluralism, Christian views of other religions, interreligious dialogue, women's consciousness worldwide, concern for the natural environment, world economic and political structures, cultures and Christianity, Christian theologies from Africa, Asia, Latin America and other areas, contemporary re-examinations of Christian doctrines, and mission theology in the midst of diversity and tension. Prerequisites: HX 6305, 6306.

WX 8332 (3). MISSION STUDIES. A comprehensive study of Christian mission, including a review of the historical background, a survey of mission presence in a world with religious plurality and new theologies, and a theological analysis of mission theories, paradigms, and practice. Provides an opportunity for research into areas of special concern. Prerequisites: HX 6305, 6306.

DIVISION III: THE INTERPRETATION OF THE CHRISTIAN WITNESS

Professors: William Abraham, Karen Baker-Fletcher, Charles Curran, Hugo Magalanes, Natalia Marandiuc, Bruce Marshall, Rebekah Miles, Joerg Rieger, Theodore Walker. Intern Faculty: Isabel Docampo.

Overview

Coursework in Division III is intended to foster an understanding of the content of the Christian faith in its historical and contemporary articulations and to enhance the student's capacity for constructive theological and ethical reflection. Basic studies provide an orientation to theological and ethical thinking and knowledge of the principles of Christian doctrine and moral teaching. Advanced studies are offered on specific doctrines, theological questions and ethical problems, on the works of selected theologians and ethicists and on issues having to do with the relationship

family, examine ethical issues confronting U.S. families, and identify the implications for ministry. Prerequisite: MT 6303.

MT 8345 (3). AFRICAN AMERICAN LIB THEO. A study of contemporary North American black theology, with special attention to both its characteristic features and its development of

TC 8360 (3). ISSUES IN SCIENCE AND THEOLOGY. An overview and examination of the interaction of science and theology, with an emphasis on selected areas of study. Specific attention is given to the historical interaction of science and theology, as well as to their mutual concerns and respective methods.

TC 8372 (3). THEOLOGY AND ECONOMICS: CONTEMPORARY PERSPECTIVES. An exploration of the economic aspects of theology and the theological aspects of economics. Examines contemporary perspectives on the relationship between these two fields and their mutual involvement.

TC 8375 (3). ADVANCED FEMINIST THEORY. Examines classic literature from feminist, womanist, and "mujerista" perspectives, and addresses current theoretical issues across relevant disciplines. Taught by Perkins faculty and University faculty associated with the Women's and Gender Studies Program.

DIVISION IV: THE WITNESS OF THE CHURCH AND ITS MINISTRY

CE 8301 (3). TEACHING BIBLE IN THE LOCAL CHURCH. An examination and practice of a variety of approaches to the study of the Bible with youth and adults in the local church. Prerequisites: HX 6301 or 6305, XS 6310, and NT/OT 6301 or 6302.

CE 8320 (3). MINISTRY WITH CHILDREN. A consideration of the church's educational ministry with children, including developmental theory, the nature of teaching, and comprehensive planning for ministry with children. Prerequisites: HX 6301 or 6305, XS 6310, and NT/OT 6301 or 6302.

CE 8330 (3). YOUTH MINISTRY. A consideration of the church's educational ministry with youth, including the observation of or participation with young people. Prerequisites: HX 6301 or 6305, XS 6310, and NT/OT 6301 or 6302.

CE 8332 (3). SPEED DATING SPIRITUALITY: MINISTRY WITH YOUNG ADULTS. A critical exploration of the intersection between popular culture and the spiritual beliefs, values, and practices of young people ages 18–30 from diverse social contexts. Prerequisites: HX 6301 or 6305, XS 6310, and NT/OT 6301 or 6302.

CE 8338 (3). EMANCIPATORY EDUCATIONAL MINISTRY WITH ADOLESCENT GIRLS. An interdisciplinary inquiry of the experience of young girls (ages 13–18) with young women (ages 19–30) in the church. Prerequisites: HX 6301 or 6305, XS 6310, and NT/OT 6301 or 6302.

Church Music Courses (CM)

CM 8012 (0). SEMINARY SINGERS. The Seminary Singers is an organization devoted to the

M.S.M. with a concentration in liturgical musicology. Usually taken in the student's final term. Prerequisites or corequisites: CM 8330, 8331, 8332.

CM 8321 (3). SEMINAR IN WORSHIP ARTS I. An introduction to arts in worship, focusing on ritual studies and developing a basic vocabulary in one of the following disciplines: art history, theatre, dance, or the area of arts management. Prerequisite: WO 6313 recommended.

CM 8322 (3). SEMINAR IN WORSHIP ARTS II. An introduction to arts in worship, focusing on theological aesthetics and developing a basic vocabulary in one of the following disciplines: art history, theater, dance, or the area of arts management. Prerequisite: WO 6313 recommended.

CM 8323 (3). SEMINAR IN WORSHIP ARTS III. An introduction to arts in worship, focusing on liturgical theology and developing a basic vocabulary in one of the following disciplines: art history, theater, dance, or the area of arts management. Prerequisite: WO 6313 recommended.

CM 8330 (3). CONGREGATIONAL SONG HISTORY AND THEOLOGY (HYMNOLOGY). A survey of the history, theology, and practice of congregational song. Congregational song includes hymns of the classical Western tradition, recent developments in Western congregational practice, and songs of the world church. Special attention is given to analyzing current hymnals, understanding the theology of song texts, performing the various styles of music employed in Christian hymnody, and selecting congregational songs for worship and the seasons of the Christian year.

CM 8331 (3). INTRODUCTION TO CHURCH MUSIC: GRADUATE STUDIES. A survey of theological and philosophical assumptions undergirding church music. This course examines primary historical hymnal writings, philosophical and theological writings, and theoretical treatises on the theology and practice of church music. Selected congregational songs and choral works are analyzed in light of their theological and musical assumptions.

CM 8332 (3). MUSIC GENRES OF WESTERN CHRISTIANITY. A study of the history and development of musical genres used throughout church music history. Genres include Western chant, early polyphony, mass, requiem mass, Lutheran church cantata, passion, oratorio, Anglican anthem and service, and motet. The course connects the historical narrative of the church – from its early days to the present – with the major genres of church music.

CM 8348 (3). THEOLOGICAL PERSPECTIVES IN MUSIC. An examination of a musical repertory or issue contextualized in the theological worldview that informs it. Students probe issues such as the relation of music to text, the influence of theology on music theory, aesthetics, intersections between style and theology, and the implications of historical context for the contemporary experience of music. Prerequisites: HX 6305, XS 6310, MUHI 6335, and NT/OT 6301.

Evangelism Courses (EV)

EV 7307 (3). THEORY AND PRACTICE OF EVANGELISM. A study of the theological foundations of evangelism, with a view to developing appropriate principles and strategies of evangelism in the local church. Prerequisites: HX 6301 or 6305, XS 6310, and NT/OT 6301 or 6302.

EV 8310 (3). ISSUES IN EVANGELISM. An examination of various issues in the theory and practice of evangelism, such as postmodernism, evangelism and the emerging church, feminism and evangelism, evangelism and spiritual direction, evangelism and popular culture. Prerequisite: EV 7307.

