

NOTICE OF NONDISCRIMINATION

Southern Methodist University will not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability, or veteran status. SMU's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation. The Director of Institutional Access and Equity has been designated to handle inquiries regarding the nondiscrimination policies.

CONTENTS

Notice of Nondiscrimination	2
Official University Calendar	10-13
Description of the University	14-15
Statement of Mission	14
Southern Methodist University	14
Academic Accreditation	15
Admission to the University	16-24
First-Year Admission Criteria	16
High School Curriculum	16
Home School Criteria	16
Application Timetable for First-Year Students	17
Required Testing	17
Performing Arts Auditions	17
Reserving a Place	18
Health Examination	18

Statute of Limitations for Degree Plans	45
Honors	45
The General Education Curriculum	46-72
Exemptions and Exceptions	46
Rules	47
Human Diversity Co-Curricular Requirement	48
Fundamentals	48
Wellness – CHOICES for Living	49
Science and Technology	51
Perspectives	52
Cultural Formations	57
Educational Facilities	73-78
SMU Libraries	73
Laboratories and Research Facilities	75
Museums	77
Academic Programs	79-101
Preface to the Curriculum	79
Baccalaureate Degree Programs	79
Honors Programs	80
Academic Advising	81
Division of Education and Lifelong Learning	81-88
Center for Teacher Education	82
The Institute for Reading Research	86
Lifelong Learning	86
Evening Credit Studies	86
The Summer Session	87
Noncredit Continuing Studies	87
Youth and Pre-College Programs	88
International Students	88
Required Testing	89
International Certificate Programs	89
Foreign Transcript Credit	90
English as a Second Language	91
International Center/Study Abroad	92
SMU-in-Legacy	100
SMU-in-Taos	100
Reserve Officers' Training	100
Student Affairs	102-112
Academic Integrity	102
Chaplain's Office	103
Code of Conduct	103
Dean of Student Life	105
Health Services	105
Career Center	107
Housing	108
Multicultural Student Affairs	108
New Student Programs	108
Recreational Sports and Spirit	108
Services for Students With Disabilities	109
Student Activities	109
Student Center	110
Student Media	111
Volunteer Programs	111
The Women's Center	111
Other Student Programs	111

6 Undergraduate Catalog

Degree Requirements	120-121
The Major	120
The Minor	120
General Requirements	120
Courses of Study in Dedman College	122-240
Aerospace Studies	122
Anthropology	122
Biochemistry	130
Biological Sciences	132
Chemistry	136
Classical Studies	139
Economics	140
Education	144
English	144
Environmental Science	153
Ethnic Studies	155

Business Associates Program	250
B.B.A. Honors Program	250
B.B.A. Scholars Program	251
Business Administration Requirements	251
Major in General Business	251
Major in Accounting	252
Major in Finance	252
Major in Financial Consulting	253
Major in Information Technology and Operations Management	253

8 Undergraduate Catalog

Honors Program	298
Internships	298
Directed Studies	298
Class Attendance	299
B.A. in Cinema-Television	299
Minor in Cinema Studies	300
Minor in Television and Media	301
Courses	302
Division of Corporate Communications and Public Affairs	306
Admission	307
Special Requirements	307
Scholarships	307
CCPA Honors Program	307
B.A. in Corporate Communications and Public Affairs	307
Minor in Corporate Communications and Public Affairs	310
Courses	310
Division of Dance	312
Instructional Facilities	313
Admission, Audition, and Financial Aid	313
Performance	313
Program of Study	314
B.F.A. in Dance Performance	314
Regulations	315
Evaluation	315
Dance Performance Minor	315
Dance Courses	316
Division of Journalism	321
Instructional Facilities	321
Admission and Degree Requirements	322
Scholarships	322
Honors Program	322
Internships and Practica	322
Class Attendance	322
Off-campus Programs	323
Program of Study	323
B.A. in Journalism	323
Minor in Journalism	324
Journalism Courses	324
Division of Music	327
Admission	327
Instructional Facilities	327
Act of Enrollment	328
Specific Music Requirements	328
Programs of Study	329
B.M. in Performance	329
B.M. in Composition	330
B.M. in Music Therapy	331
B.M. (Teacher Certification)	332
Dual Degree in Performance and Music Education	333
B.A. in Music	333
Dual Degree With Computer Science	334
Music Minor	334
Music Courses Open to All University Students	334
Music Courses	335
Specialized Studies in the Arts	345
Program Description	346
Administrative Procedures	346
Division of Theatre	347
Instructional Facilities	347
Admission	347
Evaluation of Progress and Artistic Growth	347
Degrees and Programs of Study	347
B.F.A. in Theatre With a Specialization in Theatre Studies	348
B.F.A. in Theatre With a Specialization in Acting	348
Theatre Courses	349

SCHOOL OF ENGINEERING	353
General Information	353-355
Professional Engineering Registration	353
Program Information	353
Cooperative Education	356-357
How the Cooperative Program Operates	356
Policies of the Cooperative Engineering Education Program	357
Admission	358-359
High School Preparation	358
Admission to Advanced Standing	358
Academic Regulations	360
Graduation Requirements for Baccalaureate Degrees	360
General Education Program	360
Pr 0 75.41 Tm0ong 08.9(360)]TJ/F6 1 Tf6.3 0d 0 0 7.7(485-0367Tf6.3 0 0 643 96 47592)]TJ0 -Juni ReYoop4-8.r SCHicieAbroad	

OFFICIAL UNIVERSITY CALENDAR

ACADEMIC YEAR 2004-2005

Attached to this calendar is an addendum listing religious holidays for use in requesting excused absences according to University Policy 1.9. For religious holidays not listed, the instructor or supervisor may contact the Office of the Chaplain.

Graduate programs in Cox School of Business, School of Engineering, Perkins School of Theology, and Dedman School of Law have different calendars.

Offices of the University will be closed on September 6, November 25-26, December 20-24 and December 31, 2004; January 17, March 25, May 30, and July 4, 2005.

FALL TERM 2004

March 29-April 23: Enrollment Fall 2004 Continuing Students: for all undergraduates and graduate Dedman and Meadows.

May/July/August TBA: Academic Advising, Enrollment, and Orientation (AARO) conferences for new first-year, transfer, and readmitted undergraduate students. Conference dates to be announced. Contact New Student Programs, Student Life Office, 214-768-4560. www.smu.edu/newstudent

August 15, Sunday: Residence halls officially open.

August 18, Wednesday: Opening Convocation, McFarlin Auditorium.

August 19, Thursday: First day of classes.

August 25, Wednesday: Last day to enroll, add courses or drop courses without grade record or tuition billing. Last day to file for graduation in December.

September 3, Friday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options. Last day to request excused absence for observance of a religious holiday.

September 6, Monday: University Holiday – Labor Day.

September 24-26, Friday-Sunday: Family Weekend.

October 4, Monday: Last day for continuing undergraduate students to change their major for November enrollment.

October 11-12, Monday-Tuesday: Fall Break.

October 28-November 19, Thursday-Friday: Enrollment Spring 2005 Continuing Students: for all undergraduates and graduate Dedman and Meadows.

November 3, Wednesday: Last day to drop a course.

November 5-7, Friday-Sunday: Homecoming.

November 9, Tuesday: Last day for December graduation candidates to change grades of Incomplete.

November 17, Wednesday: Students should file for May graduation. Last day to file is January 17, 2005.

November 22, Monday: Last day to withdraw from the University.

November 24, Wednesday: No Classes.

November 25-26, Thursday-Friday: University Holidays – Thanksgiving.

November 29-December 2, Monday-Thursday: No final examinations or unscheduled tests and papers.

November 30, Tuesday: Last day for oral/written examinations for December graduate degree candidates.

December 2, Thursday: Last day of instruction. Students and faculty will follow a Wednesday class schedule.

December 3-4, Friday-Saturday: Reading Days – No classes.

December 6-11, Monday-Saturday: Examinations (no examinations scheduled for Sunday).

December 11, Saturday: Official close of term and date for conferral of degrees. Graduation ceremony for December graduates.

December 12, Sunday: Residence halls officially close.

December 20-24, Monday-Friday: University Holidays – Christmas/Winter Break.

December 31, Friday: University Holiday – New Year's Day.

JANUARY INTERTERM 2005

(Note: Some areas of instruction offer selected courses during the January Interterm, December 13-January 11.)

SPRING TERM 2005

October 28-November 19: Enrollment Spring 2005 Continuing Students: for all undergraduates and graduate Dedman and Meadows.

January 5, Wednesday: Residence halls officially open.

TBA: Academic Advising, Enrollment, and Orientation (AARO) conferences for new first-year, transfer, and readmitted undergraduate students. Conference dates to be announced. Contact New Student Programs, Student Life Office, 214-768-4560.

January 12, Wednesday: First day of classes.

