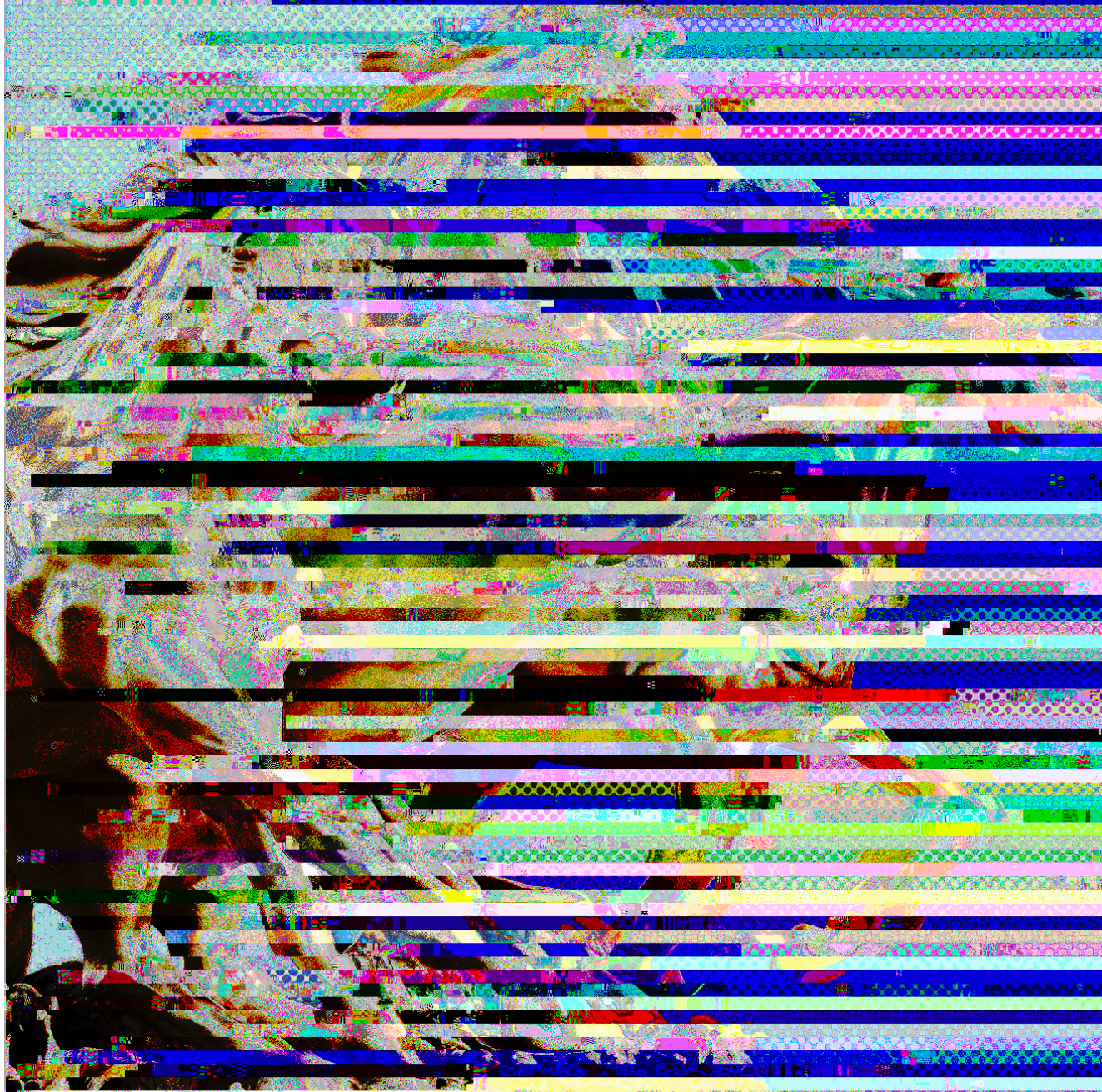


STUDY ON

HOMELIFE

JULY 2012

SMU





Dear students:

Welcome to the Southern Methodist University (SMU) Community! Whether you are entering for your first semester or returning to continue your studies, we are glad you are here. If you are a new student, we hope you will quickly find new friends and new opportunities for personal and intellectual growth. If you are a returning student, we are happy to welcome you back to the Hilltop!



The SMU Student Handbook is your guide to information and services available through your affiliation with SMU. It includes information related to your rights and responsibilities as members of the SMU community, both on and off campus. The Handbook includes the Student Code of Conduct, the University Conduct Review Process, Honor Code, and information/expectations that SMU needs to communicate to its students. The most up-to-date version of this handbook is available online at <https://www.smu.edu/studentaffairs/handbook> at any time.