General Ministries Courses (MN)

MN 7026 (1.5). MINISTRY IN THE HISPANIC CHURCH. Introduces the practice of ministry in the Hispanic church. Topics include the Hispanic community in the contexts of Bible reading, the role of the church, mission strategy, leadership, and the dominant culture. Offers methodological tools and practice that allow students to be ready to participate with Hispanics in team-developing ministries. Prerequisites: HX 6305, XS 6310, and NT/OT 6301 or 6302.

MN 7310 (3). SPIRITUALITY AND CHRISTIAN MINISTRY. An exploration of forms of spiritual practice for those engaged in Christian ministry, with a focus on contemplative prayer toward integrating personal, social, and ecological dimensions of the Gospel message. Prerequisites: XX 6104, HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

MN 7311 (3). PRAYER AND SPIRITUALITY. Explores various traditions of Christian prayer and spiritual life, the relationship between prayer and everyday life, and various forms of spir-

itual practice and discipline appropriate to people of differing temperaments and life circumstances. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

MN 7316 (3). MUSIC AND ARTS IN THE CHURCH. A study of the role of music and additional arts in worship and other ministries of the church. After an introduction to aesthetic and theological foundations, students participate in hands-on workshops that explore specific art forms, including dance, drama, visual arts, and music. The class also covers acoustics for worship. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

MN 7320 (3). MINISTRY IN THE BLACK CHURCH. A course designed for all students inter-

PC 8326 (3). PASTOR'S CRISIS MINISTRY. Introduces the church's ministry of pastoral care, with an emphasis on crisis theory and intervention and theological reflection upon human crisis. Intervention procedures are practiced and then applied to typical crises in which the minister is called upon to help: illness, dying, bereavement, wife and child abuse, and the like. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

PC 8333 (3). PASTORAL CARE AND COUNSELING OF WOMEN. Addresses pastoral care and counseling concerns of women through exploration of issues such as women's psychological, social, and spiritual development. Also, women's roles and functions in families and relationships, women's bodies and sexuality, and women in the church. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

PC 8335 (3). SEXUAL AND DOMESTIC VIOLENCE: THEOLOGICAL AND PASTORAL CONCERNS. Introduces the issues of domestic violence, child sexual abuse, rape, and elder abuse, with a focus on theological and ethical concerns and the church's pastoral and educational responses. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

PC 8336 (3). PREMARITAL COUNSELING. An exploration of the educational, psychological, and pastoral perspectives on counseling persons for marriage in the light of an overview of the meaning of marriage in the Christian tradition. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

PC 8341 (3). SPIRITUALITY AND THE HUMAN LIFE CYCLE. An introduction to intersections of spirituality and developmental psychology. Includes case analysis of autobiographies, novels, and film. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

PC 8348 (3). PASTORAL SELF-CARE. An exploration of the search for spiritual symmetry – the healthy balance between caring for self and caring for others – with attention given to the ministerial role of the caregiver and the good Samaritan's example of finishing the journey while caring for the hurting. Prerequisite sites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

Prayer and Spirituality Courses (PS)

PS 8355 (3). INTRODUCTION TO MONASTIC SPIRITUALITY. An introduction to the theology and spiritual practice of the monastery, exploring the genesis and genius of monastic spirituality and its possible relevance for those living beyond the boundaries of the monastery. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

PS 8365 (3). MARY, MYSTICS, AND MARTYRS: MODELS AND MENTORS OF THE FAITH. "Faith of our fathers (and mother s) living still" is the focus of this seminar exploring Christian models, spiritual mentors, and religious leaders. Supplements the usual emphases in the Reformed tradition by highlighting the role of Mary, mother of Jesus, and her living legacy as well as correlate with primary sources – documentaries and films on Mother Teresa of Calcutta, Dietrich Bonhoeffer, Thomas Merton, St. Therese of Lisieux, and Howard Thurman. Includes discussions on the contemporary controversy surrounding the private papers of Mother Teresa. The seminar allows time for work on religious role models and forerunners in the faith. Prerequisites: HX 6305 or 6306, XS 6310, and NT/OT 6301 or 6302.

Preaching Courses (PR)

PR 8313 (3). PREACHING AND WORSHIP FOR THE CHURCH YEAR. A historical and practical study of the witness of the church year to the Christian faith. Prerequisite: PR 6300.

PR 8340 (3). PREACHING BIBLICAL WISDOM LITERATURE. An exploration of biblical wisdom themes and genres from the Hebrew Scriptures for Christian preaching, with special attention to placing biblical wisdom in conversation with contemporary secular wisdom. Prerequisite: PR 6300.

PR 8345 (3). PREACHING AND PUBLIC ISSUES. A biblical and theological analysis of the practice of public issues preaching in the mission of contemporary congregations to their communities with reference to three occasions of pulpit address: chronic social problems, controversial issues, and social crises. Three term hours. Prerequisite: PR 6300.

PR 8348 (3). THEOLOGICAL PERSPECTIVES IN MUSIC: SERMON FORM AND MUSICAL FORM. An exploration of the history, theory, and practice of sermonic form and musical form with particular attention to how they inform one another in current liturgical settings and practices. Prerequisite: PR 6300.

PR 8352 (3). CREATIVE SERMON DESIGN. An exploration of the rhetorical and theological implications of sermonic form in 21st-century congregations. Attention is given to the power of form to gain and hold attention, to convey essential biblical and theological knowledge, and to shape faith. Prerequisite: PR 6300.

PR 8355 (3). PREACHING AND WORSHIP IN LIFE'S TRANSITIONS. A historical, theological, and practical reflection on Christian weddings, funerals, healing rites, and related occasional services. Attention is given to the pastor's critical role in preaching and leading these rites/services within particular contexts and consideration of the church's ongoing work of developing and reforming such rites. Prerequisites: PR 6300, WO 6313.

Extra-Divisional Courses (XX)

XX 6003 (0). SPIRITUAL FORMATION I. Students sharing in a formative experience designed to provide them with the framework of a common experience.

XX 6004 (0). SPIRITUAL FORMATION II. Students sharing in a formative experience designed to provide them with the framework of a common experience.

XX 6104 (1). SPIRITUAL FORMATION II. Students sharing in a formative experience designed to provide them with the framework of a common experience.

XX 8300 (3). MASTER OF THEOLOGICAL STUDIES THESIS. Completed during a student's final year of study and normally produced on a topic within the student's chosen area of concentration.

XX 8365 (3). MASTER OF ARTS IN MINISTRY INTERNSHIP I. Supervised ministry in a local church or alternative ministry setting; required of all M.A.M. students during a fall and spring term in the second year of study or thereafter. Students work with a local church mentor, under general supervision provided by the Perkins staff. Individual learning covenants are drawn up with the approval of the church mentor, the lay teaching committee, and the Perkins supervising personnel.

XX 8366 (3). MASTER OF ARTS IN MINISTRY INTERNSHIP II. Supervised ministry in a local church or alternative ministry setting; required of all M.A.M. students during a fall and spring term in the second year of study or thereafter. Students work with a local church mentor, under general supervision provided by the Perkins staff. Individual learning covenants are drawn up with the approval of the church mentor, the lay teaching committee, and the Perkins supervising personnel.

XX 8451 (4.5). FULL-TIME INTERNSHIP I. The first half of a supervised experience of full-time ministry in a local church or alternative ministry setting.