January 17, Monday: University Holiday – Martin Luther King Jr.'s Birthday.

January 19, Wednesday: Last day to enroll, add courses, or drop courses without grade record or tuition billing. Last day to file for May graduation.

- June 6, Monday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options for a Combined Session course.
- June 11, Saturday: Additional class day for M/W/F classes.
- July 4, Monday: University Holiday – Independence Day.
- July 11, Monday: Last day for August graduation candidates to change grades of Incomplete.
- July 18, Monday: Last day to drop a Combined Summer Session course.
- July 23, Saturday: Additional class day for M/W/F classes.
- July 23, Saturday: Last day to withdraw from the University.
- July 28, Thursday: Last day of Combined Summer Session instructions and examinations. Official close of the term and date for conferral of degrees.

First Session

Classes meet two hours a day, Monday-Friday.

- May 26, Thursday: SMU-in-Taos, Summer I Arrival, and First Day of Classes, 2-6 p.m.
- May 27, Friday: SMU-in-Taos, Last day to enroll, add courses, and to drop courses without grade record or tuition billing. Permission of Taos Program required for all enrollments.
- May 26, Thursday: First day of First Session classes.
- May 27, Friday: Last day to enroll, add courses, or drop courses without grade record or tuition billing for First Session courses.
- June 1, Wednesday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options for a First Session course. Last day to file for August graduation.
- June 20, Monday: Last day to drop a First Session course. SMU-in-Taos: Summer I Examinations.
- June 22, Wednesday: SMU-in-Taos: Summer I Departure.
- June 22, Wednesday: Last day to withdraw from the University.
- June 27, Monday: Last day of First Session instruction and examinations.

Second Session

Classes meet two hours a day, Monday-Friday.

- June 28, Tuesday: First day of Second Session classes.
- June 29, Wednesday: Last day to enroll, add courses or drop without grade record or tuition billing for Second Session courses.
- July 1, Friday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options for a Second Session course.
- July 4, Monday: University Holiday – Independence Day.
- July 8, Friday: Last day for August graduation candidates to change grades of Incomplete.
- July 20, Wednesday: Last day to drop a Second Session course.
- July 25, Monday: Last day to withdraw from the University.
- July 28, Thursday: Last day of Second Session instruction and examinations. Official close of the term and date for conferral of degrees.

August Term 2005

- July 29, Friday: SMU-in-Taos: August Term Arrival and First Day of Classes, 2-6 p.m.
- July 30, Saturday: SMU-in-Taos: Last day to enroll, add courses, and to drop courses without grade record or tuition billing. Permission of Taos Program required for all enrollments.
- August 15, Monday: SMU-in-Taos: August term examinations.
- August 16, Tuesday: SMU-in-Taos: August term departures.

Hindu

Dashara: October 14-22, 2004
Dussehra: October 22, 2004
Diwali: November 24, 2004

Jewish

All holidays begin at sundown before the first day noted and conclude at sundown on the day(s) noted.

Rosh Hashanah: (2 days) September 16 and 17, 2004
Yom Kippur: September 25, 2004
Sukkot: September 30, 2004
Hanukkah: December 8, 2004
Passover: (first 2 days and final day) April 24, 25, and 30, 2005
Shavuot: (2 days) June 13 and 14, 2005

Muslim

Ramadan: October 15, 2004
Id al-Fitr: November 14, 2004
Eid Al-Adha: January 21, 2005
Islamic New Year: February 10, 2005
Ashura: February 19, 2005
Mawlid al-Nabi: April 21, 2005

Undergraduate enrollment is 55.3 percent female. Graduate and professional enrollment is 40.3 percent female.

A majority of SMU undergraduates receive some form of financial aid. In 2003-2004, 79.5 percent of first-year students received some form of financial aid, and 32 percent of first-year students received need-based financial aid.

Management of the University is vested in a Board of Trustees of civic, business, and religious leaders—Methodist and non-Methodist. The founders' first charge to SMU was that it become not necessarily a great *Methodist* university, but a great *university*.

ACADEMIC ACCREDITATION

Southern Methodist University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur GA 30033-4097; telephone number 404-679-4501) to award Baccalaureate, Master's, and Doctoral degrees.

Individual academic programs are accredited by the appropriate national professional associations. The Edwin L. Cox School of Business is accredited by AACSB-International, the Association to Advance Collegiate Schools of Business. The Dedman School of Law is accredited by the American Bar Association. Perkins School of Theology is accredited by The Association of Theological Schools in the United States and Canada. Undergraduate programs in mechanical engineering, computer engineering, and electrical engineering are accredited by the Accreditation Board for Engineering and Technology (ABET). The Department of Chemistry is accredited by the American Chemical Society. In the Meadows School of the Arts, the Dance Division is accredited by the National Association of Schools of Dance; the Music Division by the National Association of Schools of Music; and the Theatre Division by the National Association of Schools of Theater.

ADMISSION TO THE UNIVERSITY

All first-year students, regardless of intended major, enter the University via Dedman College of Humanities and Sciences. Dedman College will assign an

suggested that home school applicants submit the GED certificate if they wish to be considered for need-based financial aid.

Application Timetable for First-Year Students

All prospective students must complete the application for admission and submit a \$50 nonrefundable application processing fee. First-year candidates will be processed on the Admissions Calendar as follows:

Early Action Applicants*

Application Deadline: November 1
 Notification Date: By December 30
 Deposit Reply Date: May 1

Regular Decision Applicants

Application Deadline: January 15
 Notification Date: By March 15
 Deposit Reply Date: May 1

Rolling Decision Applicants (on space-available basis)

Application Deadline: March 15
 Notification Date: Rolling after April 1
 Deposit Reply Date: May 1

*NOTE: Acceptance under Early Action does not require a student to withdraw applications from other institutions. *The deadline for merit scholarship consideration is January 15.*

Required Testing

SMU requires all applicants except foreign citizens from foreign secondary schools to submit Scholastic Aptitude Test (SAT I) scores and/or American College Test (ACT) scores. Foreign citizens interested in merit-based aid must submit official ACT/SAT scores for scholarship consideration. These examinations are conducted in a number of test centers throughout the United States and in foreign countries several times each year. It is recommended that students take the SAT I or ACT more than once. Although scores from tests taken after January may be submitted, score results may delay the final admission decision. Foreign students whose native language is not English are required to submit a score of 550 or better on the paper-based TOEFL (Test of English as a Foreign Language) or a score of at least 213 on the computer-based TOEFL.

Students may obtain additional information about the College Entrance Examination Board (CEEB) and its tests (SAT I, SAT II, TOEFL) from their high school counselors or by writing to the CEEB at PO Box 592, Princeton NJ 08540 or visiting CEEB online at www.collegeboard.com. Students requesting further information about the American College Test also may contact their high school counselors or write to the ACT National Office, 2201 North Dodge Street, PO Box 168, Iowa City IA 52243.

Performing Arts Auditions

In addition to meeting general University admission criteria, all first-year and transfer students who intend to major in the performing arts of dance, music, or theatre must satisfy a performance audition requirement as part of the admission process prior to matriculation. Information regarding audition requirements and dates may be obtained by contacting the Associate Dean, Meadows School of the Arts, Southern Methodist University, Dallas TX 75275-0356; 214-SMU-3217; meadows.smu.edu.

Performance auditions must be completed by the final published national or campus audition date, which normally is not later than March 15 prior to the entering fall term. Transfer students entering degree programs within the Division of Dance or Theatre may do *so only* in the Fall term.

Reserving a Place

Admitted students are required to submit a nonrefundable \$500 deposit by the deadline stated in the Application Timetable to reserve a place in class. This deposit includes a Matriculation Fee, Advance Tuition Deposit, and Housing Deposit. All first-year students who have completed fewer than 30 hours in residence at SMU

Calculus BC	3 if 4 AB subscore	3 Hours	MATH	1337
Calculus BC	4	3 Hours	MATH	1337
Calculus BC	5	6 Hours	MATH	1337, 1338
Physics:				
Physics C (Mech)	4, 5	3 Hours	PHYS	1303
Physics C (E&M)	4, 5	3 Hours	PHYS	1304
<i>Physics does not award placement credit for labs.</i>				
Psychology	4, 5	3 Hours	PSYC	1300
Statistics	4, 5	3 Hours	STAT	2331

College-Level Examination Program (CLEP)

SMU gives credit for CLEP subject examinations in American and English literature, biology, and economics, based on specified minimum scores.

SMU Departmental Examinations

SMU also awards credit for departmental examinations offered in a variety of

Credit for examinations awarded by other institutions will not transfer to SMU.