In addition, you will be held accountable for adhering to the SMU Student Handbook. You will be held accountable for adhering to the policies and procedures outlined in this Handbook, both on and off campus.

Again, we are pleased that you are a part of the SMU community. We believe SMU offers much to its students, and we hope that you will take full advantage of all SMU has to offer you. We also look forward to what you will contribute to our community.

Pony Up!



K.C. Mmeje, Ed.D.
Vice President for Student Affairs



D : Matthew B. Myers
200 Fincher Building
(214) 768-3012

[/C](#)

D : Thomas DiPiero
203 Dallas Hall
(214) 768-3212

[/D](#)

D : Jennifer M. Collins
140 Storey Hall
(214) 768-2621

[/L](#)

D : Marc P. Christensen
105 Embrey Engineering Building
(214) 768-3050

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D : Sam Holland
3rd Floor, Greer Garson Theatre
(214) 768-4154

[/M](#)

D : Craig C. Hill
202 Kirby Hall
(214) 768-2534

[/P](#)

D : Stephanie L. Knight
247 Annette Caldwell Simmons Hall
(214) 768-7587

[/S](#)

The SMU Libraries offer access to several million books and hundreds of online research databases. SMU faculty, students and sta



E d . D c . : Sue Bierman, Ph.D.

Ph. (214) 768-1047

e Altshuler Learning Enhancement Center (LEC) and

VP / C : Dr. K.C. Mmaje
Perkins Administration Building, Suite 203

Ph: (214) 768-2821

The Division of Student Affairs creates and supports a robust student experience and forges strategic partnerships to best serve the entire SMU community. As educators and scholar-practitioners, we create purposeful learning and leadership opportunities for students to clarify and develop their knowledge, values, skills, and identities - challenging each to become a world changer.

Hegi Family Career Development Center

Executive Director : Dr. Crystal Clayton

Hughes-Trigg Suite 100

Ph: (214) 768-2266

Assistant VP / Chief Student Officer : Dr. Adam Cebulski

Perkins Admin, Suite 203

Ph: (214) 768-2821

Student Affairs Administration

Director : Dr. Allison Kanny

Hughes-Trigg Suite 221

Ph: (214) 768-4426

Student Involvement/Develop CBT

- 1 Dallas Hall
- 2 Daniel Parking Center
- 3 Hillcrest Manor
- 4 Storey Hall
- 5 Underwood Law Library
- 6 Carr Collins Hall
- 7 Florence Hall
- 8 Perkins Administration Building
- 9 McFarlin Auditorium
- 10 Umphrey Lee Center
- 11 Kennemer Fountain
- 12 SMU Flaggpole
- 13 Virginia-Snyder Commons
- 14 Shuttles Hall
- 15 Smith Health Center
- 16 Peyton Hall
- 17 Mary Hay Hall
- 18 Greer Garson Centre
- 19 Hamon Arts Library
- 20 Owen Arts Center
- 21 Smith Hall
- 22 Perkins Hall
- 23 Bridwell Library
- 24 Perkins Chapel
- 25 Martin Hall
- 26 Kirby Hall
- 27 Hillcrest Parking Center
- 28 Selecman Hall
- 29 Prothro Hall
- 30 Moore Hall
- 31 SMU Apartments #5
- 32 SMU Apartments #4
- 33 Heroy Science Hall
- 34 Fondren Science Building
- 35 Dedman Life Sciences Building
- 36 Airline Parking Center
- 37 Late Fountain
- 38 Hyer Hall
- 39 Laura Bush Promenade
- 40 Fondren Library Center (DeGolyer Library)
- 41 Annette Caldwell Simmons Hall
- 42 Harold Clark Simmons Hall
- 43 Ford Hall
- 44 Clements Hall
- 45 Hughes-Trigg Student Center (Centennial Hall)
- 46 Patterson Hall (SMU Police)
- 47 Maguire Building
- 48 Crow Building
- 49 Fincher Building
- 50 Crain Family Centennial Promenade
- 51 Caruth Hall
- 52 Embrey Engineering Building
- 53 Junkins Engineering Building
- 54 Turner Centennial Quadrangle
- 55 Blanton Student Services Building
- 56 Crain Fountain
- 57 Boaz Commons
- 58 Collins Center (Crum Auditorium)
- 59 Sigma Chi
- 60 Indoor Performance Center
- 61 Armstrong Fieldhouse
- 62 Binkley Parking Center
- 63 Morrison-McGinnis Commons
- 64 McElvaney Commons
- 65 Cockrell-McIntosh Commons
- 66 Morrison-Bell Track
- 67 Washburne Soccer & Track Stadium (*F... e S. e*)
- 68 Westcott Field
- 69 Meadows Museum
- 70 Meadows Parking Center
- 71 Loyd All-Sports Center
- 72 Ford Stadium
- 73 Daniel House
- 74 Delta Gamma
- 75 Kappa Kappa Gamma
- 76 Panhellenic House #2
- 77 Chi Omega
- 78 Gamma Phi Beta
- 79 Alpha Chi Omega
- 80 SMU Childcare Center
- 81 Panhellenic House #1
- 82 Pi Beta Phi
- 83 Kappa Alpha Theta
- 84 Delta Delta Delta
- 85 Dawson Service Center
- 86 Beta Theta Pi
- 87 SMU Service House
- 88 Dyer House
- 89 Sigma Alpha Epsilon
- 90 Phi Delta Theta
- 91 Phi Gamma Delta
- 92 Alpha Epsilon Pi
- 93 Sigma Phi Epsilon
- 94 Kappa Sigma
- 95 Beta Upsilon Chi
- 96 Moody Parking Center
- 97 Mustang Plaza and Mall
- 98 Miller Event Center
- 99 Moody Coliseum
- 100 Crum Basketball Center
- 101 Dedman Center for Lifetime Sports
- 102 Mustang Parking Center
- 103 Doak Walker Plaza
- 104 Mustang Band Hall
- 105 Arnold Dining Commons
- 106 Armstrong Commons
- 107 Kathy Crow Commons
- 108 Loyd Commons
- 109 Crum Commons
- 110 Ware Commons
- 111 SMU Bookstore
- 112 Tennis Complex
- 113 Data Center
- 114 George W. Bush Presidential Center
- 115 6210 N. Central Expressway
- 116 6200 N. Central Expressway
- 117 5539 SMU Boulevard
- 118 5538 Dyer Street
- 119 Expressway Tower
- 120 Robson & Lindley Aquatics Center
- 121 Crum Lacrosse and Sports Field
- 122 Highland Park United Methodist Church