XX 8452 (4.5). FULL-TIME INTERNSHIP II. The second half of a supervised experience of full-time ministry in a local church or alternative ministry setting. Students attend an internship seminar and work with a trained mentor pastor and lay teaching committee under the general supervision of the intern faculty.

XX 8458 (4.5). PART-TIME INTERNSHIP I. The first half of a supervised experience of part-time ministry (25 hours/week) in a local church or alternative ministry setting.

XX 8459 (4.5). PART-TIME INTERNSHIP II. The second half of a supervised experience of part-time ministry (25 hours/week) in a local church or alternative ministry setting.

XX 8600 (6). FULL-TIME INTERNSHIP I. The first half of a supervised experience of full-time ministry in a local church or alternative ministry setting.

XX 8601 (6). FULL-TIME INTERNSHIP II. The second half of a supervised experience of full-time ministry in a local church or alternative ministry setting. Students attend an internship seminar and work with a trained mentor pastor and lay teaching committee under the general supervision of the intern faculty.

XX 8610 (6). PART-TIME INTERNSHIP I. The first half of a supervised experience of part-time ministry (25 hours/week) in a local church or alternative ministry setting.

XX 8611 (6). PART-TIME INTERNSHIP II. The second half of a supervised experience of part-time ministry (25 hours/week) in a local church or alternative ministry setting.

SPECIAL P

Claudia and Taylor Robinson Lectureship. The Robinson Lectureship was established in 1988 with the intention that it be devoted to surveying the arts as interpreters of religious beliefs and practices Art & Soul is a quadrennial program made possible by this fund.

The Evie Jo and Arthur R. Wilson Evangelism Lecture. Established in 1993, the Craven Wilson Lectures are made possible through an endowed gift from the late Evie Jo Wilson and Arthur R. Wilson of Houston. The annual lectures bring to the Dallas area and to Perkins leaders in the field of evangelism from across the church.

Perkins Theological School for the Laity

Perkins Theological School for the Laity is generally held each year during the first Thursday through Sunday in March. Seminars and other activities provide opportunities for laity from the region to engage together in study, worship, reflection and fellowship. Members of the Perkins faculty provide principal leadership for the week.

CONTINUING EDUCATION PROGRAMS

In addition to Ministers Week and Perkins Theological School for the Laity, the Perkins Office of External Programs offers a variety of programs for clergy, laity and church professionals, including the Faith Calls: Theological Programs for Young People; United Methodist certification programs in youth ministry, children's minis-

kins by attending the regularly scheduled seminary courses. Students wishing to take Advanced Course of Study School courses in Spanish can take the two courses

The Center for Evangelism and Missional Church Studies (formerly the Center for Missional Wisdom) joins with congregations and church leaders to understand the unique challenges they face in sharing the gospel, as well as to cultivate new and relevant forms of witness both locally and internationally. Through lecture series, workshops, the creation of curriculum resources and focused study groups, the center is dedicated to working with God's church to share the Gospel with the world. Dr. Robert Hunt, professor of Christian mission and interreligious relations, was appointed director in 2013.

The Center for Religious Leadership provides training in the theology of leader-

FELLOWSHIPS, AWARDS AND PRIZES

Dr. John H. Hicks Memorial Endowed Scholarship Fund

The Hicks Scholarship was established in memory of Dr. John Hicks, former Old Testament professor at Perkins School of Theology. The scholarship is offered to students engaged in Old Testament or archaeological research and is especially designed to provide travel to the Bible lands to aid in that research. The scholarship is open to any qualified student enrolled in any degree program in Perkins.

The deadline for applications is December 15 or six months prior to the beginning of the project, whichever comes first. Inquiries should be addressed to any member of the biblical faculty or the associate dean for academic affairs.

John Moore Endowed Scholarship Fund

In 1946, the late Bishop John M. Moore established a fellowship fund, the income from which was to be used to give aid for postgraduate work in theology to United Methodist graduates of the theological schools of the United Methodist Church, with preference given to graduates of Perkins.

The fellowship is for one year. The committee and the directorate base their judgments on academic accomplishments, promise of teaching and research ability, and Christian character. Those seniors and recent graduates who wish to be considered must submit their application by February 15 to the associate dean for academic affairs at Perkins School of Theology.

B'nai B'rith Award in Social Ethics

In the spring of 1953, the Harold M. Kaufman Memorial Foundation of the George

Jerry W. Hobbs Award in Worship

The Jerry W. Hobbs Award in Worship is awarded to the graduating student who has demonstrated academic excellence in worship combined with personal commitment to the worship life of the Perkins community during her or his time at Perkins.

Paul Quillian Award

Master of Sacred Music Alumni Scholarship Fund

The scholarship is awarded to the graduating M.S.M. student who has maintained a high honors level in music studies and performance and who has contributed to the community life of Perkins School of Theology.

W.B.J. Martin Endowed Scholarship Fund

Established by the First Community Church of Dallas, this award is given each year in recognition of the outstanding student in the introductory preaching classes.

Roger Deschner Prize in Sacred Music Fund

Established by friends and family in memory of Roger Deschner, longtime professor of sacred music at Perkins, the prize is to be awarded to an M.S.M. student who, at the end of his or her first year of study, has excelled in academic work, musical abil-

FINANCIAL INFORMATION

TUITION, FEES AND LIVING EXPENSES

A catalog supplement, the Financial Information Bulletin, is issued each academic

Any outstanding debts to the University that do not include Title IV funds will be deducted from the credit balance prior to issuing a refund. All other debts should be paid directly by the student.

A student whose University account is overdue or who in any other manner has an unpaid financial obligation to the University will be denied the recording and certification services of the Office of the Registrar, including the issuance of a transcript or diploma, and may be denied readmission until all obligations are fulfilled. The Division of Enrollment Services may stop the registration, or may cancel the completed registration, of a student who has a delinquent account or debt, and may assess all attorney's fees and other reasonable collection costs (up to 50 percent) and charges necessary for the collection of any amount not paid when due. Matriculation in the University constitutes an agreement by the student to comply with all University rules, regulations and policies.

Arrangements for financial assistance from SMU must be made in advance of registration and in accordance with the application schedule of the Division of Enrollment Services, Financial Aid. A student should not expect such assistance to settle delinquent accounts.

During the registration process, students will be prompted to read and agree to the Student Rights and Responsibilities, which provides information regarding financial rights and obligations, SMU's Honor Code, the Code of Conduct, and the student appeals and complaints process.

Students who elect to register for courses outside of their school of record will pay the tuition rate of their school of record.

REFUNDS FOR WITHDRAWAL FROM THE UNIVERSITY

Note: No refunds are made without an official withdrawal. Policies for official withdrawal, including medical and mandatory administrative withdrawal, are found under Withdrawal From the University in the Academic Records and General and Enrollment Standards section of this catalog.

Reduction of tuition and fees is determined by the effective date of the withdrawal

RESIDENCE ACCOMMODATIONS

The University prides itself on offering a full living and learning experience for its resident students. The mission of the Department of Residence Life and Student Housing is to advance the goals and objectives of the University by creating residential communities that empower residents to value learning, citizenship and leadership. To this end, RLSH seeks opportunities to promote an intellectual culture in SMU's residential communities that complements an already flourishing campus

GRADUATE RESIDENCE ACCOMMODATIONS

The Department of Residence Life and Student Housing operates one apartment residence hall designated for graduate students. Hawk Hall, a one-bedroom-apartment facility, houses single graduate students and married students (graduate and undergraduate) with families. Families with no more than two children may be housed in Hawk Hall.