Foreign Languages. Entering first-year students with at least two years of the same foreign language in high school are required to take the foreign language placement examinations given during orientation if they intend to continue the study

language competency of entering students so that they may be placed in classes appropriate to their level of achievement and degree program. When the student has successfully completed the course with a grade of C or above, the student will

enroll in the beginning and intermediate levels of the language sequence. Students must enroll in the course for a letter grade (not Pass/Fail) in order for the course to serve as a basis for granting retroactive credit. Such credit counts toward graduation and serves to reduce the student's foreign language requirement in degree programs that require competence in foreign language. Although students may earn retroactive credit in more than one language, the maximum aggregate credit involving more than one language allowed to count toward graduation is 12 term hours.

Other Subjects. Departmental examinations also are available in mathematics

tha708 TwI int(,)910.minatintaCnt(7[(fati(atPrde)12(programs)]Tj/F4 1 Tf9 0 0 9 1024ill.85 Tm0.004

Concurrent Dual Credit/College Programs

Credit is awarded for college courses a student takes prior to graduation from high school if the courses meet the criteria for transfer work outlined in the Transfer Admission Criteria section of this catalog. Official college transcripts are required for all college-level work attempted, regardless of transferability.

TRANSFER ADMISSION CRITERIA

University policy requires that of the 122 minimum required term hours for a degree, at least 60 hours must be earned in residence at SMU. Applicants for admission who have not taken one of the math courses described under the Fundamentals/Mathematical Sciences list in the General Education Curriculum found in the catalog, must have completed, within the last three years, College Algebra or a high school sequence of Algebra I, Algebra II, and Plane Geometry to be considered for admission.

Although the average G.P.A. of successful transfer applicants who have completed 30 or more transferable hours is considerably higher than a 2.7 G.P.A. (on a 4.0 scale), applicants with a G.P.A. below this threshold are not typically successful in gaining admission. Candidates with a transferable G.P.A. below 2.00 are not admitted to the University. For all candidates who have completed 30 or more college hours, the Admission Committee considers the rigorous nature of the courses attempted, in particular applicants should have completed at least one course in English Composition, a lab science, a math course beyond College Algebra, and a course pertaining to the intended major. The Committee weighs overall academic performance as well as evidence of recent improvement. For some applicants, the high school performance is also a factor. Candidates with fewer than 30 hours are considered on an individual basis and may be required to submit additional information, including high school record.

Those students with more than 30 transferable hours may be admitted directly to the school of their intended major if the admission requirement of that school has been met. The specific requirements for admission into each of SMU's undergraduate schools are outlined in the admission section of that school's information in this catalog.

All transfer students who intend to major in the performing arts of dance, music, or theatre must audition. Refer to the sections on Performing Arts Auditions for requirements.

Students who have not completed a two-year sequence of a single foreign language in high school nor a one-year sequence of a single foreign language at the college level will be required to take two terms of a single foreign language at an accredited institution to commence no later than their third regular term after matriculation at SMU, regardless of intended major. American Sign Language will be used to satisfy the University's foreign language admission requirement for those students with a documented language-based learning disability that prevents learning a foreign language.

Prospective transfer students must complete an Undergraduate Application for Transfer Admission and submit a \$50 nonrefundable application fee. In addition, an official academic transcript from each college or university attended (regardless of transferability) including the last completed term, must be sent to:

SMU Transfer Admission
PO Box 750181
Dallas TX 75275-0181

A final high school transcript or GED results should be sent to confirm foreign

language and math background. A high school transcript, including SAT I or ACT scores, is required when less than 30 transferable hours have been earned. SAT I or ACT results will not be required of students for whom five or more years have lapsed since high school or high school equivalent.

Transfer Credit

No transfer credit is given for any correspondence course or work completed at a school that is not accredited. Only grades of C- or better in comparable courses are transferable to SMU for accepted students. Official college transcripts are required for all college-level work attempted, regardless of transferability. A copy of the transcript evaluation is sent to transfer students prior to their enrollment.

Foreign Transcript Credit

All foreign transcripts must be accompanied by a professional evaluation and an official transcript, including an English translation if it is not in English, and course descriptions or syllabuses. It is the student's responsibility to procure this evaluation, and to assume financial responsibility for it.

Because of the importance of this information, SMU accepts evaluations from the following institutions of proven reliability:

World Education Services, Inc.
PO Box 745 Old Chelsea Station
New York NY 10113-0745
Telephone: 212-966-6311
Toll-free 1-800-937-3895
E-mail: infor@wes.org
www.wes.org

AACRAO
One Dupont Circle, NW, Suite 520
Washington, DC 20036
Telephone: 202-293-9161
Fax:: 202-872-8857
E-mail: info@aacrao.org
www.aacrao.org

Educational Credential Evaluators, Inc.
PO Box 92970
Milwaukee WI 53202-0970
Telephone: 414-289-3400
www.ece.org

This service's evaluation should include an explanation that the institution is recognized by the ministry of education in the home country and is generally considered to offer at least the equivalent of U.S. higher education credit. In addition, it should include an explanation of the credits, the grading system, and course levels, as well as a course-by-course evaluation.

The expertise and reliability of a professional evaluation report is recognized worldwide and is likely to be accepted by other academic institutions, employers, and state licensing boards. However, the report is not binding to SMU and will be considered a recommendation for independent decision of the credit to be given.

Information and applications are available on the Web from the services. If you need further information, please contact the Office of Admission.

Application Timetable for Transfer Students

Fall with Summer term entry: All data due no later than April 1.

Fall term entry: All data due no later than June 1.

Spring term entry: All data due no later than November 1.

It is not recommended that an application be submitted on or near the deadline. *Earlier application is strongly recommended, particularly for those students applying for financial aid or University housing.*

Application processing begins in early March (for the Summer and Fall terms) and in early October (for the Spring term) upon receipt of a pertinent data, including each official transcript through the last completed term.

Note: Priority scholarship deadline is April 1 for Fall entry and November 1 for Spring entry.

Reserving a Place

All degree-seeking admitted transfer students wishing to enroll at SMU are required to submit a \$200 Matriculation Fee and a \$200 Advance Tuition Deposit in order to reserve a place in the academic program. This \$400 fee and deposit should be sent to the Office of Admission. Space can be guaranteed only to those students who have submitted the fee and deposit by the deadline noted in the acceptance packet. Please note that this \$400 fee and deposit are nonrefundable. Students seeking financial aid should wait until they receive their financial aid award before submitting a deposit. All foreign passport holders are required to pay a one-time nonrefundable \$150 international student fee.

Note that admitted transfer students cannot actually enroll at SMU until their final transcript has been received and evaluated for transferability. (For this reason, we discourage Fall-term entry transfer students from attending a second Summer term at their current institution before matriculation to SMU.)

Housing Deposit

Housing accommodations are offered on a space-available basis for new transfer students. Housing forms will be sent to interested transfer students once the student has been accepted. Students should complete and return the forms, along with the \$100 housing deposit, to the Office of Housing.

READMISSION OF STUDENTS

If a student in good standing withdraws from SMU for one semester, the student's file remains active and the student is able to register as though in continuous enrollment at the University (re-entry). Students who left on probation will return on probation. All holds must be cleared prior to enrollment. Re-entry students are responsible for meeting all financial aid, housing, and advising deadlines.

After nonattendance for two or more regular (Fall, Spring) terms students, who formerly attended SMU, including those who have completed a degree, are required to submit a readmission application through the Division of Enrollment Services/Transfer Admission. (The application is online at www.smu.edu/admission/forms.asp.) Any student who has been suspended is also required to apply for readmission. Students who have been suspended are strongly encouraged to attach a statement to their readmission application, indicating the reasons why they now feel ready to return to SMU. Although the Division of Enrollment Services facilitates the application process, an academic dean determines readmission.

A student who has already earned one undergraduate degree at SMU and is seeking a second undergraduate degree must apply for readmission if the student has not attended SMU for two or more regular (Fall, Spring) terms.

The readmission application and transcripts are due no later than April 1 for

All international students at Southern Methodist University must be covered by health insurance in the amounts specified for Exchange Visitors by the U.S. government. Health insurance may be purchased through the University by self-enrollment with the University-contracted insurance plan or elsewhere.

NONDEGREE STUDENTS

Nondegree students are those applicants for admission who wish to be enrolled in University courses for credit but who do not intend to pursue an SMU degree program. This category of students is normally limited to those who 1) have already earned a college degree, 2) are degree-seeking students in good standing and visiting from another four-year college or university, or 3) are participants in special SMU programs such as the TAG program. Nondegree students are admitted through the Office of Nondegree Credit Studies and are eligible to register in day and evening classes for which they have satisfied prerequisites. Admission through the Office of Nondegree Credit Studies as a nondegree-seeking student does not qualify a student as a degree applicant.

Applications for admission may be obtained by contacting the Office of Nondegree Credit Studies, Southern Methodist University, PO Box 750382, Dallas TX 75275-0382; 214-768-4272; www.smu.edu/continuing_education.