any action deemed appropriate, including reversing, amending, or remanding with instructions concerning such decisions. The President's power of review as stated herein is not limited in any way, and the President is authorized to act at their sole discretion in conducting such review and in deciding what action is appropriate.

The Code of Conduct applies to student behavior both on and off the campus of Southern Methodist University, including travel on University-sanctioned trips. Students traveling on University-sanctioned trips are representing Southern Methodist University and are expected to make responsible decisions regarding behavior so that they maintain appropriate standards of conduct at all times.

The information provided and the regulations and policies outlined in this handbook



about such claim or allegation; review of documents or other tangible information relating to the claim or allegation; review of any information already available in a public domain (i.e., postings/photographs on social media, such as Facebook, text messages, emails, webpages) or other information discovered or provided that is deemed relevant to such inquiry by SMU.

- K. "Investigator" refers to the person who conducts the investigation of the complaint or incident.
- L. "Public place(s)" includes, but is not limited to any dining hall, lobby, hallway, lounge, study area, stairwell or restroom of on-campus buildings, fraternity and sorority housing, or any outdoor areas on campus grounds.
- M. "Recognized organization" shall refer to any organization who has been designated by the Students' Association as having either a probationary, temporary, or full charter.
- N. "Respondent" refers to a student or student group who has allegedly violated policy.
- O. "Student" means any person for whom the University maintains educational records, as defined by the Family Educational Rights and Privacy Act of 1974 and related regulations, and who is currently enrolled and/or is part of a degree-granting program.
- P. "University Conduct Board" is the pool of trained faculty, staff, and students from which a hearing panel is selected.
- Q. "University community" means any student, faculty, administration or staff member at the University.
- R. "Conduct Officer" refers to a University staff member trained in the conduct review

3. C **Violating the University's Computing and Communications Policy (University Policy 12.3).** This includes, but is not limited to transmitting unsolicited information that contains obscene, indecent, lewd, or lascivious material; using University resources for any commercial venture; or violating the Copyright law in any manner. (See <http://www.usf.edu/computing> for full policy.)