SPECIAL HOUSING NEEDS

Students having special housing needs because of a disability should contact the SMU Office of Disability Accommodations and Success Strategies in order to establish eligibility for accommodations. When applying for housing, students should also submit information to RL

ACADEMIC RECORDS AND GENERAL AND ENROLLMENT STANDARDS

The standards herein are applicable to all students at the University and constitute the basic authority and reference for matters pertaining to University academic

Email and Mailing Addresses, Telephone, and Emergency Contact

Each student must provide the University Registrar's Office with a current home

Transcript Service

A transcript is an official document of

Final Examinations

Final course examinations shall be given in all courses where they are appropriate, must be administered as specified on the official examination schedule and shall not be administered during the last week of classes. Exceptions to the examination schedule may be made only upon written recommendation of the associate dean of

ENROLLMENT POLICIES

Course Scheduling and Enrollment Cycles

When students enter Perkins and into a specific degree program, they are assigned an academic adviser. Students should consult with their adviser or the associate dean for academic affairs for course scheduling, schedule changes, petitions, degree requirements and other such academic concerns. The Perkins director of academic services monitors academic progress and maintains degree plans for all Perkins students. Students should schedule a conference with the Perkins director of academic services prior to their final year as a student to ensure that they are meeting all University and graduation requirements.

Each student is personally responsible for complying with enrollment procedures and for ensuring the accuracy of his or her enrollment. Students are expected to confirm the accuracy of their enrollment each term. Students who discover a discrepancy in their enrollment records after the close of enrollment for the term should immediately complete an Enrollment Discrepancy Petition. Petitions are to be submitted to the appropriate records office within six months of the term in which the discrepancy appeared; contact information for submission of an Enrollment Discrepancy Petition can be viewed on the University Registrar's Office website at www.smu.edu/EnrollmentDiscrepancy. Petitions submitted later than six months after the discrepancy may not be considered.

Schedule Changes

The deadline for adding courses, dropping courses without grade record and changing sections for each enrollment period is listed on the Perkins Academic Calendar, which is available at www.smu.edu/Perkins/FacultyAcademics ("Academic Services" link). Students are encouraged to seek assistance from their advisers when considering whether to add or drop a course. A student may drop a course with a grade of W (Withdraw) through approximately mid-term by using the my.SMU Self-Service Student Center. The specific deadline is listed on the Perkins Academic Calendar.

After the deadline date on the Perkins Academic Calendar, the student may not drop a class. All schedule changes must be processed by the deadline date specified on the Perkins Academic Calendar. Note: Schedule changes are not complete for official University record purposes unless finalized in the University Registrar's Office.

Student-Athletes. Students must consult with the Athletic Compliance Office prior to dropping a course. In the consultation, the student will review the effects the drop might have on his or her athletic participation and financial aid. After the consultation, the Athletic Compliance Office will update my.SMU to allow the student to process the drop, if necessary. The consultation is advisory; students are responsible for their enrollment. For assistance regarding scholarships or other aspects of being a student-athlete, students should contact the Office of the Assistant Athletic Director for Student-Athlete Development.

International Students. Students must consult with the International Center prior to dropping a course. If dropping a course will cause the student to be enrolled in fewer than the required number of hours to remain a full-time student, the student's immigration status could be affected. After the consultation, the International Center will update my.SMU to allow the student to process the drop, if necessary. The consultation is advisory; students are responsible for their enrollment.

Students on Merit or Need-based Financial Aid. Students should consult with their financial aid adviser and the director of student services at Perkins prior to dropping a course. If dropping a course will cause the student to be enrolled in fewer than the required number of hours to remain a full-time student, the student's financial aid status may be affected. After the consultation, the student may drop a course through my.SMU Self-Service. The consultation is advisory; students are responsible for their enrollment. Questions regarding this procedure or financial aid should be directed to the Office of the Associate Financial Aid Director and the director of student services at Perkins.

Withdrawal From the University

Policies on refunds for withdrawal from the University are found in the Financial Information section of this catalog and in the Financial Information Bulletin, which can be accessed online at www.smu.edu/bursar ("Financial Bulletin" link). Online/distance students who reside outside of Texas should visit the SMU Right to Know Web page to learn about state-specific refund policies. No refunds are made without an official withdrawal.

Students should be aware of the difference between a drop and a withdrawal and remember that they have different deadlines and separate financial policies. The deadlines for each are posted each term on the Perkins Academic Calendar. A drop occurs when a student removes one or more courses from his or her schedule and remains enrolled in at least one credit hour for the term. A withdrawal occurs when removing the course or courses will result in the student being enrolled in zero hours for the term.

If a student removes all courses from his or her schedule prior to the first day of the term, the transaction is considered a cancellation and does not result in financial penalty or impact the student's transcript.

A student who wishes to withdraw (resign) from the University before the end of a term or session must initiate a Student Petition for Withdrawal form and secure approval from his/her school's records office. The records office will then submit the form to the Office of the University Registrar. The effective date of the withdrawal is the date on which the Student Petition for Withdrawal is processed in the University Registrar's Office. Discontinuance of class attendance or notification to the instructors of intention to withdraw does not

drawal is the last day of class instruction for the term from which the student is withdrawing.

Withdrawing students living in SMU housing must check out of the residence halls with the Department of Residence Life and Student Housing per established procedures.

Wisconsin Refund Policy. The following information applies only to students enrolled in distance/online courses who reside in the state of Wisconsin. The Wisconsin Administrative Code contains provisions related to online/distance education for students residing in that state. Sections

Audit Enrollment (Course Visitor)

Individuals desiring to audit (visit) a class, including those concurrently enrolled for regular coursework, must consult with the Perkins director or of academic services first and then must process an Audit Permit form. Audit Permit forms must be completed, approved and received in the University Registrar's Office no later than the last

Grade Scale

The grade of a student in any course is determined by the instructor of the course. The following grades are authorized for recording on the student's official graduate academic record maintained by the University Registrar's Office.

Grades	Description	Grade Points per Term Hour
A	Excellent Scholarship	4.000
A-	Excellent Scholarship	3.700
B+	Good Scholarship	3.300
B	Good Scholarship	3.000
B-	Good Scholarship	2.700
C+	Fair Scholarship	2.300
C	Fair Scholarship	2.000
C-	Fair Scholarship	1.700
D+	Poor Scholarship	1.300
D	Poor Scholarship	1.000
D-	Poor Scholarship	0.700
F	Fail	0.000
P, CR	Pass, Credit	*
I	Incomplete	*
NC	No Credit Received	*
X		

The grade of I is granted by the committee only on written request by the student and only on the rare occasion when the student has suffered a serious illness or has experienced some other untoward hardship that the committee judges to be adequate grounds. The student's written request must be submitted to the associate dean for academic affairs no later than the deadline specified in the school's official calendar for the submission of all written work.

The grade of I is normally changed to a final grade within 30 days. At the time a grade of I

SATISFACTORY PROGRESS POLICIES

Academic Probation

Academic probation is a serious warning that the student is not making satisfactory academic progress. A student on academic probation is still eligible to enroll and is considered in good standing for enrolling in classes and for certification purposes. Academic probation is not noted on the permanent academic record; however, a

ferral date. Students taking coursework at another institution and transferring the course(s) back to SMU are responsible for ensuring that the Perkins director of academic services office receives their official transcript in order for their degree to be conferred for the anticipated graduation term.