FINANCIAL INFORMATION

A bulletin supplement, *Financial Information: Southern Methodist University*, is issued each academic year. It provides the general authority and reference for SMU financial regulations and obligations, as well as detailed information concerning tuition, fees, and living expenses.

The supplement is available on the Bursar Web site at www.smu.edu/bursar. For more information, call 214-768-3417.

Students registering in the Continuing Student Enrollment must ensure that payment is received in the Division of Enrollment Services by the due date (given to students at registration). No confirmation of receipt of payment will be sent. If an invoice has not been received two weeks prior to the due date, Enrollment Services should be contacted. The registration of a student whose account remains unpaid after the due date may be canceled at the discretion of the University. Students registering in the New Student Enrollment and the Late Enrollment must pay at the time of registration.

Students are individually responsible for their financial obligations to the University. All refunds will be made to the student, with the exception of PLUS loans and the SMU Monthly Payment Plan. If the refund is issued by check, the student may request, in writing, that the refund be sent to another party. Any outstanding debts to the University will be deducted from the credit balance prior to issuing a refund check. A student whose University account is overdue or who is in any other manner indebted to the University will be denied the recording and certification services of the Office of the Registrar, including the issuance of a transcript or diploma, and may be denied readmission until all obligations are fulfilled. The Division of Enrollment Services may stop the registration—or may cancel the completed registration—of a student who has a delinquent account or debt, and may assess all attorney's fees and other reasonable collection costs (up to 50 percent) and charges necessary for the collection of any amount not paid when due. Matriculation in the University constitutes an agreement by the student to comply with all University rules, regulations, and policies.

Arrangements for financial assistance from SMU must be made in advance of registration and in accordance with the application schedule of the Division of Enrollment Services – Financial Aid. A student should not expect such assistance to settle delinquent accounts.

Students who elect to register for courses outside of their school of record will pay the tuition rate of their school of record.

WITHDRAWAL FROM THE UNIVERSITY

A student who wishes to withdraw (resign) from the University before the end of a term or session must initiate a Student Petition for Withdrawal form, obtain approval from their academic dean and submit the form to the Division of Enrollment Services-University Registrar. The effective date of the withdrawal is the date on which the Student Petition for Withdrawal is processed in the Registrar's Office. Discontinuance of class attendance or notification to the instructors of intention to withdraw does not constitute an official withdrawal.

Reduction of tuition and fees is based on the schedule listed in the *Financial Information: Southern Methodist University*

aid funds whether or not the University must reduce its tuition and fees; hence, a student whose account was paid in full prior to withdrawal may owe a significant amount at withdrawal due to the required return of student aid. Therefore, students who receive any financial aid should discuss prior to withdrawal the financial implications of the withdrawal with staff of the Division of Enrollment Services.

Medical withdrawals have conditions that must be met prior to re-enrollment at SMU. Medical withdrawals must be authorized by the Medical Director; Psychiatric Director; Counseling and Testing Director; or Vice President for Student Affairs.

Students who live in University housing must obtain clearance from the Office of Residence Life and Student Housing.

PAYMENT OPTIONS

The SMU Payment Plan

The SMU Payment Plan allows total annual charges to be broken into monthly installments and spread over 10 months, beginning in June.

For more information about this plan contact:

Academic Management Services
One AMS Place
PO Box 100
Swansea MA 02777
1-800-635-0120

The Four-Year Single Payment Plan

The Four-Year Single Payment Plan allows families to avoid the effects of tuition and fee increases by paying for four years in one single payment (four times the first-year tuition and fees).

For more information about this plan contact:

Division of Enrollment Services
Southern Methodist University
PO Box 750181
Dallas TX 75275-0181
214-768-4635

Other Commercial Plans

The SMU Division of Enrollment Services receives mailings from other entities offering extended payment plans for credit-worthy families. Contact us if you would like more information.

STUDENT FINANCIAL AID

For many SMU students, scholarships and other aid make the cost of attending this distinguished private university no more taxing—and often less so—on their families' financial resources than attending a public university.

SMU strives to provide the financial assistance required for an undergraduate education to any student who is offered admission and who has been determined by the Division of Enrollment Services–Financial Aid to have need for such assistance.

More than 73 percent of all students receive some type of financial aid. SMU has a generous program of merit scholarships, grants, loans, and part-time jobs to recognize academic achievement and talent in specific fields and to meet financial need.

Certain special SMU scholarship programs offer awards to the following types of students:

- Entering first-year, transfer, and continuation students with high academic achievement or with talent in the arts.
- National Merit finalists.
- Dependent children and spouses of ordained United Methodist ministers engaged in full-time church-related vocations.
- Texas residents.

Primary consideration for merit scholarships and need-based financial aid will be given to the following:

1. *Entering first-year students* who:
 - a. Complete the Admission Application, with all supporting materials, by January 15.
 - b. File the Free Application for Federal Student Aid (FAFSA), available from high school counselors or on the Web at www.fafsa.ed.gov, and the College Scholarship Service/PROFILE (CSS/PROFILE), found at profileonline.collegeboard.com, by February 1. (The FAFSA and CSS/PROFILE are required for need-based aid consideration.) SMU Title VI code: 003613
 - c. Complete the SMU Application for Scholarships (attached to Admission application) and return it with the Admission Application.
2. *Transfer students* who:
 - a. Complete the Admission Application, with all supporting materials, by June 1.
 - b. File the FAFSA available from a financial aid officer or at www.fafsa.ed.gov, and CSS/PROFILE, found at profileonline.collegeboard.com, by April 1. (The FAFSA and CSS/PROFILE are required for need-based aid consideration.)
3. *Continuation students* who:
 - a. File FAFSA or FAFSA Renewal and CSS/PROFILE by April 15, *after the parents' and students' income tax returns have been filed with the Internal Revenue Service.*

To obtain additional information contact this office:

Division of Enrollment Services
Southern Methodist University
PO Box 750181
Dallas TX 75275-0181
214-768-3417
enrol_serv@smu.edu
www.smu.edu/enrollmentservices.html

SMU SATISFACTORY PROGRESS POLICY FOR FEDERAL, STATE,
AND INSTITUTIONAL FINANCIAL AID ELIGIBILITY

The Higher Education Act of 1965, as amended October 6, 1983, mandates that institutions of higher education establish minimum standards of “satisfactory progress” for students receiving federal financial aid. The standards given below are also used for state and institutional funds.

Undergraduates

SMU has a selective admissions policy and strict academic standards for continued enrollment. A student admitted to SMU and allowed to continue enrollment is considered to be making satisfactory progress toward the chosen degree, providing that 1) the student maintains a 2.00 cumulative G.P.A. or better by the end of the second year of enrollment, and 2) the rate of degree-requirement credits earned is equal to or greater than the schedule below.

A student whose rate of course completion at the end of any academic year of enrollment is less than that outlined below must consult with a financial aid adviser before financial aid can be considered. Financial aid awards will be made only if there are mitigating circumstances.

RESIDENCE ACCOMMODATIONS

The mission of the Department of Residence Life and Student Housing (RLSH) is to advance the goals and objectives of the University by creating residential communities that empower residents to value learning, citizenship, and leadership. In a very real sense, the residential experience needs to enhance the University's efforts to recruit and retain great students. Doing this requires more than a housing operation that manages a series of dormitories. To support SMU's mission, goals, and objectives, RLSH must develop and sustain residence halls and apartments as communities that support the broad range of student needs. To this end, RLSH seeks opportunities to promote an intellectual culture in residence halls that complements an already flourishing campus social culture. The University prides itself on offering a full living and learning experience for its resident students.

RLSH is responsible for the campus residential community, including all resi-

UNDERGRADUATE RESIDENCE HALLS

First-year halls include Boaz, McElvaney, and Perkins. Perkins residence hall houses the Hilltop Scholars at Perkins program. Four-class halls are designated for first-year, sophomore, junior, and senior students and include Morrison-McGinnis, Cockrell-McIntosh, Virginia-Snider (honors house), Shuttles, Peyton (fine arts community), Mary Hay (fine arts community), Smith (wellness community with a substance-free pledge), the Multicultural House, and the Daniel House (transfer student community). All rooms are furnished with single beds, dressers, desks, chairs, and closets or wardrobes for clothes. Each student is expected to furnish a pillow, bed linens, bed covers, bedspreads, towels, mattress pad, and study lamp. Mattresses in most buildings are of twin-bed size, 80 inches long.

UPPERCLASS, GRADUATE STUDENT, AND FAMILY HALLS

Four halls are designated for upperclass students (sophomores and above), graduate students, and students with families (married couples with or without children, or single parents with children).

The Service House is a small upperclass hall with a thematic focus of community service. This hall is run in conjunction with the SMU Office of Community Involvement.