11. Weapons. Violating the University's weapons policy (University Policy 10.5). To the fullest extent of Federal and Texas law, the University prohibits the possession of any dangerous weapon (either openly or in a concealed manner), or facsimiles of dangerous weapons such as water guns or toy guns and knives, on all University property, athletic venues, passenger transportation vehicles, and any groups or building on which University activities are conducted. If weapons or reasonable facsimiles of weapons are used, pursuit and attack games, including but not limited to "Gotcha," "Assassin," and "Dungeons and Dragons" are not permitted to be played on campus. (See [e tSee tSee](#))

2. Discrimination. Harassing any member of the community related to race, color, religion, national origin, sex, age, disability, genetic information, veteran status, sexual orientation, or gender identity and expression. Due to the University's commitment

C. Notification of Conduct Hearing

No less than two (2) days prior to the Conduct Officer or Conduct Board Hearing ("hearing"), the Office of Student Conduct & Community Standards shall provide to the complainant and the respondent a written *Notification of Hearing*, which shall include the date, time, and location of the hearing, taking into account the class schedule of each party, in addition to the date of the incident, and the alleged violation(s) of the Code of Conduct.

The Notification of a Conduct Hearing will be delivered via email to the SMU email address on record with the University Registrar for a student, and may also be delivered via courier or US Mail.

With the written agreement of the respondent, and, if applicable, the complainant, and at the discretion of the Conduct Officer or Hearing Panel, the right to receive notification of a conduct hearing no less than two (2) days prior to a hearing may be waived.

When the respondent is a student organization, the Notification of a Conduct Hearing will be sent to the student organization president and the SMU faculty/staff advisor.

D. Conduct Officer Hearing

The Conduct Officer shall meet with the respondent, and the complainant, if one exists other than the University. At their discretion, the Conduct Officer

- b. The Office of Student Conduct & Community Standards shall appoint the Chair of each hearing panel. The Chair is a non-voting member of the hearing panel.
- c. In each University Conduct Board Hearing, the Office of Student Conduct & Community Standards will appoint a University Representative to record the hearing.

5. Hearing Procedure

- a. The Chair of a Board shall maintain order for the proper conduct of the hearing and, when necessary, may expel disruptive individuals or adjourn the hearing to a later time to assure the full development of facts in a calm, deliberate setting.
- b. A Conduct Officer and/or University Conduct Board may accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the complainant, accused student, and/or other witness during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, closed circuit

reporter to be present to transcribe the University Conduct Board Hearing or to transcribe the audio recording of the hearing. The Office of Student Conduct & Community Standards shall store the recording and any transcript for as long as the file is kept. Deliberations of the University Conduct Board after the hearing may not be recorded or transcribed.

F. Rights of Students Subject to University Conduct Board Proceedings

1. Respondents will be provided a written notice of charges prior to a hearing.
2. Complainants and Respondents will be provided a list of witnesses who will be asked to provide information at a hearing, as well as the opportunity to review all written evidence prior to the hearing.
3. Complainants and Respondents will be afforded an opportunity to present evidence or to call witnesses not already called by the University to testify or submit written statements. All witnesses must have the prior approval of the Office of Student Conduct and Community Standards before participating in a hearing. Witnesses should have first-hand knowledge of the incident. It is the responsibility of the student to notify any additional witnesses of the time, date, and location of the hearing.
4. The right to have two people serve as support persons during the conduct hearing. Such persons are for silent moral support.
5. Respondents may remain silent before, during, and after the hearing and may make a statement explaining the reasons for remaining silent.
6. If the hearing is a University Conduct Board hearing, Complainants and Respondents will have the opportunity to consult with a Conduct Liaison(s) provided by the O

- b. RESIDENCE HALL PROBATION. A student is advised that additional violations on or off campus could result in the reassignment of their housing location or the cancellation of their housing contract.
- c. RESIDENCE HALL RESTRICTION. A student may be restricted from entering a specific residence hall or all residence halls, as specified, without the express written permission of the Office of Residence Life and Student Housing.
- d. FINE. An individual or group may be fined any amount determined to be appropriate and commensurate with the severity of the offense. Fines resulting from an alcohol policy violation will be a minimum of \$100 and fines resulting from a drug policy violation will be \$500.
- e. DISQUALIFICATION FROM HOLDING OFFICIAL STUDENT

3. Grounds for Review and Appeal

The University Conduct Council may grant an appeal to the complainant or the respondent or both on finding that (i) any one or more of the following circumstances exist and (ii) the mere existence of the circumstance(s) would significantly change the University Conduct Board's findings and recommended sanction, if any:

- a. Erroneous findings of fact;
- b. Procedural irregularities in the Conduct Review Process that denied one or both parties a fair hearing;
- c. New and relevant evidence not known at the time of the hearing;
- d. Recommendation of a sanction that is either unreasonably harsh or inadequate.