SMU has three degree conferral periods for most programs: fall (December), spring (May) and summer (August). In addition, students who complete their degree requirements during a Jan Term (January) will have their degrees conferred at the conclusion of the intersessions.

Commencement Participation

An All-University Commencement Convocation is held in May for students on schedule and enrolled to complete degree requirements during the spring term. Students on schedule and enrolled to complete all degree requirements during the following summer session may also participate in the University Commencement Convocation, although their degrees will not be conferred until August. Students may also participate in the afternoon ceremony at Highland Park United Methodist Church following the University commencement.

An All-University December Commencement Convocation is held each year for students completing degree requirements during the fall term. Students who completed degree requirements during the previous summer session may also participate. Students on schedule and enrolled to complete all degree requirements during the following Jan Term (January) intersession may also participate in the December ceremony, although their degrees will be conferred in January.

A student may participate once in either the All-University Commencement Convocation in May or the All-University December Commencement Convocation for a given degree, but not both.

To participate in a ceremony, a student must apply online and file with their school's records office an Application for Candidacy to Graduate or Intent to Participate Form.

Statute of Limitations for Degree Plans

A student who has been readmitted to the University following an absence of more than three years will be expected to meet all current requirements for graduation.

PERKINS GRADUATE PROGRAMS POLICIES AND PROCEDURES

The Academic Year

The academic year is divided into fall and spring terms. In addition, Perkins holds a summer term and a January interterm. All course requirements for the M.Div., M.A.M., M.S.M., M.T.S. and Th.M. degrees may be satisfied during the regular academic year, although courses fulfilling certain requirements in these programs are normally available in the summer term as well.

Course Loads

upon their overall curricular planning and the time limit established in each degree program for the completion of all degree requirements.

In considering course load, students should be guided by the principle that the number of hours of a student's time to be devoted to any course per week should be approximately four times the number of term hours of credit assigned to the course. For example, a three-term-hour course should occupy about 12 hours of the student's time each week, counting the time spent in class. Assignments are made accordingly.

Coursework

Regular attendance is expected in all classes. In the event of unavoidable absences, students are responsible for securing from their colleagues any information about lectures or assignments missed, and, if their absence is unexcused, they assume the risk of missing quizzes or other graded in-class work. A student who anticipates an unavoidable extended absence from school should notify the associate dean for academic affairs, who will in turn notify the instructors involved. An excessive number of unexcused absences may result in a reduction in the student's grade or

instructors if they have any questions about expectations and procedures in this regard. Each new student is required to take and pass the Academic Honesty tutorial in Blackboard.

Students With Disabilities

Students with disabilities, including learning disabilities, should know that their instructors at Perkins welcome being informed of the situation, particularly as it might bear upon a student's coursework. Upon request, and within reasonable limits, alternative arrangements may be worked out between instructor and student regarding examinations and other assignments, when that seems appropriate. A written statement from a health professional attesting to the disability is required. A student who wishes to pursue this possibility should notify the instructor(s) concerned well in advance. For further information and counsel, students should consult the associate dean for academic affairs and SMU's Office of Disability Accommodations and Success Strategies Office at 214-768-1470.

Special Courses

Perkins students may register for graduate-level courses in other schools of the University after consultation with the associate dean for academic affairs. M.Div. students may register for a total of nine credit hours and M.T.S. students for six credit hours.

It is possible, in exceptional situations, to register for a reading course. Ordinarily, no more than one reading course may be taken during a student's program of study. The student must have completed the required coursework in the pertinent field, the course must be on a subject not covered by regularly scheduled courses and the procedure for application must be completed by the end of the advance registration period in the term preceding that in which the reading course is to be taken. Reading courses do not count toward the 24 hours of study on campus in Dallas required of students enrolled in the Houston/Galveston program. Further information may be 2(t-597 Tw.54 Tw9.5(o)-1.9(m)-2.1 -23)5.2(win

EDUCATIONAL FACILITIES

SMU LIBRARIES

www.smu.edu/libraries

Service to Southern Methodist University students, faculty and staff is the primary goal of all libraries at SMU. The libraries of the University contain more than four million volumes. The Web-based library catalog system provides access to bibliographic records of materials housed in all SMU libraries and hypertext links to other databases, digitized collections and relevant websites. All SMU libraries offer wireless Internet access. SMU libraries are one of the greatest assets of the University. The SMU libraries comprise the largest private research library in Texas and rank third in the state in total volumes. The University's library system is divided into a number of different units:

1. Central University Libraries: www.smu.edu/cul .

OFFICE OF INFORMATION TECHNOLOGY

The Office of Information Technology is responsible for providing computing and communications services to support academic and administrative needs of students, faculty, staff, alumni and patrons of the University. These services include an SMU email account, access to enrollment and financial data online, Internet access, telephone services, Web-based services, technical support, and a variety of software and hardware discounts.

SMU offers high-speed network connections throughout campus. Students can take advantage of both wired and wireless connections throughout all areas of the residence halls. Wireless coverage also extends throughout the campus in most classrooms, libraries, common areas and several outdoor locations. In addition to on-campus Internet connections, OIT provides off-campus access to resources via a virtual private network connection.

All students receive an SMU email account, which remains active after graduation. The email account may be accessed online via Office 365 (office365.smu.edu).

UNIVERSITY ACADEMIC PROGRAMS

ENGLISH AS A SECOND LANGUAGE PROGRAM

www.smu.edu/esl

Students whose first language is not English may encounter special challenges as they strive to function efficiently in the unfamiliar culture of an American university setting. Dedman College offers the following ESL resources to students from all schools and departments of SMU. Students may apply on the ESL website.

More information about the ESL Program is available on the website or from the director, John E. Wheeler (jwheeler@smu.edu).

The Courses (ESL)

e

e

h

o

ESL 6001, 6002. SEMINAR FOR INTERNATIONAL TEACHING ASSISTANTS. Graduate students who speak English as a second language prepare for their teaching responsibilities with undergraduate students taking University Curriculum courses. The main components

CONTINUING AND PROFESSIONAL EDUCATION

The Office of Continuing and Professional Education provides noncredit courses that address different cultural, scholarly, personal and professional topics for the community, a practice that has been part of the SMU tradition since 1957. CAPE offers a selection of courses for open enrollment each fall, spring and summer term. Additional information is available at www.smu.edu/cape.

Personal Enrichment. CAPE classes – historically, Informal Courses for Adults – are generally short sessions on topics for enjoyment and reflection. Courses offered for personal enrichment include several major areas of exploration: personal finance and life planning, communication and workplace skills, history, literature and film, culture and travel, and the fine arts (e.g., studio art, music, architecture,

STUDENT AFFAIRS

The mission of the Division of Student Affairs (www.smu.edu/studentaffairs) is to develop, with others in the University, opportunities for students to become productive citizens through the creation of challenging environments that contribute to students' intellectual, spiritual, physical, social, cultural, moral and emotional growth, and, in so doing, engage them with the widest range of persons within the University and beyond. The vice president for student affairs oversees programs, services and activities that complement students' academic pursuits and promote their development, success and cocurricular learning. The Division of Student Affairs includes programs and services in the areas of student transitions, student life and well-being, and values and community, as well as resources, operations and initiatives.