Moore Hall is designated for sophomores and above and consists of two-person efficiency apartments. Each apartment has a kitchen/sleeping area and a bathroom. The kitchen area contains an electric stove, refrigerator, sink, garbage disposal, and dishwasher, as well as built-in cabinets, table, and two chairs. The bedroom area contains two single beds, two desks and chairs, two dressers, two closets, and a bookcase.

Martin Hall, an efficiency apartment hall, houses single and married graduate students, and married undergraduate students.

Hawk Hall, a one-bedroom-apartment facility, houses married students (graduate and undergraduate) with families. Families with no more than two children may be housed in Hawk Hall.

SMU APARTMENTS AND UNIVERSITY GARDENS

SMU Apartments adjoin campus, and are located in the Highland Park Independent School District. All apartments are unfurnished, and tenants must be students (sophomores and above), faculty, or staff.

University Gardens condominium homes are ideal for working professionals who want to live in the heart of Dallas. While SMU faculty and staff receive first priority for University Gardens, others also are welcome, including SMU students when space is available.

SPECIAL HOUSING NEEDS

Students having special housing needs because of a disability should contact the Department of Residence Life and Student Housing prior to submitting the housing application. Whenever possible, the housing staff will work with that student in adapting the facility to meet special needs.

GENERAL HOUSING INFORMATION

In the residence halls each room or apartment (except for Daniel House and Multicultural House) is equipped with a telephone, local telephone service, voice-mail system, and Ethernet connections to the University's computer system. Renovated halls also have in-room cable television programming. All residence halls are air-conditioned, and rooms have individual climate-control. Coin/card-operated washing machines and dryers are located in all residence halls. Daniel House and the Multicultural House are not provided cable, Ethernet connections, or phone service.

The SMU Apartments and University Gardens are unfurnished and are not provided with telephone, voicemail, Ethernet connections, or cable. Coin-operated laundry machines are located near the SMU Apartments, Multicultural House, and Daniel House.

Undergraduate students living in traditional residence halls are required to participate in a meal plan offered by SMU Dining Services. Like the residence hall contract, the meal plan obligation is for the entire academic year and is billed and paid for on a semester basis. Students living in Moore, Martin, and Hawk apartments as well as the Multicultural House, Daniel House, SMU Apartments, and University Gardens are exempt from the meal plan requirement. With the exception of Daniel House, Martin, Hawk, and Moore, all residence halls are closed during the winter break between fall and spring terms. SMU Apartments and University Gardens are on 12-month leases and open throughout the term of the lease.

For more information, contact the Department of Residence Life and Student Housing, Southern Methodist University, PO Box 750215, Dallas TX 75275-0215; telephone 214-768-2407; fax: 214-768-4005; www.smu.edu/housing; e-mail: housing@smu.edu.

UNIVERSITY ENROLLMENT AND ACADEMIC RECORDS STANDARDS

The standards herein are applicable to all undergraduate students at the University and constitute the basic authority and reference for matters pertaining to University academic regulations and records management. Enrollment in the University is a declaration of acceptance of all University rules and regulations.

CONFIDENTIALITY OF EDUCATION RECORDS

The Family Educational Rights and Privacy Act of 1974 is a federal law that grants to students the right to inspect, obtain copies of, challenge, and, to a degree, control the release of information contained in his or her education records. The act and regulations are very lengthy, and for that reason SMU has issued guidelines that are available to students in the Division of Enrollment Services. Policy 1.18 of the University Policy Manual, accessible on SMU's Intranet, also discusses this law.

for complying with requests, deadlines, and other requirements sent to any of their mailing addresses on file or to their SMU e-mail address.

Transcript Service*

A transcript is an official copy of the official permanent academic record maintained by the University registrar. The permanent academic record includes all SMU courses attempted, all grades assigned, degrees received, and a summary of transfer hours accepted. Official transcripts and certifications of student academic records are issued by the University registrar for all students of the University. Copies of high school records and transfer transcripts from other schools must be requested from the institutions where the course work was taken.

Transcripts are \$9 per copy. Additional copies in the same request mailed to the same address are \$3. Additional copies mailed to different addresses are \$9 a copy. Requests may be delayed due to outstanding financial or other obligations or for posting of a grade change, an earned degree, or term grades.

Transcripts should be requested in person, by mail, or by fax. Telephone and e-mail requests are not accepted. No partial or incomplete transcripts including only certain courses or grades are issued. *Transcripts cannot be released unless the student has satisfied all financial and other obligations to the University.*

SMU is permitted, but not required, to disclose to parents of a student information contained in the education records of the student if the student is a dependent as defined in the Internal Revenue Code.

Mandatory Declaration of Major

Students officially declare their major when they have made a firm choice and when they have met the specific program entrance requirements for their intended school and department. For most students, the declaration of the major occurs in the sophomore year. Students are required to qualify for and to declare a major no later than upon completion of 75 term hours, including credits by examination and transfer credits, in order to continue their studies at SMU.

Change of Academic Program

Undergraduate students who desire to change their academic program – that is, transfer from one school to another within the University, change their degree objective, change their major, or change their minor – first should apply to the dean of the school in which they are currently enrolled. Students can change their academic program at any time during a term. The program change is effective on the date received and processed. However, changes should be made at least three weeks prior to enrollment for a term for the change to be effective for that enrollment.

A part-time student who wishes to transfer from the Division of Education and Lifelong Learning to an undergraduate program offered by Dedman College, Cox School of Business, School of Engineering, or Meadows School of the Arts must meet all standard University admission requirements. A student may move only once between the undergraduate Evening School programs and the undergraduate

*Chapter 675, S.B. 302. Acts of the 61st Texas Legislature, 1969 Regular Session, provides: Section I. No person may buy, sell, create, duplicate, alter, give, or obtain; or attempt to buy, sell, create, duplicate, alter, give, or obtain a diploma, certificate, academic record, certificate of enrollment, or other instrument which purports to signify merit or achievement conferred by an institution of education in this state with the intent to use fraudulently such document or to allow the fraudulent use of such document.

Section II. A person who violates this act or who aids another in violating this act is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$1,000 and/or confinement in the county jail for a period not to exceed one year.

programs offered by Dedman College, Cox School of Business, School of Engineer-

- outs, tests, and other materials is restricted; no grade is assigned and no credit is recorded; no laboratory privileges are included.
2. If credit is desired, the course must be enrolled for and repeated as a regular course, and the regular tuition must be paid.
 3. The student's name does not appear on class rosters or grade sheets.
 4. Regular admission and enrollment procedures are not conducted for auditors.
 5. The audit fee is nonrefundable. Undergraduate students enrolled for 12 or more hours may audit one three-hour course at no charge.

Enrollment for No-Credit

Enrollment for "no-credit" is accomplished in the conventional manner of enrollment, with regular admission and enrollment procedures being required. The student pays the regular tuition and fees, participates in class activities, is listed on class rolls, and receives the grade of *NC* upon completion of the course work. The student must indicate in writing no later than the 12th day of classes (4th day during summer sessions) that he or she wishes to take a course for No-Credit. Permission of the instructor or department is required for this type of enrollment. This enrollment is different from *audit* enrollments, for which no enrollment or grade is recorded.

ACADEMIC PROGRESS AND PROBATION, SUSPENSION, AND DISMISSAL

All undergraduate students in the University are required to make regular and satisfactory progress toward their degrees. Graduation in four years, which is the University norm, requires the accrual of at least 30 academic term hours per year and the maintenance of a cumulative G.P.A. of at least 2.00. The University's academic probation and suspension policies define the minimum standards by which student academic progress is measured.

Failure to meet established minimum acceptable standards of academic or disciplinary performance can result in probation, suspension, or dismissal. Information regarding disciplinary action may be found in the University Life section of this catalog.

Academic Probation. The status of academic probation is a stern warning to the student that satisfactory progress toward graduation is not being made. A student on probation is considered in "good standing" for certification purposes and is eligible to enroll. No entry is made on the permanent academic record.

Academic Suspension and Dismissal. These are involuntary separations of the student from the SMU school of record. Suspension is for a set period of time. Dismissal is permanent. A student is not in good standing in the suspending or dismissing school and is not eligible to enroll as a student in that school during the suspension or dismissal period. "Academic Suspension (or Dismissal)" is recorded on the permanent academic record.

Dedman College

Academic Probation. Students who earn a G.P.A. of less than 2.00 in any regular term, or whose cumulative SMU G.P.A. falls below 2.00, are placed on probation.

The probation is for one regular term (excluding interterms and Summer terms). Students on probation are precluded from participation in extracurricular activities or any other campus activity which might interfere with or detract from their academic efforts. (The dean may impose special conditions in exceptional probationary situations.) They are removed from probation status when they achieve both a term and cumulative G.P.A. of 2.00 or higher.