4. University Conduct Council Process and Review Appeal

- a. The O

- iii. Lowering or increasing the sanction(s) imposed based on a finding that the recommendation of a sanction is either unreasonably harsh or inadequate;
- iv. Remanding the case to the original Conduct Officer or Hearing Panel based on the finding that there exists significant new and relevant information regarding the allegation(s) discovered between the conclusion of the original hearing and the time of the appeal.
- v. Upholding the findings and recommended sanctions, if any, of the Conduct Officer or Hearing Panel.

3. As with all other hearing boards, the result of a graduate hearing board, under this process, may be appealed to the University Conduct Council appellate body.
4. Academic dishonesty cases concerning graduate students at the Cox School of Business, the Dedman School of Law, and the Perkins School of Biology are handled separately through processes established at each of those schools.

C. Student Organizations

The Student Code of Conduct applies to student groups and organizations as well as individuals. When a student organization is believed to have violated the Student Code of Conduct, University policies, or the law, the Office of Student Conduct & Community Standards will conduct an investigation.

1. Notice of Investigation: When initiating an investigation of a student organization the Office of Student Conduct & Community Standards will issue a notice of investigation. The notice of investigation shall include: the date of the incident(s) or activity(ies) and the alleged policy violation(s).

2. Administrative Conference: At the conclusion of the investigation the Office of Student Conduct & Community Standards will schedule an administrative conference with the president of the organization and the organization advisor to review and address the investigation findings. A summary of the investigation findings will be provided to the president at least five (5) days prior to the administrative conference.

3. Student Organizations found responsible for violations of the Student Code of Conduct, University policies, or the law may have the option to resolve their case in one of the following manners.

- a. Organization Accountability Agreement: In consultation with the organization (and their headquarters, coach, or advisor where applicable) the University will work to develop a plan including sanctions that affect the organization's standing with the University and educational sanctions to address the violations. The organization accountability agreement may not be appealed. If after 45 calendar days the University and the student organization cannot come to an agreement the organization will be sanctioned through option b. Additional violations committed during the duration of the organization accountability agreement may be cause for the agreement to be extended and/or altered.

- b. Sanctions assigned by a Conduct Officer: The conduct officer overseeing the investigation will assign the sanctions deemed appropriate to the organization. The assigned sanctions may be appealed by following the steps outlined in the Conduct Review Process.

- c. The Office of Student Conduct and Community Standards reserves the right to sanction at their discretion.

4. /T40 0hTm /Tc5v7.9-5 sa r

b. Sanctions assigned by a Conduct Officer: The conduct officer overseeing the investigation will assign the sanctions deemed appropriate to the organization in consideration of the existing agreement or sanctions. The assigned sanctions may be appealed by following the steps outlined in the Conduct Review Process.

D. Interim Actions

If student or student organization behavior presents an on-going threat of disruption

B. C... R... P...

the Vice President for Student Affairs has

Intellectual integrity and academic honesty are fundamental to the processes of learning and of evaluating academic performance, and maintaining them is the responsibility of all members of an educational institution. The inculcation of personal standards of honesty and integrity is a goal of education in all the disciplines of the University.

The faculty has the responsibility of encouraging and maintaining an atmosphere of academic honesty by being certain that students are aware of the value of it, that they understand the regulations defining it, and that they know the penalties for departing from it.

The faculty should, as far as is reasonably possible, assist students in avoiding the temptation to cheat. Faculty members must be aware that permitting dishonesty is not open to personal choice. A professor or instructor who is unwilling to act upon offenses is an accessory with the student offender in deteriorating the integrity of the University.

Students must share the responsibility for creating and maintaining an atmosphere of honesty and integrity. Students should be aware that personal experience in completing assigned work is essential to learning. Permitting others to prepare their work, using published or unpublished summaries as a substitute for studying required materials, or giving or receiving

the general principles for all honest writing can be summarized briefly. Acknowledge indebtedness:

1. Whenever you quote another person's actual words.
- 2.

- (c) Seven (7) junior students
- (d) Eight (8) senior students
- (e) One (1) graduate student from a school under the council's jurisdiction
- (f) Five (5) members nominated by the Faculty Senate and appointed by the Provost

SECTION 2: AUTHORITY The Honor Council has the following powers and responsibilities:

- (a) To develop its own Bylaws and procedures, subject to a majority vote by the Honor Council and approval by the Provost, the Dean of Students, and Vice President for Legal Affairs for legal sufficiency and compliance with the standards set by the Honor Council Constitution;
- (b) To serve on and constitute at least one Hearing Board a semester, as specified in Article IV of this Constitution, or investigate at least one case a semester;
- (c) To advise and consult with faculty members and administrative officers on matters related to academic integrity standards, policies, and procedures;
- (d) To foster and promote programs alerting students to the importance of academic integrity and the penalties for its violation;
- (e) To issue an annual report to the campus community, to include a statistical review of the nature, volume and disposition of charges heard, academic integrity standards, policies, and procedures, including recommendations for appropriate changes;
- (f) Any additional duties or responsibilities delegated by the Provost or Dean of Students.