Concern for and realization of the full development of each student in and out of the classroom constitutes one of the major goals of the University. Consequently, the division's programs are designed to support and supplement SMU's formal academic work. Many departments exist to provide services for the benefit and convenience of SMU students. The Division of Student Affairs encompasses a broad range of programs and services dealing with housing and residential matters, physical and mental wellness, personal and career counseling and testing, recreational sports and intramurals, religious affairs, multicultural student programs, as well as student conduct and community standard matters, new student orientation, leadership programs, volunteer opportunities and women's programs.

STUDENT TRANSITIONS

The Office of Student Transitions and Orientation provides on-going programs and services that support students and families in transition to SMU and throughout the collegiate experience. The office supports a welcoming and inclusive atmosphere, connects students to University resources and people, acquaints new students with institutional expectations and values, promotes learning and discovery inside and outside of the classroom, and fosters pride in the SMU community.

Student Transitions and Orientation

www.smu.edu/newstudent

Academic Advising, Registration and Orientation events for all incoming students take place in July, August and January. As part of the AARO sessions, students meet one-on-one with an academic adviser and register for classes. An extended orientation experience, Mustang Corral, is coordinated by the Office of Student Transitions and Orientation during August each year.

Academic Integrity and Code of Conduct

The Honor Code of Southern Methodist University

Intellectual integrity and academic honesty are fundamental to the processes of learning and of evaluating academic performance, and maintaining them is the responsibility of all members of an educational institution. The inculcation of personal standards of honesty and integrity is a goal of education in all the disciplines of the University.

The faculty has the responsibility of encouraging and maintaining an atmosphere of academic honesty by being certain that students are aware of the value of it,

Students are required to identify themselves when asked by a properly identified faculty or staff member, or by another student serving as a University staff member. Persons who are not members of the University community and without business on campus may be asked to leave.

Conduct Review Process

Clear disciplinary procedures are an important part of the mission of SMU as an educational institution. The intent of the system of due process at SMU is to be educational and not merely punitive for students. The goal continues to be to produce quality citizens. The purpose of the conduct review process is to encourage personal responsibility.

Depending on the degree of misconduct, a student may be subject to sanctions ranging from an informal warning to expu

values and personality through the use of assessments, students can increase their self-awareness and make better-informed career decisions. Counselors are available to help students develop an individualized career action plan.

On-Demand Advising. The Career Center offers 15-minute sessions to drop-in visitors on a first-come, first-served basis. On-call counselors are available to introduce students to the Career Center's services and to address any time-sensitive

dents who get involved outside the classroom tend to be more successful during their college experience. The department supports more than 180 extracurricular opportunities for SMU students through 32 academic and professional associations, four campus programming councils, nine community service coalitions, 31 fraternities and sororities, 10 governing boards, nine honor societies, 15 multicultural organizations, two political clubs, 23 club sports, 29 religious organizations and 17 special-interest groups. Higher-education professionals advise and support specific areas of involvement, including diversity, programming and governance, and are available to answer student's day-to-day questions about getting involved.

The Student Activities Office, located on the third floor of the Hughes-Trigg Student Center, Suite 300, is the hub of activity for SMU student organizations. Many out-of-class programs planned and implemented by students are considered cocurricular in that they are designed to complement a student's educational experience. These student groups and their committees provide many opportunities for students to become involved as leaders or participants.

Additional information is available online, including organization interests or type, membership requirements, contact information and event calendars. The department can also assist students in forming a new organization.

Eligibility Requirements. Campus activities and organizations are an integral part of the developmental experience for SMU students. Leadership skills and interpersonal, social and cultural enhancement are but some of the benefits associated with out-of-class participation. Accordingly, students who hold office in a student organization or represent the University as a member of a sponsored campus group

cacy, information, referral services and leadership experiences, the center provides a safe haven for students struggling with issues of injustice and oppression. Student organizations advised here include the Women's Interest Network; Campus YWCA; Women in Science and Engineering; and Spectrum, the lesbian, gay, bisexual, transgender and ally organization. Also housed in the center is the SMU Women's Symposium (www.smu.edu/womsym), which is part of the Education of Women for Social and Political Leadership series, established in 1966. The center provides an informal, homelike atmosphere where members of the SMU community can meet.

Health Services

www.smu.edu/healthcenter

SMU Memorial Health Center, the University's health facility, is temporarily located at 3014 Daniel Avenue. Services include an outpatient primary care clinic, pharmacy and lab, and counseling services are located on the second floor. The Health Center is accredited by the Accreditation Association for Ambulatory Health Care Inc.

Outpatient Medical Services. SMU provides a convenient, economical medical clinic for diagnosis and treatment of illness and injury, as well as for immunizations and continuation of treatment such as allergy injections. The clinic is staffed by physicians, registered nurses, medical assistants and lab technologists. Physicians are available by appointment 8:30 a.m.–4:30 p.m., Monday through Friday. For appointments and health information, students should call 214-768-2141.

Patient Observation. When ordered by a staff physician, a student may be held in observation between 8:30 a.m. and 5 p.m., Monday through Friday. Observation is available for most types of nonmajor medical treatment. When necessary, students are referred to medical or surgical specialists in Dallas. The patient will be responsible for the costs of these services.

Acute/After Hours Care. For emergency care after clinic hours, it is recommended that students call 911 or go to a hospital emergency room. Students should refer to the Health Center website (www.smu.edu/healthcenter) for hospital information and location of an urgent care facility.

Costs. Undergraduate and graduate students pay a mandatory health center fee and receive fully covered primary care physician services at the Health Center for that term, as well as counseling services and access to health education programs. Any lab work, pharmacy items and medical supplies are charged at reasonable rates.

Mandatory Health Insurance Policy. To ensure that students have appropriate health care coverage, SMU requires all domestic students, both undergraduate and graduate, taking nine or more credit hours to have health insurance through either an individual/family plan or the University-offered plan. All international students taking one or more credit hours must enroll in the University-offered plan unless they have a special waiver personally granted by the Health Center staff.

SMU's mandatory policy requires those students with the enrollment status mentioned above to provide documentation of current insurance coverage or to enroll in the Student Health Insurance Plan by the drop/add date each term. Students can enroll in SHIP, after thinoati ida8mr.6(e4.3(3.2.2(,)2.4.ster)2(,)2.6(i5)7((i)-6 2(,)2.4.ster) i)4

instructions on how to WAIVE or ELECT coverage, students should visit the website www.smu.edu/healthinsurance

Counseling and Psychiatric Services. CAPS provides psychiatric evaluation, crisis intervention and group/individual/couples psychotherapy for students. All interviews are conducted on a voluntary and confidential basis. There is no charge to students who have paid the University health fee. Students can seek confidential help for concerns such as anxiety, depression, relationship issues, career/life planning, sexual identity, eating/body image concerns and sexual assault/sexual harassment matters. Alcohol and drug prevention is a free and confidential source of help and information to the SMU community, covering issues related to substance abuse and addiction. Any laboratory tests or pharmaceuticals ordered will be charged to the student. For more information regarding scheduling appointments, students should call 214-768-2277 between 8:30 a.m. and 5 p.m., Monday through Friday, or visit www.smu.edu/counseling.