Academic Suspension. First-year pre-majors who have not achieved a cumulative SMU G.P.A. of at least 1.70 by the end of their second regular term at SMU will be suspended. Students transferring fewer than 15 hours from another college or university will be subject to the same requirements on their SMU work.

Second-year students who have not achieved a cumulative SMU G.P.A. of at least 2.00 and successfully completed the Written English and Mathematical Sciences Fundamentals requirements of the General Education Curriculum by the end of their fourth regular term at SMU will be suspended. Students transferring 15 or more hours from another college or university will be subject to the same requirements, at the end of their second regular term at SMU.

Readmission on Probation Following Suspension. Students who have been suspended may reapply to the degree program, but readmission is not guaranteed.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility for readmission.

CLASS ATTENDANCE

Regular class attendance is required. The instructor of each class announces at the beginning of the course policies regarding the effect of class attendance on the student's standing in the course. These policies may include dropping a student from the course for nonattendance after a certain number of absences. All reasons for absence should be submitted at once to the instructor.

The satisfactory explanation of absence does not relieve a student from responsibility for the work of the course during his or her absences. A student who misses an announced test, examination, or laboratory period in a regular course of study and has the permission of the instructor may be given an opportunity to make up the work at the instructor's convenience. The instructor determines in all instances the extent to which absences and tardiness affect each student's grade.

Students may be dropped by a course instructor or academic dean for nonattendance or tardiness with a grade of *W* until the calendar deadline to drop. After the deadline, students must remain enrolled in the course. Dedman students who miss two successive class meetings during the official add-drop period at the beginning of each term are subject to being dropped from the class. To avoid this possibility, students should contact the instructor or the department concerned immediately following such a series of absences.

A student who has a passing grade in a course at the time of the final examination but misses the examination and satisfies the dean that the absence was unavoidable may secure from the dean permission to take the examination at a time convenient for the instructor.

Excused Absences for University Extracurricular Activities

Students who participate in officially sanctioned, scheduled University extracurricular activities should be given an opportunity to make up class examinations or other graded assignments that are missed as a result of this participation or related travel. The manner in which examinations or other assignments missed as a result of these activities are to be made up is left to the discretion of each individual faculty member. However, students should not be penalized in any way for these excused absences, and should be informed by the instructor at the beginning of the semester, preferably in writing, of the instructor's make up policy. It is the responsibility of the student to make arrangements with the instructor prior to any missed scheduled examination or other missed assignment for making up this work, and to obtain any class notes or other course material missed due to absence prior to taking any subsequent examinations or submitting any subsequent graded assignments.

This statement of University policy applies for all students. In order to minimize the difficulties caused for both student-athletes and their instructors by excused absences due to University-sanctioned athletic activities or related travel, the Athletic Department shall: 1) Make available to all student-athletes and their academic advisers prior to registration a copy of the student's activity and travel schedule for the upcoming semester, so as to facilitate the student's enrollment in class sections that will minimize activity and travel conflicts; and 2) require all student-athletes to provide a copy of that semester's activity and travel schedule, and a copy of this Statement of University Policy, to each of their instructors at the first class meeting of the term.

FINAL EXAMINATIONS

Final course examinations shall be given in all courses where they are appropriate, must be administered as specified in the official examination schedule, and shall not be administered during the last week of classes. Exceptions to the examination schedule may be made only upon written recommendation of the chair of the department sponsoring the course and concurrence of the dean of that school, who will allow exceptions only in accordance with guidelines from the Office of the Provost.

GRADES

The grade of a student in any course is determined by the instructor of the course. The following grades are authorized for recording on the student's official undergraduate academic record maintained by the University registrar.

GRADES	DESCRIPTION	GRADE POINTS PER TERM HOUR
A	Excellent Scholarship	4.00
A-	Excellent Scholarship	3.70
B+	Good Scholarship	3.30
B	Good Scholarship	3.00
B-	Good Scholarship	2.70
C+	Fair Scholarship	2.30
C	Fair Scholarship	2.00
C-	Fair Scholarship	1.70
D+	Poor Scholarship	1.30
D	Poor Scholarship	1.00
D-	Poor Scholarship	0.70
F	Failure	0.00
P, CR	Pass, Credit	*
I	Incomplete	*
NC	No Credit Received	*
W	Withdrew	*
X	No Grade Received in Registrar's Office*	

A student may receive a grade of Incomplete (*I*) if the majority of the course requirements have been completed with passing grades but for some justifiable reason, acceptable to the instructor, the student has been unable to complete the full requirements of the course. At the time an *I* is given, the instructor must stipulate in writing to the student and to the University registrar the requirements and completion date that are to be met and the grade that will be given if the requirements are not met by the completion date. The maximum period of time allowed to clear the Incomplete grade for an undergraduate course is 12 months. If the Incomplete grade is not cleared by the date set by the instructor or by the end of the 12-month deadline, the *I* will be changed to the grade provided by the instructor at the time the Incomplete was assigned or to an *F* if no alternate grade was provided. The grade of *I* is not given in lieu of an *F* or *W*, or other grade, each of which is prescribed for other specific circumstances. If the student's work is incomplete and the quality has not been passing, an *F* will be given. The grade of *I* does not authorize a student to attend the course during a later term. Graduation candidates must clear all Incompletes prior to the deadline in the Official University Calendar, which may allow less time than 12 months. Failure to do so can result in removal from the degree candidacy list and/or conversion of the *I* to the grade indicated by the instructor at the time the *I* was given.

*Grades not included in grade-point average.

enrolled students cannot request academic forgiveness. Once declared and the student has enrolled, academic forgiveness cannot be rescinded.

A student can declare academic forgiveness only for courses taken 10 or more years prior to the term of admission or readmission. The student can select the term at which academic forgiveness starts. Academic forgiveness applies to all courses taken during that term, regardless of the grade earned, and to all courses taken prior to that term. Academic forgiveness cannot be applied to only some courses for a term or to only some terms within the forgiveness period.

Forgiven academic work taken at SMU remains on the permanent academic record. Academic Forgiveness is recorded on the record. The forgiven grades are excluded from the grade-point average and hours earned. Transfer applicants must provide transcripts from all institutions attended including those where all work may be forgiven.

Academic Petitions and Waivers

Petitions and/or requests for waivers concerning general education requirements, graduation requirements, and the evaluation of transfer work should be submitted to the Office of the Dean.

Petitions and/or requests for waivers concerning a major or a minor should be submitted to the appropriate department chair or program coordinator/director for consideration.

Appeal of Grades

A student who feels that an assigned grade is other than the grade earned must first discuss the matter with the course instructor to determine if the discrepancy is caused by error or misunderstanding. At the time of the initial discussion, the student may be asked to provide a written petition requesting the change of grade.

A student who is not satisfied by the instructor's denial of a request for a grade change, and who maintains that the original grade was capriciously or unfairly determined, may appeal to the chairperson of the department in which the course was offered (or, in the case of a nondepartmental course, to a faculty agent designated by the dean for the course). After discussing the matter with the student, and

of credit.) The third and fourth digits are used to make the course number unique within the department.

GRADUATION

Students must file an Application for Candidacy to Graduate form with their academic dean during the term at the end of which they will have completed all degree requirements. Applications should be filed by the deadline date in the University Calendar. Applications cannot be accepted after the graduation date.

Commencement Participation

Students may march in the procession in the University Commencement if they have met graduation requirements or if they have no more than six hours remaining for graduation, they are in good standing, they have a clear plan for completing the six hours by the end of the ensuing Summer session, and they have filed a petition for graduation at the end of that summer session. Students satisfying these requirements must file a petition in order to participate. These students may participate in departmental or school ceremonies if the department or school permits such participation and if the department or school then clearly indicates in the ceremonies that these students are candidates for August graduation.

Statute of Limitations for Degree Plans

A student who has been readmitted to the University following an absence of more than three years will be expected to meet all current requirements for graduation.

HONORS

(Effective with December 2004 graduation). There are three classes of graduation honors: *summa cum laude*, *magna cum laude*, and *cum laude*. The awarding of graduation honors will be determined by minimum G.P.A.s announced at the beginning of each academic year for each of the four undergraduate schools – Cox, Dedman (including Evening Studies), Meadows, and Engineering. The minimum G.P.A.s generally will represent the top 5 percent, 10 percent, and 15 percent of graduates in the school. Students earning a degree with majors in two or more schools will receive the highest degree honors for which they are eligible.

The minimum G.P.A.s for each school will be determined by pooling all graduates in the school from the previous three academic years and determining the G.P.A.s in each school that represent the top 5th, 10th, and 15th percentiles. The G.P.A. used is the lower of the student's SMU cumulative G.P.A. and all-college G.P.A. (includes transfer work).

The minimum graduation honors G.P.A.s for students graduating during the 2004-2005 academic year will be announced in October 2004. Students can obtain information about minimum G.P.A.s required in the past years from their academic school.

