

### 3. Faculty Permission to Hire Form\*

Complete sections 1 and 2 and submit this form for permission to extend an offer to a candidate.

Position Title _____		Position No. _____	
School _____		Department/Division _____	
Ca7:12 612:96 Tm e4/ T28 (i)3.2.8 (o.12 4-0.001 Tw 3mec -0.001 Tw-2505 (-)]16 (-)]T36 (-)-3336 (-)6 (-)]T056 (-)-3336 (-)-3336 (-)			
International Candidate: <input type="checkbox"/> Yes <input type="checkbox"/> No			
es: <input type="checkbox"/> Yes <input type="checkbox"/> No		Immigration/Visa Expenses	

\*Note: For each offer made (e.g., if an initial offer is declined and a second or third is extended), a separate "Faculty Permission to Hire " form must be submitted and the Candidate Status in Interfolio must be updated with one of the following selections: 1. Offer extended; 2. Offer declined; 3. Offer accepted.

This provides a formal mechanism to report on all extended offers, even if the initial candidate(s) did not accept.