Testing Services. Testing Services offers testing to the Dallas-area community. These services include on-campus administration of national testing programs such as the SAT, LSAT, GRE Subject and PRAXIS. Other testing offered includes CLEP tests and correspondence examinations for other universities. For additional information, students should call the center at 214-768-2269.

Child Care

SMU provides a licensed child care center for children ages 1 month to 5 years on a space-available basis. More information is available at www.smu.edu/childcare or from the director of the center at SMU Preschool and Child Care Center, Southern Methodist University, PO Box 215, Dallas TX 75275-0215; phone 214-768-2278.

Recreational Sports

www.smu.edu/recsports

Dedman Center for Lifetime Sports is a facility designed for recreational sports and wellness. The center provides racquetball courts, aerobic studios, an indoor running track, basketball courts, volleyball courts (indoor and outdoor), a climbing wall, a bouldering wall, a 25-meter recreational pool with five lanes, 15,000 square feet of fitness and weight equipment, and a café next to the lobby area. These facilities are open to SMU students, faculty, staff and members.

A variety of services and programs are available, including fitness classes, intramural sports, sport clubs, the Outdoor Adventure program, personal training, personal assessments, massage therapy, swimming lessons and camps.

Fitness. SMU Fitness offers group exercise classes, personal training sessions and massage therapy. Group X exercise classes are offered throughout the day to accommodate a variety of schedules. Different types of cardio, strength and flexibility classes are available. Experienced and knowledgeable trainers offer sessions to train members of the University community, either one-on-one or in groups, to meet their personal fitness goals. Licensed massage therapists offer chair or full-body

Club Sports. Club sports offer an opportunity for students interested in concentrated training and participation in a sport. These student-sanctioned clubs, funded by the Student Senate, offer competition with other university/college club teams in baseball, badminton, cricket, crew, cycling, ice hockey, men's and women's lacrosse, martial arts, polo, rugby, running, sailing, men's and women's soccer, triathlon, ultimate Frisbee, volleyball, wakeboarding and water polo.

Aquatics. SMU Aquatics features a five-lane, indoor recreational pool and an outdoor, zero-depth entry fountain pool known as "The Falls." Students have opportunities to participate year-round in recreational swimming, sunbathing and water sports such as water basketball, volleyball and polo. Classes offered include water fitness, adult and child swimming lessons, children's group lessons, and American Red Cross lifeguard training.

Outdoor Adventures. SMU Outdoor Adventures is the campus source for outdoor recreation and adventure, offering fun and challenging recreational adventure activities. 859 Tw [(04e)-6.8(ntu)-6.5(r)-5.1(a) [(m83.7(indoor r3(t-.00))T-)e)-4bdoor r('s)6(i)i5()74 1 coplaceuden9advent-1.2rechr5.124 dvenr sioncetra tserc e(II)-6q-5.3944-7.3(n)83.7(9(e(II)-6n4

and staff are invited to participate in this service through music, scripture readings or other expressions of worship. Other services, including the University Service of Memory, Ash Wednesday Service and memorial services as needed, are also planned and implemented by the Office of the Chaplain.

Presently, there are more than 30 religious life organizations. Alongside the Christian groups aligned with denominations, local Dallas-area congregations or national parachurch ministries, SMU also has an active Hillel chapter for Jewish

Multicultural Student Affairs

The Office of Multicultural Student Affairs works collaboratively with the campus community to provide support for students of color and to create an environment that fosters inclusivity and a deeper understanding of diversity. The office focuses on

RIGHT TO KNOW

Southern Methodist University is pleased to provide information regarding academic programs, enrollment, financial aid, public safety, athletics and services for

amounts owed by the student for the current enrollment period, less a one-time application fee of \$100.

- (1) Pro rata refund shall be determined as the number of units remaining after the last unit completed by the student, divided by the total number of units in the enrollment period, rounded downward to the nearest 10 percent. Pro rata refund is the resulting percent applied to the total tuition and other required costs paid by the student for the current enrollment period.
- (2) All efforts will be made to refund prepaid amounts for books, supplies and other charges unless the student has consumed or used those items and they can no longer be used or sold to new students, or returned by the school to the supplier.
- (3) Refunds shall be paid within 40 days after the effective date of termination.
- (4) After the student's first period of enrollment, if a student withdraws or is dismissed in a subsequent enrollment period, the school may also retain an administrative fee of 15 percent of the total cost of a resident program, or \$400, whichever is less.
- (5) No refund is required for any student who withdraws or is dismissed after completing 60 percent of the potential units of instruction in the

- (4) The requirements for return of Title IV grant or loan assistance.
- (5) Enrollment status of students participating in SMU study abroad programs, for the purpose of applying for federal financial aid.

4. Student Financials/Bursar

University Bursar, Blanton Student Services Building, Room 212
214-768-3417

- a. Tuition and fees.
- b. Living on campus.
- c. Optional and course fees.
- d. Financial policies.
- e. Administrative fees and deposits.
- f. Payment options.
- g. Any refund policy with which the institution is required to comply for the return of unearned tuition and fees or other refundable portions of costs paid to the institution.

5. DASS

Disability Accommodations and Success Strategies
Altshuler Learning Enhancement Center
214-768-1470

- a. Description of the process for establishing eligibility for services and documentation guidelines.
- b. Listings of the various on- and off-campus resources.
- c. Discussions of transitioning to postsecondary education.

8. Student Appeals and Complaints

Southern Methodist University operates with integrity in all issues and is dedicated to preserving the rights of all members of the University community. Categories for which students may wish to reach out for advice and assistance and/or to submit an appeal or register a complaint are as follows: academics, code of conduct, discrimination, financial issues, honor code and privacy issues. An overview of the roles, responsibilities and procedures for complainants and the University is outlined in each of the areas below.

a. Academic Appeals and Petitions

www.smu.edu/Provost/Pages/Resources/Appeals

b. Student Code of Conduct

www.smu.edu/StudentAffairs/StudentLife/StudentHandbook/StudentAppealsComplaints

c. Office of Institutional Access and Equity

www.smu.edu/IAE

d. Financial Responsibility and Confidentiality

www.smu.edu/LegalDisclosures/FinancialAndConfidentiality

e. Honor Code

www.smu.edu/StudentAffairs/StudentLife/StudentHandbook/HonorCode

In addition to the right to use internal University complaint procedures, every student has the right under federal law to use complaint processes provided by the state in which his or her campus is located.

9. State-Specific Information for Appeals and Complaints

Texas. For complaints regarding programs in Texas, students should contact the Texas Higher Education Coordinating Board, Office of General Counsel, PO Box 12788, Austin TX 78711-2788; email: studentcomplaints@thehb.state.tx.us. Additional information about the Texas student complaints process may be found at www.thehb.state.tx.us ("College Readiness and Success" link).