Separate from eligibility for graduation honors, the Edwin L. Cox School of Business awards special Cox Honors distinction to students who have successfully completed the requirements for the Cox B.B.A. Honors Program. Departmental Distinction may be awarded in Dedman College and the Meadows School of the Arts. Students may also earn Honors in the Liberal Arts. These honors require completion of requirements prescribed by the department or school. Further information may be obtained from the individual departments and schools.

THE GENERAL EDUCATION CURRICULUM

In keeping with the University's educational mission, the General Education Curriculum emphasizes the values of what historically has been known as a liberal education – namely, learning to read, write, and think critically and acquiring a basic understanding of human society in all its dimensions. These courses provide a solid and broad education that will equip students to compete and adapt to the rapidly changing contemporary world and complement more focused study in the major. Undergraduate students who enter the University in the 2004-2005 academic year will complete 41 term hours of academic course work that will include a two-credit Wellness program. The five components of the GEC are listed below. Rather than a checklist of requirements, they should be viewed as individual parts of the larger project of becoming a broadly educated person. Please take time to consider how each of these components contributes to that objective.

SUMMARY OF GENERAL EDUCATION REQUIREMENTS

Fundamentals

- | | |
|---------------------------|---------|
| 1. Rhetoric (Writing) | 6 hours |
| 2. Mathematical Science | 3 hours |
| 3. Information Technology | 3 hours |

Wellness 2 hours

Science/Technology 6 hours

(at least 3 hours must be in a
Natural Science)

Perspectives 15 hours

Cultural Formations 6 hours

Human Diversity

TAOS, or through the Study Abroad International Programs. Courses transferred from other institutions may not receive CF credit under any circumstances. Students must complete two Cultural Formations courses between their sophomore and senior years.

11. The Perspectives requirement may not be satisfied by courses in the department or program of the student's major or by courses applied to fulfill requirements for a student's interdisciplinary major. ("Program" here refers to division, center, school, or other academic unit designated for a course of study in the University bulletin.)

- If the VSAT score is above 470, students take ENGL 1301 and 1302 in the fall and spring of their first year.
- Students participating in the University Honors Program satisfy their Written English requirements with 2311 and 2312 in the fall and spring of their first year. The list of English courses available per term can be accessed at www.smu.edu/registrar.

Mathematical Sciences (3 term hours)

One of the following courses is required to ensure that students possess the necessary skills in mathematics and quantitative reasoning. The list of mathematics courses available per term can be accessed at www.smu.edu/registrar/. For class descriptions see the Mathematics or Statistical Science sections of this catalog.

MATH 1307 Introduction to Mathematical Sciences

MATH 1309 Introduction to Calculus for Business and Social Science

MATH 1337 Calculus with Analytic Geometry I

STAT 1301 Introduction to Statistics

Information Technology (3 term hours)

Any course from this category will introduce students to emerging informational technologies and familiarize them with the design and operation of personal computers and networked systems, the fundamentals of computer programming, and the use of important software applications. Each of these courses must also include components on the impact of computers on society, and on ethics and information. The list of IT courses can also be accessed at www.smu.edu/registrar/soc1/GEC.asp. For class descriptions see the Engineering section of this catalog.

EMIS 1305 Computers and Information Technology

EMIS 1307 Information Technology in Business

CSE 1340

Science and Technology (6 term hours)

In today's world, students should be aware of the meaning and methods of science and technology, and the ways that both have shaped the world around us. To assure that this is the case, students must take two courses in Science and Technology; at least one must be in the fields of biology, chemistry, geological sciences, or physics, and no more than one may be from the other Science and Technology category, as designated below. Each course must include a minimum of four contact hours per week, at least one of which must be a lab. The list of Science and Technology courses can also be accessed at www.smu.edu/registrar/soc1/GEC.asp. For class descriptions see the Biology, Chemistry, Geological Sciences or Physics sections of this

EE

- DANC 2301-2302 Intermediate Ballet (Non-Majors)
- DANC 2303-2304 Intermediate Modern Dance (Non-Majors)
- DANC 2305-2306 Intermediate Jazz Dance (Non-Majors)
- DANC 3378 Art and Mind

Division of Music

- MUHI 1321 Music: The Art of Listening
- MUHI 2310 The Broadway Musical: Vaudeville to *Phantom of the Opera*
- MUHI 3337 Music, History, and Ideas
- MUHI 3339 Music for Contemporary Audiences
- MUHI 3340 Jazz: Tradition and Transformation
- *MUHI 3341 Women and Music: “Like a Virgin”: From Hildegard to Madonna
- MUHI 3342 Music, Musicians, and Audiences in 19th-Century Paris

Division of Theatre

- THEA 1380 Dramatic Arts: Mirror of the Age
- THEA 3311 The Art of Acting
- THEA 4373 Creative Dramatics

Group II: Literature (3 hours)

A category that presents the roles, functions, and traditions of the imagination within a variety of national traditions.

Dedman College

Department of English

- ENGL 1320 The World of Shakespeare
- ENGL 1325 Chivalry
- ENGL 1350 Tragedy and the Family
- *ENGL 1355 The American Heroine: Fiction and Fact
- ENGL 1360 The Myth of the American West
- ENGL 1362 Crafty Worlds: Novels in Our Time
- *ENGL 1365 The Literature of Minorities
- ENGL 2306 Fiction
- ENGL 2307 Drama
- ENGL 2308 Doing Things with Poems
- ENGL 2326 Coming of Age in America: Literary Perspectives
- ENGL 2327 Literary Studies
- ENGL 2328 Fortune, Fame, and Scandal: The American Dream of Success
- ENGL 3311 The English Novel I
- ENGL 3312 The English Novel II
- ENGL 3313 The American Novel I
- ENGL 3314 The American Novel II
- ENGL 3315 The Development of Drama I
- ENGL 3316 The Development of Drama II
- ENGL 3317 Fiction and Film
- ENGL 3318 Modern Poetry
- ENGL 3321 Medieval English Literature
- ENGL 3327 Renaissance Drama
- *ENGL 3330 Non-Western Culture and Literature
- *ENGL 3331 Gender, Race, and Class: Non-Western Culture and Literature
- *ENGL 3341 Victorian Gender
- ENGL 3345 British Literature from 1900 to 1939
- ENGL 3346 British Literature Since World War II
- ENGL 3351 American Literature to 1855

54 Undergraduate Catalog

ENGL 3352 American Literature, 1855 to 1900

ENGL 3353

- *RELI 3306 Introduction to the Hindu Tradition
- *RELI 3307 Introduction to Buddhism
- RELI 3310 The Social-Scientific Study of Religion
- RELI 3319 Introduction to the Hebrew Bible
- RELI 3326 Introduction to the New Testament
- *RELI 3329 Introduction to Islam
- RELI 3330 The History of Christianity
- *RELI 3360 The History of Judaism
- *RELI 3366 Magic, Myth, and Religion Across Cultures (ANTH 3366)

Group IV: History and Art History (3 hours)

A category which introduces students to the study of events and processes within time by stressing a contextual analysis of the voices and artifacts of the past through primary and secondary sources. This category also offers credible accounts and explanations of the actions and intentions of the people of the past.

Meadows School of the Arts

Division of Art History

- ARHS 1303 Introduction to Western Art, Part I
- ARHS 1304 Introduction to Western Art, Part II
- ARHS 1306 Introduction to Architecture
- *ARHS 1307 World Art Traditions: A Survey
- *ARHS 1308 The Epic of Latin America: Five Centuries in Art
- ARHS 1310 Image of the Artist: Personality and Persona
- ARHS 1315 Medieval Messages: Symbol and Storytelling in Medieval Art
- ARHS 1331 The Romantic Century: The Cultural Context of Artistic Form in the 19th Century
- ARHS 1332 Twentieth-Century Art: Sources and Styles of Modern Art
- ARHS 3306 Art of Expression of Eternal Egypt
- ARHS 3311 Mortals, Myths, and Monuments of Ancient Greece
- ARHS 3320 Medieval Art
- ARHS 3331 Art and Culture of the Italian Renaissance
- ARHS 3338 Baroque Art in Italy, Spain, and the New World
- ARHS 3347 Staging Revolution: 18th-Century European Art and Theater
- ARHS 3367 History of Photography
- ARHS 3373 American Art and Architecture, Colonial Period to 1865
- ARHS 3374 American Art and Architecture, 1865 to 1940
- *ARHS 3382 Arts of Andean Tradition
- *ARHS 3383 The Ancient Maya: Art & History

Dedman College

Department of History

- *HIST 1301 World Cultures & Civilizations I
- *HIST 1302 World Cultures & Civilizations II
- HIST 1303 Millennialism Through the Ages
- HIST 1321 First-Year Seminar in American History
- HIST 1322 First-Year Seminar in European History
- HIST 1323 First-Year Seminar in Non-Western History
- HIST 2311 Out of Many: History of the United States to 1877
- HIST 2312 The Unfinished Nation: History of the United States Since 1877
- HIST 2321 Philosophical and Religious Thought in the Medieval West
- *HIST 2355 History of the Ancient Near East and Egypt
- HIST 2365 Europe and the Modern World: Renaissance to 1760
- HIST 2366 Europe in the Modern World: 1760 to the Present

institutions may not receive CF credit under any circumstances. Students must complete two CF courses between their sophomore and senior years. The list of CF courses can also be accessed at www.smu.edu/registrar/soc1/GEC.asp.