SECTION 1: FACULTY DISPOSITION (C) -293.(), (C5 (O) -66 (C) -60)5 (O)

(b)

SECTION 2: In lieu of, or in addition to, the above recommended Honor Violation, the following sanctions may be given:

- (a) Educational sanction
- (b) Formal Conduct Warning
- (c) Conduct Probation for a term set by the Hearing Board
- (d) Suspension from the University for a term to be set by the hearing board (during which, credit gained at another institution cannot be transferred back to SMU);
- (e) Expulsion from the University
- (f) If the student receives a sanction involving a probationary period or higher, the student's parents will be notified

SECTION 3: The criteria on which penalties are based include but are not limited to:

- (a) Truthfulness and cooperation in the investigation and hearing;
- (b) Intent, premeditation and seriousness of the offense;
- (c) Previous University Honor Council or Conduct record;
- (d) Harassment of the complainant or any witness.

SECTION 4: For a period of one year, no student with an Honor Violation (H.V.) on the transcript will be permitted to represent the University in any extracurricular activity, or run for or hold office in any recognized student organization, including, but not limited to, participating as a member of an athletic team, in performances conducted under University auspices, serving as a member of the Mustang Band, the debate teams, an officer of a sorority or fraternity, a member of the Student Senate, a member of the Student Foundation, or in similar capacities. If students so sanctioned fail to remove themselves from such activities voluntarily, the Honor Council will contact the relevant student or administrative officials to force such action. In exceptional situations, this penalty may be waived at the discretion of the Hearing Board.

SECTION 5: For a period of one year, no student with an H.V. on their record shall be entitled to a scholarship based on any factor other than need.

SECTION 1: UNIVERSITY CONDUCT COUNCIL - The University Conduct Council is the board responsible for student conduct appeals in response to student conduct and academic dishonesty cases, and is accountable to the President of the University through the Vice President for Student Affairs.

- (b) The University Conduct Council shall base its findings and recommendations on the following:
- i. either party's written request for an appeal;
 - ii. any summary of the hearing prepared by the Conduct Officer or Hearing Panel; and
 - iii. the packet of required documentation prepared by the Office of Student Conduct & Community Standards.
- (c) At its discretion, the University Conduct Council may schedule a hearing and allow oral statements. The University Conduct Council may determine the presenters and the amount of time allowed for each statement.

SECTION 5: DETERMINATION OF APPEAL

- (a) Within fifteen (15) days of the date of the receipt of the appeal packet from the Office of Student Conduct & Community Standards, the University Conduct Council shall recommend to the Vice President of Student Affairs one of the following actions:
- i. Dismissal or remand of the case based on a finding that there were such procedural irregularities during the Conduct Review Process that one or both parties were clearly denied a fair hearing;
 - ii. Dismissal or remand of the case based on a finding that there were erroneous findings of fact;
 - iii. Lowering or increasing the sanction(s) imposed based on a finding that the recommendation of a sanction is either unreasonable or inappropriate.

1. The University has enacted the following traffic rules and regulations for the safety and security of the SMU community. They apply to all students, faculty, staff, and visitors. The parking rules, approved by the Vice President of Business and Finance, will be on file in the offices of Parking and ID Card Services Office and the Police Department. The complete text of the regulations is also available on the SMU web site at [http://www.smu.edu/parking](#).
2. The objective is to obtain voluntary compliance with the regulations rather than to assess

Parking fees per school year (August 1 - July 31) are as follows:

1. Student

Full Year (Academic Year)

Full Year - \$355

Fall Semester Only - \$195 (*Academic Year, Graduate Semester*)

Spring Semester - \$195

Partial Year (Fall Semester)

Full Year - \$195

Fall Semester Only - \$100 (*Academic Year, Graduate Semester*)

Spring Semester - \$100

2. Summer (May - August) - \$50

3. Faculty/Staff - \$35 a month or \$390 annually

4. Temporary permit - \$33 monthly; \$15 weekly; \$10 daily (online) or \$10 at the gate

Parking fees will be refunded if a request is made within the first thirty (30) calendar days of the beginning of a semester. Temporary parking permits are not refundable.