New Mexico. For complaints regarding programs in New Mexico, students should contact the New Mexico Higher Education Department, 2048 Galisteo Street, Santa Fe NM 85705-2300; telephone 505-476-8400. Additional information about the New Mexico student complaints process may be found online at www.hed.state.nm.us/students/complaints.aspx

Perkins Administration

Christina Adamson, Advancement Associate of Development
Tracy Anne Allred, Director of Student Services
Paul Barton, Director of the Mexican American and Hispanic-Latino/a Church Ministries Program, Director of the United Methodist Regional Course of Study School
William J. Bryan, III, Associate Dean for Student Affairs
Tonya Burton, Director of Youth Ministry Education
Lynda M. Casey, Coordinator for Admissions, Financial Aid and Community Life
Herbert S. Coleman, II, Director of Recruiting for Master's Programs
Diana V. Coon, Assistant to the Dean
Miriam Daniel, Assistant Financial Officer
José De Haro, Assistant Director of the Mexican American and Hispanic-Latino/a Church Ministries Program
Isabel Docampo, Associate Director of the Intern Program
Carolyn Douglas, Faculty Assistant
Vanessa Duran, Assistant to the Associate Dean for Student Affairs, Director of the Graduate Program in Religious Studies
Elizabeth Ferguson, Community Life Chef
Mary Gallegos-Rubio, Admissions Specialist for Student Services
Judy Gibbons, Assistant to the Director of the Intern Program
Pam Goolsby, Associate Director for Events and Facilities
Cherice Graham, Assistant to the Associate Dean for External Programs
Ruben Habito, Director of Spiritual Formation
Michael Hawn, Director of the Master of Sacred Music Program
Linda G. Hervey, Financial Officer
Geneva Hoffman, Coordinator of Spiritual Formation/Direction
Barry E. Hughes, Associate Director of the Intern Program
Robert Hunt, Director of Global Theological Education, Director of the Center for Evangelism and Missional Church Studies
Gary MacDonald, Director of the Doctor of Ministry Program
Hugo Magallanes, Director of the Center for the Study of Latino/a Christianity and Religions
Alyce McKenzie, Director of the Center for Preaching Excellence
Rebekah Miles, Director of the Graduate Program in Religious Studies
John Martin, Director of Development
Joseph Monroy, Registrar and Director of Academic Services
Connie Nelson, Director of Public Affairs and Alumni/ae Relations
Priscilla Pope-Levison, Associate Dean for External Programs
Amanda Rodenburg, Assistant to the Director of Public Affairs and Alumni/ae Relations
Mary Roberts, Assistant to the Directors of Global Theological Education and the Center for Preaching Excellence
Teresa Rosado, Assistant for the Master of Sacred Music Program, Chapel Coordinator
Thomas William Spann, Director of the Intern Program
D. Max Whitfield, Bishop-in-Residence, Director of the Center for Religious Leadership

Note:

Perkins Faculty (continued)

Evelyn L. Parker, Ph.D., Northwestern University, Susanna Wesley Centennial Chair in Practical Theology

Harold J. Recinos, Ph.D., American University, Professor of Church and Society

Joerg Rieger, Ph.D., Duke University, Wendland-Cook Endowed Professor in Constructive Theology

Susanne Scholz, Ph.D., Union Theological Seminary, Professor of Old Testament

Abraham Smith, Ph.D., Vanderbilt University, Professor of New Testament

Thomas W. Spann, D.Min., SMU, Professor of Supervised Ministry

Mark W. Stamm, Th.D., Boston University, Professor of Christian Worship

Jeanne Stevenson-Moessner, Th.D., University of L.I.MrI

Staff of Bridwell Library (continued)

Greg Dawson, Access Services Manager

Robert Edwards, Senior Building and Service Worker

Jane Lenz Elder, Reference Librarian

Ellen Frost, Head of Technical Services

Sally Hoover, Interlibrary Loans and Reserves Assistant

Rebecca Howdeshell, Digital Projects Librarian

Jesse Hunt, Conservation Technician

Course of Study School Faculty (continued)

Charles Neal, S.T.M., Theological Heritage: Introduction, Theological Reflection:
Practice of Ministry

Jose Palos, B.D., La Biblia I: La Introducción

Terry Parsons, Ph.D., D.Min., Congregational Care

Cynthia Salinas-Dooley, M.Div., Programa de Recursos Académicos

Jorge Sanchez, M.Div., La Biblia III: Los Evangelios, Biblia V: Los Hechos, Las
Epístolas y El Apocalipsis

Timothy Sandoval, Ph.D., Interpretación de Eclesiastés – Literatura Sapiencial

Stephanie Scott, B.S., Formation and Discipleship

Mark Stamm, Th.D., Worship and Sacraments

Eliezer Valentin-Castañon, D.Min., El Evangelismo

*Bishop Max Whitfield, D.Min., Transformative Leadership, Theological Heritage IV:
Wesleyan Movement

David Wilson, M.Div., Administration and Polity

Philip Wingeier-Ray o, Ph.D., Mission

INTERN PROGRAM

Intern Program (continued)

United Methodist Church: Central Texas Annual Conference

The Rev. Dr. Jerry Chism, Martin, Bedford

The Rev. Bobby Cullen, Lighthouse Fellowship, Fort Worth

The Rev. Ben Disney, Arborlawn, Fort Worth

The Rev. Dr. Chris Hayes, First, Keller

The Rev. Dr. Judy Hunt, White's Chapel, Southlake

The Rev. Dr. Christie Robbins, Ovilla

The Retephen Schmidt, First, Weatheford

United Methodist Church: Great Plains Annual Conference

The ReJames Mardock, Colby UMC, Colby, KS

United Methodist Church: Louisiana Conference

The Rev. James Mitchell, St. Timothy Mandeville

United Methodist Church: Missouri Conference

The Rev. Bart Hildreth, First, St. Charles

United Methodist Church: North Texas Annual Conference

The Rer. Charles Aan, First, Terr

The ReMitchell Boone, White Rock, Dallas

The Rev. Dr. Tommy Brumett, First, McKinney

The Rev. Billy Echols-Richt

The Rev. Kay Eck, Lovers Lane, Dallas

The ReMatt Gaston, University Park, Dallas

The Rev. Toddarris, First, Allen

Th Re Anna Hosmann-Butler, Oak Lawn, Dallas

The681252 0, h8.7(ac)2r(The68las))n8oRicht

Intern Program (continued)

United Methodist Church: Rio Texas Conference

The Rev. Jason Adams, First, New Braunfels

The Rev. Dr. Tina Carter, Parker Lane, Austin

The Rev. Karen Horan, Gruene, New Braunfels

The Rev. Dr. Ralph Mann, Bulverde, San Antonio

United Methodist Church: Texas Annual Conference

The Rev. Dr. Linda Christians, St. Luke's, Houston

The Rev. Dr. Godfrey Hubert, Foundry, Houston

The Rev. Diane McGehee, Texas Conference Center for Missional Excellence

The Rev. Dr. David Meadows, Cornerstone, Houston

The Rev. Dr. William Reed, Servants of Christ, Houston

The Rev. Ben Trammell, Faith, Richmond

The Rev. Harry Vein, Faith, Spring

Intern Program Consultants

David Dinneen, D.Min., LCSW, Houston, TX

Carolyn Clansy Miller, Ph.D., Psychologist, Missouri City, TX

Terry Parsons, D.Min., Ph.D., LPC, LMFT, Dallas, TX

Sharyn Schreiber Pinney, LCSW, Dallas, TX

Sarah Pollack, Ph.D., LPC, LMFT, Bellaire, TX

Mary Anne Reed, Ph.D., LMFT, Dallas, TX

Sally St. Clair, Ph.D., Psychologist, Dallas, TX

Monique Thompson, M.A., LPC, LPC-S, Dallas, TX

Carmen Webb, M.D., Board-Certified Psychiatrist, Dallas, TX