Cultural Formations (CF) Courses

Most CF courses are cross-listed within various academic departments. Descriptions of these courses may be found under the individual department sections in this catalog.

***CF 3300 (ANTH 3300). Race, Gender, and Culture in the African Diaspora.** A comparative analysis of the historical, economic, social, and cultural experiences of peoples of African descent in societies in the Western hemisphere.

***CF 3301 (ANTH 3310). Gender and Sex Roles: A Global Perspective.** This course compares the life experiences of men and women in societies throughout the world. Discussion will include the evidence regarding the universal subordination of women and examine explanations that propose to situate women's and men's personal attributes, roles, and responsibilities in the biological or cultural domain. In general, through readings, films and lectures, the class will provide a cross-cultural perspective on ideas regarding gender and the ways societies are organized in relation to gender.

CF 3302 (ENGL 3329, MDVL 3329). The World of King Arthur. This course will investigate Britain's greatest native hero and one of the world's most compelling story stocks: the legend of King Arthur and the Round Table. This course will explore the early Arthurian materials in chronicle, history, archaeology, and folklore, as well as the later romance, epic, and artistic traditions.

CF 3303 (PLSC 3387). Political Geography. This course examines topics in international

with the diplomacy of the American Revolution and ends with the Japanese attack on Pearl Harbor. It will examine the expansionist tendencies of early American foreign policy, Indian removal, the Mexican War, and the relationship between continental expansion (“Manifest Destiny”) and the crisis over slavery. It will also address the movement toward an overseas empire in the Caribbean and the Asian Pacific, climaxing with the war against Spain and the Open Door. Policy constitutes the next unit of study. The issues surrounding American

CF 3321

***CF 3332 (RELI 3321). Religion and the Holocaust.** A study of responses to the Holocaust by Jews and Christians. The course will begin with an overview of the history of the Holocaust as it affected the Jewish communities of Central and Eastern Europe. Readings will include personal memoirs of survivors of ghettos, concentration camps, and Nazi Germany. Postwar responses will include questions of faith after the Holocaust. Christian responsibility for modern anti-Semitism, the impact of the Holocaust on the creation of the State of Israel and Middle East politics today, and postwar relations between Jews and Germans will be considered.

CF 3333. Clash of Cultures, 1450-1850. This course is an examination of how the global equilibrium of 1450 gave way to a clash of cultures and eventual European domination. The Western Church was reformed; business grew; new states were created; families were uprooted. Colonialism, modern warfare, nationalism, and Marxism appeared on the world stage.

CF 3334 (ANTH 3334). Fantastic Archaeology and Pseudoscience: Lost Tribes, Sunken Continents, Ancient Astronauts, and Other Strange Ideas About the Past. Did ancient astronauts visit the Earth? Are there secrets of the Maya calendar that archaeologists aren't revealing? Is creation a scientific alternative to evolution of humanity? This course investigates these and other claims about our past, and how archaeologists respond to them.

problems in use in later times. While the main focus will be on Medieval Europe and the adjacent Muslim world, wherever possible, students' attention will be drawn to developments in other culture areas.

CF 3354 (THEA 4351). Historical Cultures Within Theatrical Design. Using the elements of design, the course will focus on the exploration of political, social, economic, and artistic influences of various cultures in history, and how the designer uses this information to create a theatrical production, film, or opera.

CF 3355. Architecture, Cities, and Changing Societies – Mexico and the United States. This course focuses on cathedrals and office towers, railroad stations and highway bridges, national capitals, utopian and industrial communities, and the rise of New York and contemporary Dallas.

CF 3356 (RELI 3337). Christianity and American Public Life. The objectives of this course include the following: 1) to acquaint students with some recent criticisms of the dangers of individualism permeating American understanding and life; 2) to propose the communitarian dimensions of human existence from the Christian perspective; and 3) to help students enter more critically into the dialogue about the role of religion in pluralistic contemporary American society.

CF 3357 (RELI 3317). Human Meaning and Value in Personal Life. This course will explore the two positive marks of a productive life—love and work—and the two threats to an abundant life—suffering and death.

CF 3358. Masterpieces of Western European Literature. This course focuses on key works of Western European literature, art, and architecture from the Middle Ages to the late 19th century. It emphasizes cultural developments and seeks to provide a cogent view of the historical context during which these masterpieces evolved. The course takes into account the evolution of Western literature, art, and architecture from feudal times to the modern age.

CF 3359. America, the Literature of the Discovery. This course focuses on the generic process of culture and will integrate tools and methods from anthropology, philosophy, geography, history, and literature. It will engage value issues that are both aesthetic (analyzing the narrative strategies employed by authors formulating an intercultural dialogue) and ethical (Was the Conquest a criminal act? Should modern day Indian tribes be left to their own devices?).

CF 3360. The North American Great Plains: Land, Water, Life. In the late 19th century the North American Great Plains, which extend from central Canada to West Texas, was mapped as the Great American Desert, a place to be crossed, not settled. This course looks across disciplinary boundaries, to see what geology, ecology, climate studies, archaeology, ethnology, and history reveal of past, present, and (perhaps) the future of life of European Americans and Native Americans on the Great Plains.

CF 3361 (RELI 3309). Bioethics from a Christian Perspective. This course will study bioethics from a Christian ethical perspective with special attention to different methodological approaches, to the significant themes and realities involved (e.g., life, health, suffering, death), and to the most important issues faced today.

CF 3362. The Europeans: A Case Study of Two Nations. This course will examine the national identity and cultural configuration of France and Germany within the European context, with frequent references to other European nations. Studied will be evolution of “European consciousness” – how Europeans think about themselves as citizens of their respective countries and of Europe.

***CF 3363 (ENGL 3357, HIST 3357). Joan of Arc: History, Literature, and Film.** This course considers the life and later reception of the extraordinary peasant girl, Joan of Arc (ca. 1412 to 1430 May 1431), who in two years changed the course of European history before she was burned at the stake.

CF 3364 (ENGL 3349). Ethical Implications of Children's Literature. This course will examine children's literature from an ethical perspective, particularly the construction of notions of morality and evil in the works with emphasis upon issues of colonialism, race, ethnicity, gender, and class.

***CF 3365 (FL 3325). Perspectives on Modern China.** A survey course on the social and cultural history of modern China, from the perspectives of literature and cinema.

CF 3366 (HIST 3336). Cultural History of the U.S. Since 1877. An interdisciplinary study of American literature, painting, architecture, music, theatre, popular amusements, and social customs viewed against the major currents of American intellectual history from 1877 to the present.

CF 3367. The Family: Coming to Terms With the Self and Other. This course studies family dynamics as portrayed in literature and cinema. It explores the difficulties implicit in growing up and sheds light on personal trauma by looking at the portrayal of desire, guilt, and retribution. It also seeks to reveal ways for coming to terms with one's self as a responsible individual, for accepting the needs and demands of others and for becoming integrated into society. The course shows how literature functions as a healing device both for the author and for the reader by bringing problems to a conscious level and affording their expression.

***CF 3368 (RELI 3368). Wholeness and Holiness: Religion and Healing Across Cultures.** This course explores various ways in which human beings in different times and cultures have understood the relationship between religion and healing. Drawing on a wide range of ethnographic examples and theoretical perspectives, we will investigate the interface between medical and religious models of health. Through reading, films, lectures, classroom discussion, and in-class activities, we will examine the religious and medical implications of such phenomena as out-of-body experiences, prayer, diet, massage, visualizations, meditation, acupuncture, herbs, and martial arts; we will delve into the healing functions (physical, psychological, and social) of trance, possession, exorcism, and shamanic journeys; we will explore the religious dimensions of contemporary holistic healing; and we will investigate the models of selfhood implied by different religious healing modalities.

CF 3369 (FL 3369). Perspectives on Modern Germany. This interdisciplinary inquiry focuses on Germany's quest for identity as a European nation-state, on the circumstances leading to two world wars and the Holocaust, and on the country's recent experience of reunification within the framework of the European Union.

***CF 3370 (ENGL 3370, WS 3370). Women and the Southwest.** A study and exploration of women writers, artists, and thinkers in the American Southwest, and their vision of this region as singularly hospitable to women's culture.

***CF 3372**