University parking and traffic regulations, state laws, and City of University Park ordinances are in effect.



5. It shall be a violation for any person to drive by, through, beyond, or move a barricade, a road block, or parking cone that is officially placed on the campus.
6. Parking in a fire lane. * (\$150 ~~yr~~)
- 7.

H **How do you know when you are in a Limited Parking Zone?**

Motorcycles may only park in designated in a regular parking space. Motorcycles are required

- Electric scooter users shall be mindful of their safety, the safety of others, and shall be alert to pedestrians and other vehicles.
- SMU Police may cite electric scooter users who are behaving recklessly.

2. Parking of Electric Scooters

- Electric scooters shall not be parked:
 - o On the sidewalk;
 - o On turf or flowerbeds;
 - o In the street;
 - o At the top or bottom of any stairs or steps;
 - o In any university owned, leased, rented, or occupied building;
 - o In front of entrances or exits to buildings; or

Appeals Process

- Appeals must be submitted 15 calendar days from the day of the citation.
- Additional supporting information or documentation can be submitted with your appeal.
- Appeals submitted after 15 calendar days will not be accepted for review.
- All appeal decisions are final, and no further appeals will be granted.
- If an appeal is denied, payment can be made through the BURSAR Office, [https://www.smu.edu/bursar](#) or online at your my.SMU account.

Appeals Timeline

Vehicles in violation of posted restrictions (i.e., cited two times or more for parking without a current decal, parked in a fire lane, occupying a space reserved for the disabled with no visible authorization, parked in a reserved space, in a service vehicle space without a hang tag, blocking traffic flow or a danger to the safety of others) will be towed, immobilized or impounded at the owner's expense. Arrangements to retrieve the vehicle must be made at the Parking and ID Card Services Office during regular business hours or SMU Police Department all other hours. All tows are made by a licensed towing service. SMU is not responsible for any damage sustained as a result of a tow. The tow service accepts responsibility for the vehicle during the towing process.

Any vehicle parked on University property without University permission for a period of 48 hours or more is considered abandoned under state law and can be towed from the campus at the owner's expense. After the vehicle is towed, the owner who is listed on the state registration of the vehicle will be informed about location of the vehicle via certified mail. Failure to claim the vehicle from the storage company within 20 days of the notice will result in the vehicle becoming the property of the storage company. Vehicles that are not in driving condition are not allowed to be stored on University property. Vehicles that are under repair are not to be stored on SMU property.

Southern Methodist University is pledged to fulfill its promise as a private university of the highest quality. Toward that end, a variety of services and programs are offered which are conducive to the support of the learning that occurs in the classroom. Uppermost among the services and programs are those that promote the safety and security of the campus community.

The SMU Police Department is a fully empowered law enforcement agency that is certified by the State of Texas. SMU Police Officers are armed, state-commissioned peace officers with full police authority, duties and responsibilities. The SMU Police Department provides 24-hour emergency services with patrol officers and a communications officer on duty at all times. The department consists of 40 full time staff members; 30 of whom are armed, commissioned peace officers.

Who Are Campus Security Authorities?

The Clery Act also mandates that institutions must disclose statistics both for crimes reported to local police agencies and crimes reported to campus security authorities. Campus security authorities include the following:

- A member of a campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security, but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, the following areas:
 - Athletics
 - Division of Student Affairs
 - Office of Risk Management
 - SMU Police Department
 - Any other staff/faculty member with significant oversight of student activities

Most campus buildings and facilities are accessible to members of the campus community, guests and visitors during normal business hours. Access to buildings after normal business hours, weekends and holidays is restricted unless they are sites for specific classes or special events. Some buildings may be accessed after normal business hours through prior approval of the building facility manager.

The exterior doors to all residence halls remain locked 24 hours a day. Unlimited access is available to residents of each particular facility via a card swipe access control system. Residence halls are randomly patrolled 24 hours per day by uniformed police officers. Residents are encouraged to report all suspicious people and activity to Residence Life staff and the SMU Police.

Visitors to the residence halls, as well as fraternity and sorority housing, must be accompanied by the resident being visited. Visitors to campus are welcome, but are expected to adhere to all campus regulations and policies. Visitors are encouraged to stop by the SMU Police Department located on the second floor of Patterson Hall for information on university regulations. The University reserves the right to restrict the access of any person who does not adhere to University policies and procedures. ANY person may be required, upon request by the SMU Police Department, to present identification while on campus.

Faculty, staff and students are required to have an SMU ID CARD in their possession at all times and to present their SMU ID CARD upon request by a University Official. The SMU ID CARD is available at the Parking and ID Card Services Office located on L1 of the Hughes-Trigg Student Center, 3140 Dyer Street, Suite 107, Dallas, TX 75275.

Security cameras are positioned at several locations around campus including the entrances and exits of parking garages, some public plazas, libraries, and areas that contain high value artwork. These cameras are not monitored at all times; however, they are equipped to digitally record activity within the field of view. Presence of security cameras should not preclude individuals from practicing good, common sense crime prevention practices and exercising caution.

University facilities, lighting, and landscaping are maintained so as to reduce hazardous conditions. The University also has emergency blue light phones installed throughout the campus. SMU Police Officers regularly test the emergency phones and submit work orders for those in need of repair. Officers also routinely report the need for replacement lights and

by October 1, contains three (3) years' worth of crime, arrest and disciplinary referral statistics and outlines security policy statements including sexual assault policies. The statistics include incidents occurring on campus, public areas adjacent to campus, and certain non-campus facilities including fraternity and sorority housing and remote classrooms. The statistics are also gathered

SMU may post a Crime Alert (Off-Campus) for certain Clery Act crimes occurring outside the patrol jurisdiction of the SMUPD, when timely notification is received by the SMU PD and the offense is considered to represent a serious or continuing threat to the students and employees of SMU due to the nature of the crime, and/or proximity to the campus.

Even though this action is not required by law, SMU strongly believes in supporting the spirit of the Clery Act by informing the community about certain crimes that are reported in the areas immediately surrounding our campus; yet still outside the normal SMU police patrol area.

When Is a Timely Warning Issued?

In accordance with the published guidelines used to interpret 34 CFR 668(e), the decision to issue a timely warning is made on a case-by-case basis in light of all facts surrounding the crime, including factors such as the nature of the crime, the continuing danger to the community, and the possible risk of compromising law enforcement efforts. Neither the Clery Act nor the Department of Education defines "timely".

5. Be aware & stay alert.





• **SMU Counseling Office**
214-768-4502 or counsel@smu.edu

Center for Counseling and Research

• **Dominican Advocacy Resource Center (DARCC)**
972-641-7273 (24-hour hotline) or cc@darcc.org

• **Trinity Health Partners Health Department
Sexual Assault Nurse Examiner (SANE) Program**
214-345-6203 or trinity@trinityhealth.org / DHS.org

SMU seeks to provide a supportive environment for students to come forward to report sexual assault and obtain help. All campus community members should be aware that sexual assault can happen to anyone and that sexual assault is not the victim's fault. SMU and community resources are available to help, including SMU Police, SMU Counseling Services, the Office of Student Advocacy and Support, and the SMU Title IX Coordinator.

It is critical that any student who has experienced sexual assault find safety and seek medical attention immediately. Students also are urged to report sexual assault to police as soon as possible, call 911 or SMU Police at 214-768-3333. See **Reporting a Police Incident** section for more information.

Supporting Resources

Students reporting sexual assault, dating violence, domestic violence or stalking have the right to choose to pursue a criminal process, an SMU internal grievance process or both processes. Students may also choose not to file a grievance or pursue criminal charges. The internal grievance process and the criminal process, which are independent of each other,

Possible **R**isks **A**ccounting **D**U :

- Possible death or injury
- Academic problems
- Assault / Sexual abuse

- 3) **SHORT-TERM COUNSELING:** As appropriate to the situation.
- 4) **REFERRAL/AFTER-CARE:** Based on assessment, counselors will assist students in finding specialized care.
- 5) **CAMPUS AWARENESS:** Counselors work with student organizations to coordinate projects to focus attention on the dangers of alcohol and drug abuse and the problems of dependency.
- 6) **SUPPORT GROUPS:** Counselors support self-help groups and refer students to a wide range of support groups in the community, as dictated by the needs of the individual. An on-campus SMU Student Recovery Support Group is available as well as off-campus AA meetings and other 12-step groups.
- 7) **EDUCATION:** Presentations are given about alcohol and other drugs, chemical dependency and substance abuse topics. Counselors utilize social norms marketing to correct student misperceptions about alcohol use.
- 8) **TRAINING:** Students, faculty and staff are trained to deal with others they believe may have a substance abuse or dependency problem.
- 9) **PEER EDUCATORS:** SMU supports a peer education program in which students provide prevention education on campus and in the surrounding community.
- 10) **COLLEGIATE RECOVERY:**

- c. Requests to return are reviewed by the Caring Community Connections team. The clinical documentation form is reviewed by sta